

**POLICY BOARD
MEETING**

**February 20, 2024
Tuesday**

12:00 Noon

AGENDA

A Meeting of the SELACO Workforce Development Policy Board

Clearwater Building
Second Floor
16401 Paramount Blvd.
Paramount, CA

(Enter from parking lot and take elevator to second floor)

12:00 noon, Tuesday, February 20, 2024

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Member Rene Trevino, Councilmember, City of Artesia
Member Naresh Solanki, Mayor Pro Tem, City of Cerritos
Member Hector Sosa, Mayor Pro Tem, City of Downey
Member Dandy De Paula, Mayor Pro Tem, City of Hawaiian Gardens
Member Tony Ayala, Vice Mayor, City of Norwalk
Member Brenda Olmos, Councilmember, City of Paramount
Vice Chairman Sonny Santa Ines, Councilmember, City of Bellflower
Chairman Jeff Wood, Council Member, City of Lakewood

4. Self-Introduction of Guests
5. Public Comments
6. Consent Calendar

A. Approval of the Minutes of the Policy Board meeting of December 19, 2023 Page 1

B. WDB Attendance Roster 5

C. Program Report for 07/01/23-12/31/23 7

7. Business Session

A. Report from the WDB Executive Director

B. Board Resolution Re: Signature Authority 28

SELACO Workforce Development Policy Board Agenda

February 20, 2024

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- C. SELACO WDB Annual Audit Report for Fiscal Year 2022-2023 30
- 8. Information Items
 - A. Grant Transmittal: In-School and Out of School Youth Services 31
 - B. Cerritos College Economic Development Summit 35
- 9. Interesting Correspondence
- 10. Items from Staff
- 11. Board Member Comments
- 12. Closed Session
 - Employee Evaluation
 - G.C. Section 54957
 - Unrepresented Employee: Executive Director
- 13. Adjournment to April 16, 2024, in the City of Norwalk

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE SELACO WDB AT (562) 402-9336. NOTIFICATION OF AT LEAST 48 HOURS PRIOR TO THE MEETING WILL ENABLE STAFF TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. ASSISTIVE LISTENING DEVICES ARE AVAILABLE FOR THIS MEETING. PLEASE ADVISE STAFF IF YOU DESIRE TO USE THIS DEVICE.

MINUTES

A MEETING OF THE WORKFORCE DEVELOPMENT POLICY BOARD OF SOUTHEAST LOS ANGELES COUNTY

December 19, 2023

12:00 noon

SELACO WDB Offices
10900 E. 183rd Street
Suite 350
Cerritos, CA

CALL TO ORDER

The Policy Board Meeting was called to order by Chairman Jeff Wood at 12:12 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Solanki

ROLL CALL

POLICY BOARD MEMBERS PRESENT: Jeff Wood, Lakewood, Chairman; Sonny Santa Ines, Bellflower, Vice Chairman; Rene Trevino, Artesia; Naresh Solanki, Cerritos; Hector Sosa, Downey; Brenda Olmos, Paramount.

POLICY BOARD MEMBERS ABSENT: Dandy De Paula, Hawaiian Gardens; Rick Ramirez, Norwalk.

OTHERS PRESENT: Jack Joseph, Policy Board Administrator/Policy Director; Yolanda Castro, SELACO WDB Executive Director; Kay Ford, SELACO WDB Deputy Director of Administrative/Business Services; Corina Coronel, SELACO WDB Deputy Director of Program Operations; Chau Diep, SELACO WDB Chief Financial Officer; Carol Reyes Davis, SELACO WDB Human Resources Manager; Sandra Michel, SELACO Director of Policy, Contracts, and Compliance.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

- A. Approval of the Minutes of the Policy Board Meeting of October 17, 2023**
- B. WDB Attendance Roster**
- C. Program Report for 07/01/23-9/30/23**

It was moved by Vice Chairman Santa Ines, seconded by Member Olmos, to approve the consent calendar. The motion was approved unanimously.

BUSINESS SESSION

A. Report from the WDB Executive Director

WDB Executive Director Yolanda Castro reported that the Regional Job Fair held in the City of Downey in October experienced the largest attendance yet, with 612 attendees. She said she wants to examine how many job fair attendees enroll in the SELACO programs in order to justify the expense. She said would come back with a report. She said they were still looking at holding job fairs in Lakewood and Cerritos, the two cities that have not yet held one. Ms. Castro said she wants to get data from employers to see how many of the job fair attendees are hired. She said there may be a need for a more targeted audience.

The Executive Director reported that Artesia may become the second city to have a Youth in Work program (Hawaiian Gardens is the other). She said 2024-25 will be a very busy program year. She said she is looking to have the Lt. Governor Kounalakis come out to see SELACO's operations, since she had been very interested in how we partner with the community colleges.

Ms. Castro said the application to continue as the One Stop Operator will be due next November. She said another local plan and regional plan will need to be developed and will require man stakeholder meetings. Renegotiations with the State mandated partners will be needed.

Ms. Castro said WIOA reauthorization will be coming up in Congress and that a new proposed law removes the out of school youth requirements. She said this would allow more funding for apprenticeship programs with community colleges. The legislation would also give governors more authority to reorganize WDBs. She said she had concerns about possible consolidation. The legislation contains more discretionary money for governors. 50% of funds would have to be used for skills training, but the bill only has a 5% increase in total funding. She said the bill has passed out of committee, but still needs to go to the full House.

B. Explanation of Remote Access Attendance under Brown Act

The Executive Director reviewed with the Policy Board the process by which remote access to Policy Board meetings is allowed under the Brown Act. She reviewed the “just cause” exceptions that must be met to remotely participate in a meeting.

C. La Causa Youth Build MOU

The Executive Director explained that SELACO’s Youth Build Partner, Field of Dreams, had closed permanently. As a result, SELACO outreached to other Youth Build service providers and resulted in an MOU negotiation with La Causa Youth Build. She recommended approval of the MOU with La Causa Youth Build through June 30, 2025.

It was moved by Member Olmos, seconded by Member Trevino, to approve the MOU with La Causa Youth Build. The motion was approved unanimously.

INFORMATION ITEMS

A. Approval of Local Area Subsequent Designation and Local Board Recertification PY 23-25

The Executive Director referred the Policy Board to the letter from the California Workforce Development Board certifying its approval of the SELACO WDB as the Local Board through June 30, 2025.

B. EDD Labor Market Information

The Executive Director referred the Policy Board to a report from the Economic Development Department which highlighted the 2023 population losses in Los Angeles County. The county lost 73,293 people in 2023 compared to 2022. The high cost of homes was identified as a contributing factor.

INTERESTING CORRESPONDENCE

There were no items presented.

ITEMS FROM STAFF

There were no items from staff.

BOARD MEMBER COMMENTS

Chairman Wood congratulated Vice Chairman Santa Ines on his year as Bellflower

Mayor, and Member Sosa on being elected Downey Mayor Pro Tem for the first time. He wished Happy Holidays to everybody.

Member Solanki thanked the staff for all their work and wished Happy Holidays to all.

Member Trevino said there would be a toy give-away in Artesia tomorrow night. He said it is not a City event, but it is held at London's Pub and Grill and has grown from 45 to 400-500 participants. He said Tony Lima has been elected as Artesia Mayor for the fourth time. He wished everyone a Merry Christmas.

Vice Chairman Santa Ines thanked the staff for all their wonderful work.

Member Sosa said he has enjoyed his first year at SELACO and that he believes in the concept. He thanked those who joined for the Veterans Breakfast. He wished everyone Happy Holidays and Merry Christmas.

Member Olmos said that, like Member Sosa, it had been her first year on the Policy Board. She thanked staff for all their hard work. She said the City of Paramount has completed its holiday activities.

ADJOURNMENT

It was the consensus of the Policy Board to adjourn the meeting to a meeting to be held in the City of Paramount on February 20, 2024. The meeting was adjourned at 12:58 p.m.



**SELACO WDB Board of Directors
Attendance Roster – PY 23/24**

Board Member	7/27/23	9/28/23	10/26/23	1/25/24	3//28/24	5/23/24
1. Burrell, Ashley Rehabilitation Organization	X	X	~	X		
2. Chan, Connie Public Employment Service	X	X	~	X		
3. Cueva, Sergio Business Representative City of Hawaiian Gardens	AE	X	~	X		
4. Dameron, Mark Vice Chair Business Representative City of Lakewood	X	X	~	X		
5. Drake, Aaron Business Representative City of Bellflower	X	X	~	X		
6. Espitia, Ben Secretary/Treasurer Labor Organization	X	X	~	X		
7. Gomez, Belle Education Entity	X	X	~	AE		
8. Kucera, Kevin Labor Organization	AE	AE	~	AE		
9. LeGaspi, Richard Business Representative City of Norwalk	APPOINTED BY POLICY BOARD 8/15/23	AE	~	X		
10. Levine, Barbara Economic Development	X	X	~	X		
11. McGehee, Shannon Business Representative City of Paramount	AE	A	~	AE		
12. Nam, Leila Business Representative City of Artesia	X	AE	~	X		

13. Patel, Vijay Business Representative City of Downey	AE	A	~	A		
14. Perez, Genoveva Business Representative City of Paramount	APPOINTED BY POLICY BOARD 8/15/23	X	~	X		
15. Polley, Tracy Business Representative City of Norwalk	X	X	~	AE		
16. Rochin, Blanca Education Entity	X	AE	~	A		
17. Ryder, Tim Business Representative City of Hawaiian Gardens	AE	X	~	AE		
18. Saucedo-Garcia, Cristina Business Representative City of Downey	X	AE	~	X		
19. Segura, Michael Business Representative City of Lakewood	AE	X	~	X		
20. Shah, Jawahar Business Representative City of Cerritos	A	A	~	A		
21. Trivedi, Sanjay Business Representative City of Cerritos	A	AE	~	A		
22. Uttecht, Greg Business Representative City of Artesia	AE	AE	~	X		
23. Wehage, Larry Chair Business Representative City of Bellflower	X	X	~	X		
24. VACANT Labor Organization						
25. VACANT Labor Organization						
26. VACANT Labor Organization						
27. VACANT Labor Organization						

X = PRESENT A = ABSENT AE = ABSENCE EXCUSED SP = SPECIAL MEETING ~ = NO MEETING



Operations Report

6TH REPORT OF PY 2023 – PY 2024

JULY 1, 2023 – DECEMBER 31, 2023

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PURPOSE

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) respectfully submits the sixth Program Operations Report for the program year 2021-2022. This report reflects the various grants and services offered to our local job seekers and employers. This report includes information on America's Job Center of California Activity, Adult Programs, Youth Programs, Employer Services, Special and Regional Programs. The report will reflect performance and activity requirements of our funding entities.

SPOTLIGHT

On December 2nd, the SELACO WDB leadership team—Yolanda, Ben, and Corina—attended the Veterans Breakfast hosted by VPAN in the city of Paramount. Also in attendance were former SELACO WDB Policy Board Member Assemblywoman Blanca Pacheco, Council member Hector Sosa, Downey Mayor Claudia Frometa, and former Downey Mayor and veteran champion Rick Rodriguez. The breakfast included a mini resource fair that provided veterans with resources, including SELACO WDB.

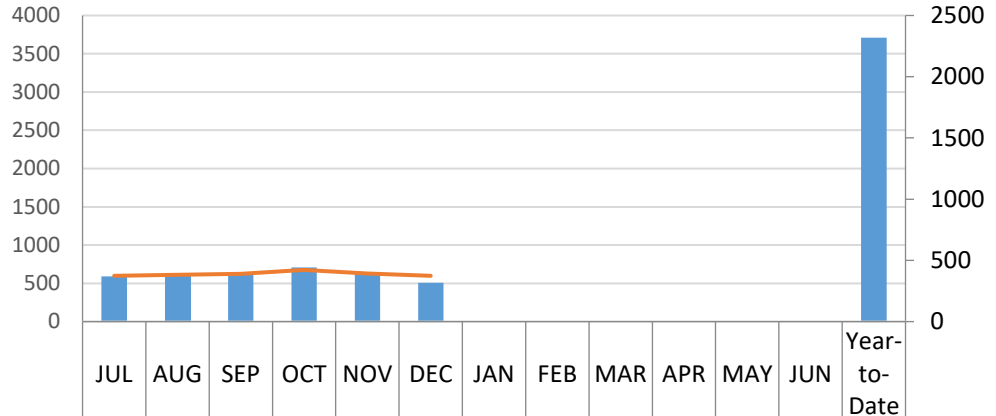


IN-THE-KNOW WITH SELACO

“In-the-Know with SELACO” is the name of the SELACO WDB Constant Contact company newsletter. Our newsletter is published quarterly and features articles highlighting recent activities and events including board and community engagement, special programs and success stories. Constant Contact also allows SELACO to deliver mass emails to multiple groups all at the same time without affecting the company server. We use Constant Contact to promote job recruitments and announcements for events such as The Collaborative Community Network meetings and Disability Awareness Training as well as in-house to inform staff. The following link provides you access to our most recent publication of “In-the-Know with SELACO”: [In-The-Know](#)

CAREER SERVICES

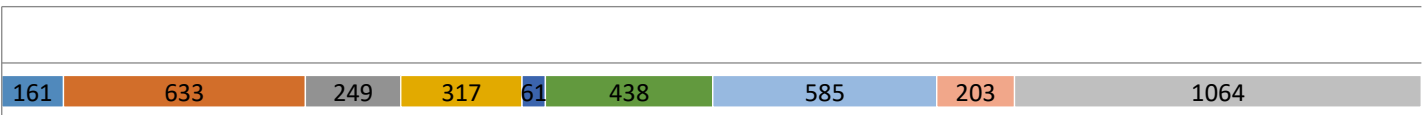
Customer Visits to AJCC



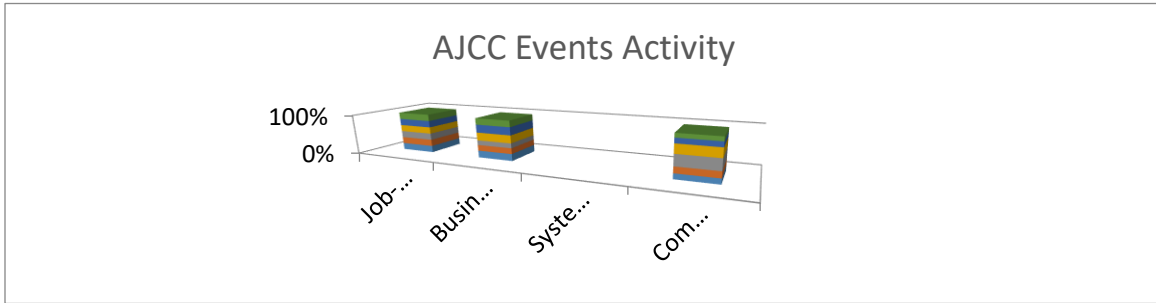
Total Visits	591	640	636	709	629	506							3711
Distinct Customers	374	381	391	422	392	374							2334

Customer Visits by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other



EVENTS



ADULT JOB SEEKER PROGRAMS

EVENTS

JOB SEEKER EVENTS	DESCRIPTION
Virtual Job Club	Partnered with Microsoft to host a LinkedIn presentation
Virtual Youth Workshops	Virtual workshops for youth focused on job readiness, job preparation, interview skills, and resume building
Reemployment Services and Eligibility Assessment (RESEA)	EDD host a workshop to Review of job search activity and sharing of resource information.
Job Interview Preparation and Practice Workshop	It is the interview that lands the job offer, NOT the résumé. Ease those Job Interview jitters with preparation and practice.
Be a Super Star Employee Workshop	This workshop offers an opportunity to learn how to become the employee that you would be proud to be.
Career Academy for Targeted Sectors (CATS)	Virtual bootcamp for young adults, allowing them the opportunity to establish a career pathway.
BUSINESS & EMPLOYER EVENTS	DESCRIPTION
Paramount City Chamber	Chamber
Tiny Homes Site Tour	Tour
ac West Services	Job Fair
1st Choice Tax and Accounting	Future WEX Sit
Andee's	Future WEX Site
Jack's Mobile Wash	Future WEX Sit
Mujeres En Construction	Future WEX Sit
Sling Shot	Future WEX Sit
Upward Bound House	Future WEX Site
The Garden Casino Recruitment	Recruitment
LAPD recruitment	Recruitment
OUTREACH EVENTS	DESCRIPTION
Boots on Ground – Artesia	Artesia HS/ Faculty Meeting
Boots on Ground – Artesia	ABC Unified College Career Day
Boots on Ground – Artesia	Artesia HS/ Student Union
Boots on Ground – Bellflower	Options for Youth (OFY)
Boots on Gound – Bellflower	Bellflower Car Show
Boots on Ground – Downey	The Whole Child
Boots on Ground – Downey	Logistics Graduation @ LACOE
Boots on Ground – Downey	Regional Job Fair
Boots on Ground – Hawaiian Gardens	City of Hawaiian Gardens
Boots on Ground – Cerritos	Round Table Safety
Boots on Ground – Lakewood	LiUNA – Local 1309
Boots on Ground – Norwalk	City of Hawaiian Gardens
Boots on Ground – Norwalk	Norwalk Homeless Task Force
Boots on Ground – Montebello	LA Causa Youth Build
Boots on Ground – Santa Se Springs	NTMAMCC

WIOA ADULT

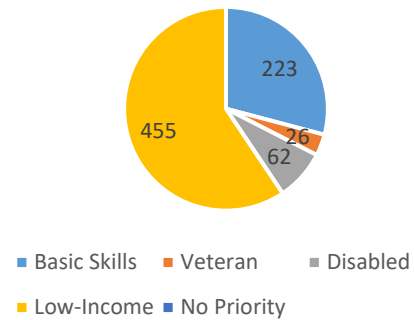
To prepare workers -- particularly individuals with barriers to employment -- for good jobs by providing job search assistance and training. The Adult Program provides an emphasis on serving public assistance recipients, other low-income individuals, and individuals who are low-skilled.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 23/24	Q2 PY 23/24	Q3 PY 23-24	Q4 PY 23-24
Employed 2 nd Quarter after Exit	64.9%	69.4%	71.4%		
Employed 4 th Quarter after Exit	61.8%	64.5%	64.5%		
Median Earnings	\$7,400	\$8,481.93	\$8,855.10		
Credential Rate	67.7%	78.3%	79.4%		
Measurable Skill Gain (MSG)	70.0%	76.9%	86.3%		

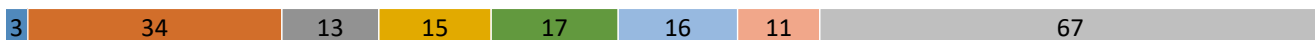
Activity Breakdown	
Carryover	192
Enrollments	176
Exits	81
Employed at Closure	111
Program Services	
Occupational Skills Training	23
On the Job Training	1
Transitional Jobs	5
Supportive Services	84
Follow-up Services	72

Priority Population



WIOA Adult Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA DISLOCATED WORKER (DW)

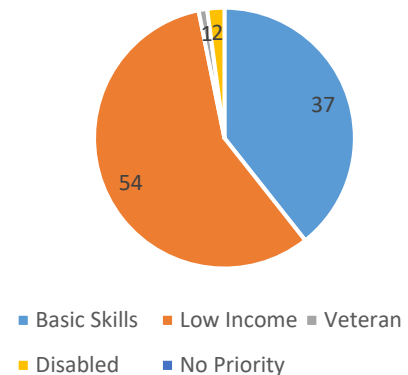
To prepare workers -- particularly individuals recently separated from employment -- for good jobs by providing job search assistance and training. The Dislocated Worker Program provides an emphasis on serving transitioning veterans, homemakers, recently unemployed, and struggling independent business owners.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 23/24	Q2 PY 23/24	Q3 PY 23/24	Q4 PY 23/24
Employed 2 nd Quarter after Exit	68.2%	83.3%	80.0%		
Employed 4 th Quarter after Exit	67.0%	81.5%	83.3%		
Median Earnings	\$8,600	\$10,703.16	\$10,772.54		
Credential Rate	79.2%	81.2%	78.4%		
Measurable Skill Gain	70.0%	82.6%	90.9%		

Activity Breakdown	
Carryover	29
Enrollments	24
Exits	4
Employed at Closure	15
Program Services	
Occupational Skills Training	9
On the Job Training	0
Supportive Services	19
Follow-up Services	9

Priority Population



WIOA Dislocated Worker Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE)

The TSE program is a program in collaboration with the South Bay Workforce Development Board that provides individuals the opportunity to gain the skills and hands on experience needed to transition into their next job and/or career. The program also gives companies a chance to give back to the community and provide opportunities for individuals to gain access into the workforce. SELACO WDB's role in bridging the gap between both parties is to help meet employer's workforce needs by providing qualified, pre-screened applicants.

TSE PERFORMANCE INDICATORS PER QUARTER

TSE Performance Measures PY 22/23	Allocations	Goal	Actual
Projected Enrollments	23	23	14
Exit and Follow-up 6 Months After Exit	23	23	29

Carryover
54

TSE WEX PLACEMENT BY CITY

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA YOUTH SELACO

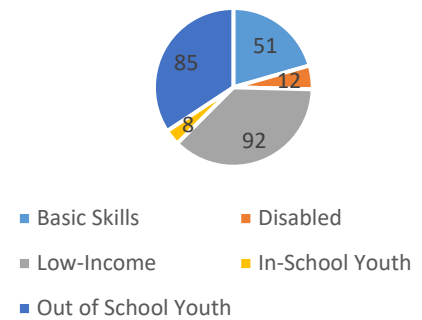
To prepare youth (ages 14-24) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 23/24	Q2 PY 23/24	Q3 PY 23/24	Q4 PY 23/24
Employed or Placed in Education 2 nd QT after Exit	68.7%	69.2%	69.0%		
Employed or Placed in Education 4 th QT after Exit	73.0%	76.6%	76.3%		
Median Wage	\$4,150	\$6,930.65	\$6,861.37		
Credential Rate	69.0%	50.0%	61.5%		
Measurable Skills Gain	67.0%	38.2%	30.6%		

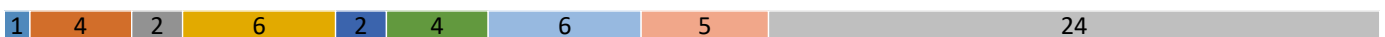
Out-of-School Activity Breakdown	Actual
Carryover	22
Enrollments	54
Exits	8
Employed at Closure	15
Program Services	
Occupational Skills Training	8
Enrolled in Secondary Education	0
Work Experience	12
Supportive Services	13
Follow-up Services	14

Priority Population



WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA YOUTH ABC

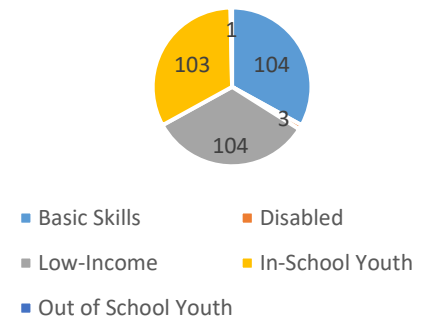
To prepare youth (ages 17-21) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 23/24	Q1 PY 23/24	Q2 PY 23/24	Q3 PY 23/24	Q4 PY 23/24
Employed or Placed in Education 2 nd QT after Exit	68.7%	83.3%	94.4%		
Employed or Placed in Education 4 th QT after Exit	73.0%	0.0%	100.0%		
Median Wage	\$4,150	\$1,390.00	\$4,669.33		
Credential Rate	69.0%	0.0%	0.0%		
Measurable Skills Gain	67.0%	57.2%	43.3%		

In-School Activity Breakdown	Actual
Carryover	10
Enrollments ABC	55
Exits	17
Employed at Closure	0
Program Services	
Enrolled in Secondary Education	0
Work Experience	39
Supportive Services	38
Follow-up Services	0

Priority Population



WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



YOUTH@WORK

The Youth@Work program designed to provide work-based learning to Los Angeles County's youth ages 14-21. The goal of the program is to introduce young people to the workplace, gain valuable employment skills and earn an income. Through this process, youth receive up to 20 hours of paid Personal Enrichment and Work Readiness Training (PET) to help them acquire some of the basic "soft skills" necessary to succeed in the workplace. Youth also work on average of 100 hours of work experience after the completion of the PET for a total of 120 hours of combined work preparation and work experience. Youth will also receive a monthly performance evaluation to better gage their individual strengths and weakness. Upon completion of the program, youth receive a certificate of Work Readiness.

YOUTH@WORK ENROLLMENT GOALS

Agency	CalWORKs		Foster		JJCPA		Other Under Served Youth (OUSY)		System Involved Youth (SIY)		TOTAL	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
City of Hawaiian Gardens	12	5	N/A	N/A	0	0	39	33	10	8	61	46
Artesia	N/A	N/A	N/A	N/A	N/A	N/A	10	0	10	0	20	0
DAS	N/A	N/A	N/A	N/A	N/A	N/A	4	0	4	0	20	0
ABCUSD	18	14	1	0	N/A	N/A	39	39	10	10	68	63
SELACO	8	7	12	14	6	0	11	12	6	7	43	40

Progress	CalWORKS	Foster	JJCPA	OUSY	SIY	Total
Enrollments	26	14	0	84	25	149
Exits	0	4	0	2	1	7

Youth@Work Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



BRIDGE TO WORK

The Bridge-to-Work-Foster program works with foster youth that are eligible to enroll in the Independent Living Program (ILP) and aims to get them started on a path to a high wage career.

BRIDGE TO WORK PERFORMANCE INDICATORS PER QUARTER

B2W Projected Goals	Goal	Actual
Projected Enrollments	8	3
Exits	8	4

PY22-23 Carryover
3

Bridge to Work Enrollment by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other

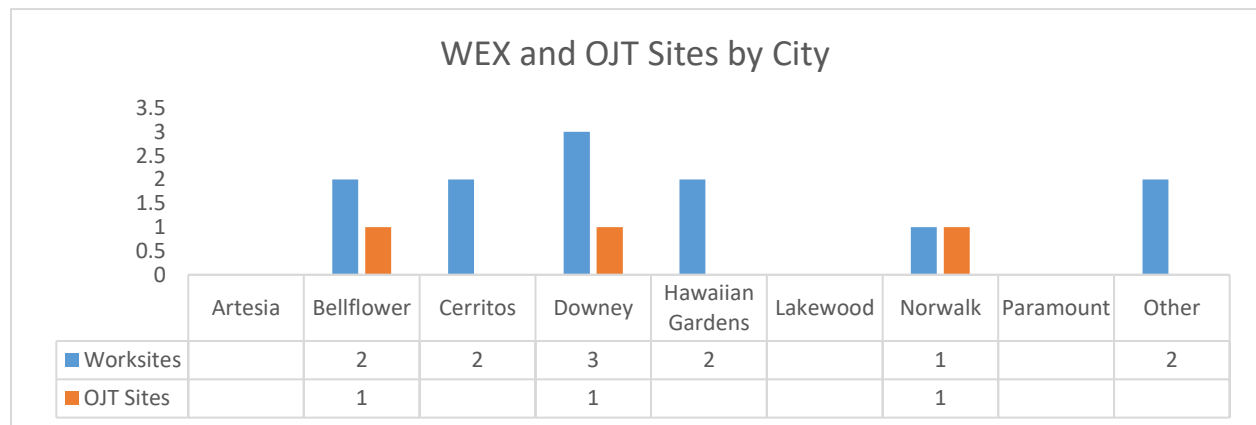


BUSINESS SERVICES

Business services engage with a diverse range of employers to promote business representation on the local board and develop effective linkages with employers to support local workforce investment activities. Develop and deliver innovative workforce investment services and strategies for employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, apprenticeship, and other effective initiatives for meeting the workforce investment needs of area employers and workers.

Offer appropriate recruitment and other business services on behalf of employers, including small employers, which may include services such as providing information and referral to specialized business and services not traditionally offered through the one-stop delivery system. Provide assistance to employers in managing reductions in force in coordination with rapid response activities and strategies for the aversion of layoffs, which strategies may include early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors.

Activity Breakdown	
Job Fairs/ Special Recruitments	7
Job Development	23
Resume Referral	11
Candidate Pre-screening	51
Employer Networking	148
Referral to Community Services	49
Tax Credit Program Awareness	43
Rapid Response	0
Lay-off Aversion	0
Total	332



EMPLOYER TRAINING PANEL (ETP)

SELACO WDB is a prime contractor for the State’s Employment Training Panel (ETP) enterprise, a performance-based initiative supporting job creation and retention, through customized skills training. ETP is funded by a special California corporate tax and differs from other workforce development programs whose emphasis is on pre-employment training. SELACO WDB, with ETP funds, fulfills its mission by reimbursing the cost of employer-driven training for incumbent workers. Overall, the ETP program helps to ensure that California businesses will have the skilled workers they need to remain competitive. Employers must be able to effectively train workers in response to changing business and industry needs. While the need for workforce training is critical, businesses generally reserve capacity-building dollars for highly technical and professional occupations – Limiting investment in training for frontline workers who produce goods and deliver services. ETP helps to fill this gap by funding training that is targeted to the frontline workers.

Eligible Training Panel (ETP)		
ET-23-0132 (Contract Term: 2022-2024)		
	Planned	Actual
Enrollments	433	429
Completions	433	425
Retention	408	423

SPECIAL AND REGIONAL PROGRAMS

CHILD DEVELOPMENT PROGRAM REGIONAL SUPPORTIVE SERVICES 3.0

Facilities	Planned Enrollments	Actual Enrollments
A. J. Padelford Child Development Center 11922 169 th Street, Artesia, CA 90701 Center Director: Liz Quintanilla Phone Number: (562) 926-2427	47	31
Artesia Child Development Center 18730 Clarkdale Avenue, Artesia, CA 90701 Center Director: Malajat Raja Phone Number: (562) 653-0290	57	52
Bellflower Child Development Center 447 Flower Street, Bellflower, CA 90706 Center Director: Regina Mayo Phone Number: (562) 804-7990	57	38
Bellflower II Child Development Center 14523 Bellflower Blvd., Bellflower, CA 90706 Phone Number: (562) 867-8399	76	65
Lakewood Child Development Center 5225-A Hayter Avenue, Lakewood, CA 90712 Center Director: Maria Navarro Phone Number: (562) 531-9440	59	42
Maywood Child Development Center 4803 58 th Street, Maywood, CA 90270 Center Director: Silvia Guzman Phone Number: (323) 560-5656	54	52
Norwalk Child Development Center 14000 San Antonio Drive, Norwalk, CA 90650 Center Director: Silvia Guzman Phone Number: (562) 864-1958 ++0	26	27
Total	376	308

COUNCIL OF GOVERNMENTS (COG) - HOMELESS EMPLOYMENT PROGRAM

In collaboration with Gateway Cities Council of Government, SELACO WDB, SHARE and HUB cities, the Homeless Employment Program is designed to provide immediate shelter for the homeless within the Gateway region, followed by employment and training services. The overall goal of the project is to support homeless candidates secure permanent housing, long term employment and self-sufficiency.

The role of each partner:

Gateway Cities: will serve as the project administrator and provide oversight/guidance to the selected providers.

SHARE! Collaborative Housing: will provide affordable permanent supportive housing in single-family houses throughout Los Angeles County and assist candidates in addressing issues that hinder their ability to secure full time employment. Once barriers to employment have been addressed, SHARE will refer candidates to the workforce partners for training and employment services.

SELACO WDB and HUB Cities: each agency will support 50 candidates. Services will include:

- Co-enrollment into WIOA
- Career planning
- Development of Individual Employment Plans that may include paid work experience, vocational training, On-the-Job training, and/or placement into full time employment
- Ongoing Case Management
- Follow-Up services for one year after exit

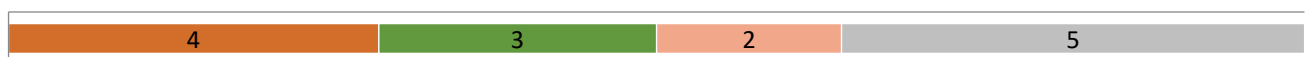
Referral Activity		
	Planned	Actual
Referrals to SHARE	N/A	11
Referrals from SHARE	N/A	11
Enrollments resulting from SHARE referrals	50	14

Enrollment Activity		
	Planned	Actual
Attended a Job Search Workshop	20	0
Completed Individual Service Plan	50	11
Internships	8	0
Secured Part-time Employment	3	4
Secured Full-time Employment	28	4
Retained Employment (3-months)	23	8
Increased wages	40	0

PY22-23 Carryovers
17

COG Home Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



REGIONAL EQUITY AND RECOVERY PARTNERSHIP (RERP)

The overall goal of the Regional Equity and Recovery Partnership (RERP) is to improve job quality and job access for individuals from underserved and underrepresented populations, meet the skill and profitability needs of employers and meet the economic, social, and environmental needs of the community. SELACO will provide program coordination and management, data collection and reporting, and partner with Cerritos College to provide training in supply chain logistics

Contract Term April 18, 2023 – October 31, 2025

RERP PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	35	9
Individuals in Training	35	7
Individuals Completed Training	30	7
Attained Industry Recognized Certificate or Credential	30	7
Employment Obtained	30	1

RERP Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



PRISON TO EMPLOYMENT – P2E

The Workforce Development Boards (WDB) of the Los Angeles region (LARPU) submitted a plan to create a regional approach in serving reentry individuals and the justice system. The plan was awarded under Prison to Employment (P2E) through the California Workforce Development Board in January of 2023.

Contract Term April 4, 2023 – December 31, 2025

P2E INITIATIVE PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	26	6
Individuals in Training	9	0
Individuals Completed Training	8	0
Attained Industry Recognized Certificate or Credential	8	0
Placement in Postsecondary Education	1	0
Placement in State Approved Apprenticeship	3	0
Employment	16	1

P2E Enrollment by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other



GLOSSARY OF TERMS


AJCC:	American Job Center of California
ASE:	Academic Skills Enhancement
CalJOBS:	California Job Services
CWDB	California Workforce Development Board
DEI:	Disability Employment Initiative
EDD:	Employment Development Department
ETP:	Employment Training Panel
GED:	General Education Development
LMI:	Labor Market Information
PJSA:	Personalized Job Search Assistance
SELACO WDB:	Southeast Los Angeles County Workforce Development Board
STEPS:	Steps to Economic and Personal Success Workshop
TSE:	Transitional Subsidized Employment
WDB:	Workforce Development Board
WIOA:	Workforce Innovation and Opportunity Act



MEMORANDUM

DATE: February 20, 2024

TO: SELACO Policy Board

FROM: Yolanda L Castro, Executive Director 

RE: Board Resolution, Signatory Authority

On January 25, 2024, the Southeast Los Angeles County Workforce Development Board (SELACO WDB) reviewed and approved the Board Resolution, Signatory Authority. This item comes to the Policy Board for your review and approval.

The SELACO WDB currently has a Board Resolution from the SELACO WDB Policy Board granting signatory authority to SELACO WDB's Executive Director, Yolanda L. Castro.

Currently, as the identified signatory authority, the Executive Director has the authority to sign on behalf of the SELACO WDB's Policy Board for SELACO WDB Employment Development Department Workforce Services Branch (EDD WSB) contracts, agreements, and amendments.

To finalize the contract execution with the City of Long Beach for Regional Equity Recovery Partnerships (RERP) funding, the SELACO WDB must provide a Board Resolution that encompasses Signatory Authority for ALL SELACO WDB contracts, agreements, and amendments. The Signatory Resolution cannot only address signatory authority for matters of the EDD WSB.

To meet current needs and in anticipation of future needs, the SELACO WDB Signatory Authority Board Resolution has been revised.

Attached for your review is the proposed signatory authority resolution that has been revised to reflect the following inclusions:

- Signatory authority from the Policy Board
- Signatory authority from the SELACO WDB Board
- SELACO WDB SEAL
- Executive Director Legal Signature
- Sole Authority, not requiring a secondary signature other than that of the Executive Director

Action Required:

Adopt the resolution to certify the approval of the SELACO WDB Board to grant signatory authority to Executive Director, Yolanda L. Castro for ALL SELACO WDB contracts, agreements, and related amendments.

RESOLUTION AUTHORIZING Signatory Authority

This certifies approval of the Southeast Los Angeles County Workforce Development Board’s Governing Boards; SELACO WDB Policy Board and SELACO WDB Board to identify a signatory authority for all Southeast Los Angeles County Workforce Development Board agreements, contracts, and related amendments. This resolution further authorizes the designated representative below to sign solely on behalf of the Southeast Los Angeles County Workforce Development Board, herein SELACO WDB.

RESOLUTION

BE IT RESOLVED that the Governing Boards identified as the SELACO WDB Policy Board and SELACO WDB Board of the SELACO WDB authorizes that the person identified below is authorized to sign all agreements, contracts, and related amendments for and on behalf of the SELACO WDB Governing Boards.

Yolanda L. Castro
SELACO WDB Executive Director
Designated SELACO WDB Signatory Authority



Legal Signature

SELACO WDB SEAL

PASSED AND ADOPTED THIS 25TH day of January 2024, by the SELACO WDB Board of Southeast Los Angeles County Workforce Development Board of Los Angeles County, in the State of California.

I, Larry Wehage, Chair of the SELACO WDB Board of SELACO WDB, of Los Angeles County, in the State of California, certify that the foregoing is a full, true, and correct resolution adopted by the SELACO WDB Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the compliance office of said Board.

SELACO WDB Board Chair Signature

Date

PASSED AND ADOPTED THIS 20TH day of February 2024, by the SELACO WDB Board of Southeast Los Angeles County Workforce Development Board of Los Angeles County, in the State of California.

I, Jeff Wood, Chair of the SELACO WDB Policy Board of SELACO WDB, of Los Angeles County, in the State of California, certify that the foregoing is a full, true, and correct resolution adopted by the SELACO WDB Policy Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the compliance office of said Board.

SELACO WDB Policy Board Chair Signature


Date



MEMORANDUM

DATE: February 20, 2024

TO: SELACO Policy Board

FROM: Yolanda L Castro, Executive Director 

RE: SELACO WDB Annual Audit Report for Fiscal Year 2022-2023

On January 25, 2024, the Southeast Los Angeles County Workforce Development Board (SELACO WDB) reviewed and approved the SELACO WDB Annual Audit Report for Fiscal Year 2022-2023.

This item comes to the Policy Board to accept the SELACO WDB Board's actions to review and approve the annual audit report and management letter for Fiscal Year 2022-2023. There were no findings or questioned costs identified in the audit. The management letter contained no comments. There are three things in the audit report we would like to point out:

1. That in the auditor's opinion the reports "present fairly" the financial position of the Southeast Los Angeles County Workforce Development Board (SELACO WDB). That attestation is on page 1 of the report.
2. That SELACO WDB has a positive "net assets" balance (\$431,669). That information is on page 4 of the report.
3. That there are no findings or questioned costs. That information is on pages 41-43 of the report.

The audit report also contained no items of material noncompliance.

Action Required:

Support the SELACO WDB Board's approval to accept the audit report and direct the Executive Director to forward the audit report to all necessary agencies

Communication Transmittal/Grant Application

Submitted To	WDB Chair:	Larry Wehage
	Deputy Director of Program Operations:	Corina Coronel
	Deputy Director of Business and Admin. Services:	Kay Ford
	Partner Agency:	N/A
Title of Application: Proposal in response to SELACO WDB's Youth Services RFP, to provide Youth Services for a combination of Out-of-School and In-School youth.		
Submitted By: Hawkeye Properties and Workforce Innovation (non-profit)	Estimated Start Date:	3/1/2024
	Estimated End Date:	6/30/2025 (with 1 additional PY for follow-up)
	Funding Level:	\$364, 175
	Funding Source:	WIOA Youth

Purpose/Goal of Project:

Hawkeye will identify and recruit 100 youth, both out-of-school and eligible in-school youth to ensure that 80 WIOA eligible youth participants (age 16-24) from the SELACO WDB local area are enrolled.

Total participants to be served: 80

Placement in education or training:60

Proposing a 75% success rate.

Hawkeye will conduct recruitment at schools, youth programs, and agencies where youth and their families may be receiving services.

Program marketing efforts will include flyers, Open House events, and online promotion on Hawkeye's website, social media channels and local radio stations.

Facilitate meet and greets with local community partners, host job and resource fairs, conduct supportive service drives such as a coat drive, develop community service events.

Hawkeye will be able to offer all 14 WIOA Youth elements and will collaborate with local community partners to support Youth performance elements. The following tools will be used:

- College Information Sessions: Hawkeye will host college information sessions. Youth will be informed about the CSU, UC, and Private school systems, and guidance is given about FAFSA and scholarships.
- In-Person and/or Virtual Recruitment /Career Fairs: Staff offer the chance to undergo a mock interview prior to the event and feedback is given. Career fairs which bring in representatives from various career pathways and industry sectors make presentations about their fields and answer questions.
- Career Exploration: Participants complete a Choice360 profile to clarify their career interests. They can select three careers which interest them and conduct research about income and industry demand at ONETonline.com.
- Job Readiness Workshops: will be provided based on strengths and weaknesses identified in the ISS
- Mental & Behavioral Health: Referrals can be made to the County's Behavioral Health Department if requested
- Financial Literacy: All youth participants attend a financial literacy workshop presented by Hawkeye, or available scheduled credit union partners which covers topics like debt, credit cards, checking and savings accounts, and how to save for college.
- Supportive Services: Referred based on ISS. Hawkeye has a variety of supportive services to ensure elimination of obstacles causing hardship with program participation.
- Personal Life Improvement: Hawkeye utilizes partnerships to address needs in youth's personal lives. Hawkeye has partnered with organizations such as Planned Parenthood that provide workshops about healthy relationships and other health related concerns.
- WEX Training: If participants do not have work experience in desired fields, Hawkeye provides subsidized work experience training.
- Vocational Training: If participants do not have certifications necessary in desired fields, Hawkeye will offer vocational training.

Benefit and Expectations:

Hawkeye is a non-profit 501 (c)(3) organization that has experience in providing workforce services within public and private sectors such as the San Bernardino district and Los Angeles County private Charter schools.

Has supported and aided with career technical education curriculum development, employment and career fair recruitment assistance, job readiness training, development of worksites and placement into subsidized work experience opportunities.

Proposed a program delivery of Intake, Career Development Specialist and Business Development Specialist.

Proposed High growth industry exploration with workshops and guest speakers.

Experience with virtual and in-person services.

Proposed preparing youth for remote WEX.

Support co-location of programs with partners to maximize opportunities for youth participants to access services. Intent to co-enroll for leveraging resources.

Is there a target population?

Yes

No

If Yes, explain.

X

Hawkeye seeks to serve a combination of Out-of-School Youth and In-School Youth. Our goal will be to serve and enroll 80% ISY and 20% OSY for WIOA Program Services.

What Partner Collaboration will be required?

Hawkeye currently collaborates with local school district Career Navigators; has developed relationships with community-based organizations that operate WIOA programs; partners with OFY public charter and contract schools; co-enrolls program participants with Transitional Assistance Department, Department of Rehabilitation (DOR), and the Department of Behavioral Health.

Who will be eligible for service under this program?

In school Youth and Out of School Youth.

How will results be measured?

- Number of participants enrolled.
- Number of participants trained with certification.
- Number of participants provided WEX.
- Number of participants placed.

The expected performance outcomes will align with expected WIOA Outcomes including but not limited to:

- Employment or Education in the 2nd Quarter after Exit
- Employment or Education in the 4th Quarter after Exit
- Median Earnings in the 2nd Quarter after Exit
- Credential Attainment
- Measurable Skills Gains

Comments:

Upon reviewing the proposal, it is the recommendation from the Compliance department to further clarify the performance proposed and service output location. If the performance and office location clarification align with the SELACO WDB's state proposed performance, issue a sole source contract. Per SELACO WDB policy, if insufficient proposals are received to evaluate and compare via a formal committee, the SELACO WDB has the right to sole source a contract if the services proposed are in the best interest of the SELACO WDB. Given that the SELACO WDB only has one contract provider, it would be beneficial to explore a new provider and expand the network of SELACO providers.



Economic Development Summit

Fueling the Economic Development Engine

Friday, April 5, 2024 | 8 a.m. – 2 p.m.
Conference Center

Learn an in-depth perspective on our incoming workforce and why Cerritos College is critical to the development of the Southeast Los Angeles County. Together we are ensuring the next generation – people of color – can sustain the fifth biggest economy in the world.



Participation is Free
Registration Required

For more information, visit:
cerritos.edu/economicsummit

If accommodations are needed to participate fully in this event, please submit a request within seven school days in advance of the event to accommodationsrequest@cerritos.edu.

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