

**SELACO WDB EXECUTIVE COMMITTEE**

**April 22, 2021**

**Thursday**

**9:00 AM**



**SPECIAL MEETING OF THE EXECUTIVE  
COMMITTEE**

Join Zoom Meeting

<https://zoom.us/j/92401247041>

Meeting ID: 924 0124 7041

Passcode: 556537

**April 22, 2021**

**Thursday  
9:00 am**

**AGENDA**

CALL TO ORDER

ROLL CALL

2020 – 2021

Page 1

EXECUTIVE DIRECTORS' REPORT CONSENT CALENDAR:

1. Approval of Minutes: December 1, 2020 2
2. Approval of Minutes: February 23, 2021 4

ACTION ITEM(S):

3. Approval of SELACO WDB Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2021-23 9

INFORMATION ITEM(S):

1. Discussion Addressing the SELACO WDB Salary Scale

AGENDA REQUESTS FOR NEXT MEETING

ADJOURNMENT

ANNOUNCEMENT OF NEXT MEETING

*Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodations upon request. Please call (562) 402-9336 to request accommodations.*



**SELACO WDB Executive Committee  
Attendance Roster  
2020-2021**

Board Members	7/9 2020	10/9 2020	12/1 2020	2/23 2021	4/22 2021						
<b>1. Dameron, Mark</b> Chair Business Representative City of Lakewood	X	X	X	X							
<b>2. Derthick, Joseph</b> Business Representative City of Norwalk		X	X	X							
<b>3. Drake, Aaron</b> Vice Chair Business Representative City of Downey	X	AE	X	X							
<b>4. Espitia, Ben</b> Secretary/Treasurer Labor Organization	X	X	X	AE							
<b>5. Levine, Barbara</b> Economic Development	X	X	X	X							

**X = Present    A = Absent    AE = Absence Excused    SP = Special Meeting    ~ = No Meeting**

**WORKFORCE DEVELOPMENT BOARD  
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**SPECIAL Meeting of the Executive Committee  
MINUTES**

December 1, 2020

3:30

SELACO WDB  
VIA Zoom

**CALL TO ORDER**

The meeting of the Executive Committee was called to order at 3:30 p.m.

**ROLL CALL**

**Committee Members PRESENT**

Dameron, Mark  
Derthick, Joseph  
Drake, Aaron  
Espitia, Ben  
Levine, Barbara

**Committee Members ABSENT**

**Committee Members Excused ABSENT**

**SELACO WIB STAFF PRESENT:**

Castro, Yolanda  
Davis, Carol  
Diep, Chau  
Ford, Kay

**MEMBERS OF THE PUBLIC PRESENT:**

Joseph, Jack – Policy Board Administrator

**EXECUTIVE DIRECTOR'S REPORT**

Due to a new order, the agency is working at a limited capacity of 25% onsite. Staff continues to work remotely.

**CONSENT CALENDAR**

**1. Approval of Minutes: October 9, 2020**

A motion was made by Aaron Drake to approve the Consent Calendar as presented, seconded by Joseph Derthick. With no further discussion, motion carries to approve.

**ACTION ITEM(S)**

**1. SBRF Update and Project Modification**

A motion was made by Joseph Derthick to approve to Modify the existing Lottery Pull Winner to ensure that, when applications have been submitted and pass the review process, there is at least one eligible business funder per city, seconded by Barbara Levine. By unanimous votes, the motion does not pass.

**2. Approval to Adjust Employee Salary Scale to Align with New Minimum Wage Law**

A motion was made by Barbara Levine to Approve action to adjust the identified employee salary scale aligning SELAO WDB with the second required wage adjustment of \$14.00 an hour, seconded by Aaron Drake. With no further discussion, motion carries to approve.

**3. Vacation Buy Out**

A motion was made by Joseph Derthick to Approve a one-time buy back of vacation hours up to a total of 40 hours, requiring staff to maintain a minimum of 24 hours on the books. The estimated one-time cost is \$27, 838.39. Seconded by Barbara Levine. With no further discussion, motion carries to approve.

**INFORMATION ITEM(S):**

None

**AGENDA REQUESTS FOR NEXT MEETING**

None

**ADJOURNMENT**

The meeting was adjourned at 4:06 p.m.

# MINUTES

## A SPECIAL JOINT MEETING OF THE WORKFORCE DEVELOPMENT POLICY BOARD OF SOUTHEAST LOS ANGELES COUNTY AND THE SELACO WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE (Meeting Held via Zoom)

February 23, 2021

12:00 noon

SELACO WDB Offices  
10900 E. 183<sup>rd</sup> Street  
Suite 350  
Cerritos, CA

### **CALL TO ORDER**

The Joint Policy Board and WDB Executive Committee meeting was called to order by Policy Board Chairman Jeff Wood at 12:04 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Policy Board Member Trevino.

### **ROLL CALL**

POLICY BOARD MEMBERS PRESENT: Jeff Wood, Lakewood, Chairman; Sonny Santa Ines, Bellflower, Vice Chairman; Rene Trevino, Artesia;; Blanca Pacheco, Downey Jesse Alvarado, Hawaiian Gardens; Tony Ayala, Norwalk; Peggy Lemons, Paramount.

POLICY BOARD MEMBERS ABSENT: Naresh Solanki, Cerritos.

WDB EXECUTIVE COMMITTEE MEMBERS PRESENT: Mark Dameron, WDB Chair; Aaron Drake, WDB Vice Chair; Joseph Derthick, WDB Executive Committee Member; Barbara Levine, WDB Executive Committee Member.

WDB EXECUTIVE COMMITTEE MEMBERS ABSENT: WDB Secretary/Treasurer Ben Espitia.

OTHERS PRESENT: Jack Joseph, Policy Board Administrator/Policy Director; Yolanda Castro, SELACO WDB Executive Director; Carol Davis, SELACO WDB Human Resources Administrator; Chau Diep, SELACO WDB Director of Finance; Kay Ford, SELACO WDB Deputy Executive Director; SELACO WDB Director of Policy and

Compliance; Peter Blanco, WDB Member, Department of Rehabilitation; Karen Lee, Management Analyst, City of Artesia.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT CALENDAR**

**A. Approval of the Minutes of the Policy Board Meeting of December 15, 2020**

**B. WDB Attendance Roster**

**C. Program Report for 07/01/20-12/31/20**

It was moved by Policy Board Member Trevino, seconded by Policy Board Member Pacheco, to approve the consent calendar. The motion was approved unanimously.

## **BUSINESS SESSION**

**A. Report from the WDB Executive Director**

WDB Executive Director Yolanda Castro reported that SELACO is still operating on a hybrid level with some staff working at home. She said there is a daily limit of 33 customers and employees to be onsite.

Ms. Castro reported that they are in the process of completing the local and regional plans. She said a regional forum on the plan had been held last week. She thanked those who have participated in earlier forums.

Ms. Castro thanked the board leadership for sending letters of support for launching the American Workforce Act with additional funding. She said it would add \$15.6 million to the current funding level.

Ms. Castro said that SELACO has had a unique opportunity to work with Microsoft, who has been introducing new tools to help SELACO at a much reduced cost. She said Microsoft general manager Tim Ryder would be willing to serve as a member of the WDB. She said he is very familiar with workforce development boards.

**B. Consideration of Annual Appointments to the Workforce Development Board**

The Policy Board Administrator reported that there are currently Workforce Development Board+ vacancies for a Hawaiian Gardens private sector representative and two labor organization representatives.

It was moved by Member Ayala, seconded by Member Alvarado, to appoint Tracy Polley to a new two-year term expiring June 30, 2022. The motion was approved unanimously.

### **C. Application for Delivery of Career Services**

The Executive Director reported that the WDB had approved staff's recommendation to apply to the California Workforce Development Board for SELACO to continue as the provider of Basic and Individualized Career Services for Adults and Dislocated Workers. She reviewed SELACO's success over the past five years in maintaining high quality of services with the in house staff and resources. She said if SELACO receives approval to provide for Adult and Dislocated Worker career services, that approval would be valid for four years, after which another request to continue providing those services would need to be submitted.

It was moved by Policy Board Member Lemons, seconded by Policy Board Member Trevino, that the Policy Board approve the action taken by the WDB to continue direct delivery of Basic and Individualized Career Services of Adult and Dislocated Workers and to authorize staff to submit an application to the California Workforce Development Board. The motion was approved unanimously.

## **INFORMATION ITEMS**

### **A. Status of Auditor Procurement for 2020-2023**

The Executive Director reported that staff had received no responses to the Request for Proposals to perform auditing services for SELACO WDB activity from July 1, 2020 to June 30, 2023 by the time of the deadline for receipt of proposals. She said staff had reached out to the County for a list of firms that have a specific interest in auditing workforce programs. Additionally, staff is considering additional outreach, including to firms that have previously submitted proposals but were not selected. She said four firms attended a recent bidder's conference in advance of the new RFP deadline of February 28<sup>th</sup>.

It was the consensus of the Policy Board to receive and file the report.

## **INTERESTING CORRESPONDENCE**

### **A. Success Stories**



The Executive Director reported on two recent success stories involving program participants from Compton and Bellflower.

## **ITEMS FROM STAFF**

There were no items presented.

## **BOARD MEMBER COMMENTS**

Policy Board Vice Chairman Santa Ines said he had attended a lot of Zoom meetings. As a result, he said he has learned that he can attend a lot more meetings. He thanked the staff for all that they do.

Policy Board Member Lemons said that she is one of the lucky ones in that she has received both Covid shots.

Policy Board Member Ayala said he would like to adjourn today's meeting in memory of former Norwalk Mayor and Councilmember and Policy Board Member Luigi Vernola, who passed away in January. He said Luigi Vernola had been a friend and mentor of his for over thirty years.

Policy Board Member Alvarado said he is excited about the addition of Paramount to SELACO and with the programs that are available to the community. He thanked staff for doing a great job.

Policy Board Member Pacheco said she can't wait until the Policy Board can meet in person again. She thanked Member Lemons for the addition of Paramount to SELACO.

Policy Board Member Trevino said he echoed all the other comments. He said he also had been attending more meetings than before because of Zoom. He said the pandemic has really affected the mental aspect of people out of work and out of school. On the other hand, he said, there has been some significant entrepreneurship and he is looking for ways to support this.

The Executive Director said there would be a kickoff meeting by Zoom on March 4<sup>th</sup> from 11:00 to noon for employers on how to engage with SELACO.

Chairman Wood said he echoed all of the comments and complimented the board and the staff for great work.

## **ADJOURNMENT**


It was the consensus of the Policy Board to adjourn at 1:00 p.m. in memory of former Norwalk Mayor and Councilmember Luigi Vernola.



## MEMORANDUM

**DATE:** April 22, 2021

**TO:** SELACO WDB Executive Committee

**FROM:** Yolanda Castro, Executive Director 

**RE:** Approval of SELACO WDB Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2021-23

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Attached for your review and approval is the SELACO WDB Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2021-23. At this time, we are seeking Recertification of our Board with no changes to our current service delivery area representing the cities of Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk and Paramount.

### **Action Required:**

Review and approve the attached application for signature for the SELACO WDB Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2021-23 identifying no changes to our service delivery area.

**Local Area Subsequent Designation and  
Local Board Recertification  
Application for Program Year 2021-23**

**Local Workforce Development Area**

Southeast Los Angeles County Workforce Development Board

**Application for Local Area Subsequent Designation and Local Board Recertification**

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2021-23 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to this application.

Southeast Los Angeles County Workforce Development Board

Name of Local Area

10900 E 183rd Street, Suite 350

Mailing Address

Cerritos, CA 90703

City, State, ZIP

April 12, 2021

Date of Submission

Yolanda L Castro

Contact Person

(562) 402-9336 extention 1201

Contact Person's Phone Number

## Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages, and attach a roster of the current Local Board which identifies each member's respective membership category.

**Business** – A majority of the members must be representatives of businesses in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after their name.

Name	Title	Entity	Appointment Date	Term End Date
Leila Nam		D.K.for Property Management	8/2019	6/2021
Gregg Uttecht		Fabrica Fine Carpets and Rugs	12/2019	6/2022
Aaron Drake	Vice Chair	USC - University Policy Department	9/2004	6/2021
Larry Wehage		Lions Club International	12/2016	6/2022
Sanjay Trivedi		Law Office of Sam Trivedi	8/2020	6/2021
Jawahar Shah		AMC Inc	8/2020	6/2022
Cristina Saucedo-Garcia		Kaiser	8/2016	6/2021
Vijay Patel		Deputy City Attorney - Central Criminal	6/2018	6/2022
Lisa Marie Gutierrez		Marcie's	4/2019	6/2022
Mark Dameron	Chair	Rotary Club of Lakewood	6/2016	6/2021
Allison Castellanos		Allison Tutoring	4/2015	6/2022
Joseph Derthick		AFLAC	4/2010	6/2021
Tracy Polley		Kelco Sales	12/2014	6/2022
Leonard Crespo		Total-Western	7/2020	6/2021
Shannon McGehee		World Energy	7/2020	6/2022

Tim Ryder (In Process)    Microsoft    Pending board approval

**Labor** – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may

include (iii) representatives of community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

*California Unemployment Insurance Code* (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the local area.

Name	Title	Entity	Appointment Date	Term End Date
1. Ben Espitia	Secretary/Treasurer CBO	Goodwill	12/2008	6/2022
2. Judy Rapue	Labor Organization	CWA District 9	3/2006	6/2021
3. Kevin Kucera	Labor Organization	IAM #1484	2000	6/2022
4. ***				

\*\*\*Several attempts have been made to secure a representative, with no response from the California Labor Federation. See attached letters.

**Education** – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Sharon Todd	Adult Education and Literacy	Norwalk La Mirada Adult School	2/2015	6/2021
2. Bellegran Gomez	Institution Higher Education	Cerritos College	10/2011	6/2022
3.				
4.				

**Economic and Community Development** – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation,

housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Barbara Levine	Economic & Community Development	Los Angeles County Economic Development	10/2008	6/2022
2. Julia Lugo	Employment Services	EDD	4/2018	6/2021
3. Peter Blanco	Rehabilitation Act of 1973	CA Department of Rehabilitation	10/2020	6/2022
4.				
5.				
6.				
7.				
8.				

**Performed Successfully**

The Local Area hereby certifies that it has performed successfully, defined as having met 80 percent of their negotiated performance goals in PY 2018-19 or PY 2019-20 for the following indicators:

- Employment Rate 2<sup>nd</sup> Quarter After Exit
- Median Earnings

PY 2018 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	106 %	95 %	87.8 %	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$ \$8,125.92	\$ \$9,512.15	BASELINE	Median Earnings



PY 2019 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	101%	121 %	88.6 %	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$ \$7,345.23	\$ \$9,021.62	BASELINE	Median Earnings

### Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 18-19 or PY 19-20:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation

### Engaged in Regional Planning

*Engaged in regional planning* is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

\*\*\*See attached

## Local Area Assurances

Through PY 21-23, the Local Area assures:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and State regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All closeout reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirement*, (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

- The Local Area will meet the requirements of the *California Unemployment Insurance Code Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Board will select the America's Job Center of California<sup>SM</sup> operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. It will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

## Application Signature Page

**Instructions** – The local CEO and Local Board chair must sign and date this form. Electronic signatures are permitted for the PY 21-23 application.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

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Signature

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Signature

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Name

---

Name

---

Title

---

Title

---

Date

---

Date



<b>Board Members</b>	Business Representative	Labor Organization	Community Based Organization	Educational Agency	Vocational Rehabilitation Agency	Public Assistance Agency	Economic Development Agency	Public Employment Service	Community Service Agency
<b>14. Tracy Polley</b> KELCO Sales	Norwalk								
<b>15. Leonard Crespo</b> Total-Western	Paramount								
<b>16. Shannon McGehee</b> World Energy	Paramount						LAEDC		
<b>17. Barbara Levine</b> Los Angeles County Economic Development Corporation									
<b>18. Kevin Kucera</b> IAM #1484		IAM #1484							
<b>19. Judy Rapue</b> CWA District 9		CWA District 9							
<b>20. Ben Espitia</b> Goodwill		Goodwill							
<b>21. VACANT</b>		X							
<b>22. VACANT</b>		X							
<b>23. VACANT</b>		X							
<b>24. Belle Gomez</b> Cerritos College				Cerritos College					
<b>25. Sharon Todd</b> Norwalk La Mirada Adult School				Norwalk La Mirada Adult School					
<b>26. Peter Blanco</b> Department of Rehabilitation					Dept. of Rehab				
<b>27. Julia Lugo</b> Employment Development Department								EDD	

23 – ACTIVE MEMBERS 4- VACANCIES 27 – TOTAL SEATS AS REQUIRED BY WIOA



December 16, 2020

John Brauer  
Executive Director  
California Labor Federation  
600 Grand Ave #410  
Oakland, Ca. 94610

Dear Mr. Brauer,

The Southeast Los Angeles County Workforce Development Board serving the cities of Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk and Paramount is seeking your assistance in assigning a Labor Representative to serve on our Workforce Development Board. It is our understanding that all requests for representation are submitted to you for consideration and assignment.

Attached for your information is a nomination form and fact sheet that provides an overview of our board and the role of a SELACO WDB Board Member. Your nomination will be reviewed and confirmed by our local elected officials (SELACO Policy Board).

Your assistance in meeting the Workforce Investment Opportunity Act of 2014 (WIOA) requirements for labor representation on local Workforce Development Boards is greatly appreciated. At this time one member is needed to maintain compliance with WIOA.

Should you have any questions please feel free to contact me or my Executive Secretary, Carol Reyes Davis at 562 402-9336.

Respectfully,

A handwritten signature in black ink, appearing to read "Yolanda L. Castro", is written over the typed name.

Yolanda L Castro  
Executive Director

10900 E. 183rd Street • Suite 350 • Cerritos CA 90703  
(562) 402-9336 • Fax (562) 860-4701 • [www.selacowdb.com](http://www.selacowdb.com)  
For information [selaco@selaco.com](mailto:selaco@selaco.com)

*Serving our eight cities:*

Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk and Paramount



April 1, 2021

John Brauer  
Executive Director  
California Labor Federation  
600 Grand Ave #410  
Oakland, Ca. 94610

Dear Mr. Brauer,

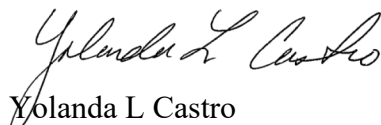
The Southeast Los Angeles County Workforce Development Board serving the cities of Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk and Paramount is seeking your assistance in assigning a Labor Representative to serve on our Workforce Development Board. It is our understanding that all requests for representation are submitted to you for consideration and assignment.

Attached for your information is a nomination form and fact sheet that provides an overview of our board and the role of a SELACO WDB Board Member. Your nomination will be reviewed and confirmed by our local elected officials (SELACO Policy Board).

Your assistance in meeting the Workforce Investment Opportunity Act of 2014 (WIOA) requirements for labor representation on local Workforce Development Boards is greatly appreciated. At this time three members are needed to maintain compliance with WIOA.

Should you have any questions please feel free to contact me or my Executive Secretary, Carol Reyes Davis at 562 402-9336.

Respectfully,



Yolanda L Castro  
Executive Director



**Engaged in Regional Planning** *Engaged in regional planning* is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

SELACO WDB supported the **development of the LARPU Regional Plan** for 2021-2024 by:

- Participating in planning meetings
- Provided information on activities we are engaged in that support regional planning goals and objectives.
- Participated and promoted the February 16<sup>th</sup> and 18<sup>th</sup> Stakeholder meetings.
- Posted for public comment the draft LARPU Plan for local stakeholder comments.
- Preparing to submit local plan to Foothill Workforce Development Board (Regional Coordinator) for submittal with the LARPU Regional plan by March 27, 2021.
- Support meeting objectives of the Regional Plan by participating in regular coordinated Director Meetings.

SELACO WDB **supported regional performance negotiations** by:

- Joined a regional performance planning team that included staff with program and performance expertise from each of the seven WDBs in RPU 14.
- Participated in two regional performance planning team meetings to discuss regional performance in preparation for regional negotiations. Discussed target populations, program design, and factors to be included in setting performance standards as a local area and as a region. Discussed WIOA performance not solely within a local area, rather in the context of joint planning among the seven WDBs in our region.
- Participated in a regional performance planning team meeting with the EDD performance staff in preparation for regional negotiations. Discussed the Statistical adjustment model and the impact regional special projects have on regional performance, such as the DEA grants and P2E.
- Negotiated local performance numbers in an open, regional setting with the CWDB.