

Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

July 27, 2023

Thursday

3:00



Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

**SELACO WDB
10900 E 183rd Street, Suite 350
Cerritos, CA 90703**

**July 27, 2023
Thursday
3:00 PM – 5:00 PM**

Members of the public wishing to address the board must complete and return a public comment speaker card prior to the start of the meeting. Please contact Carol Reyes-Davis at carol.reyes@selaco.com

AGENDA

CALL TO ORDER	Wehage	
PLEDGE OF ALLEGIANCE	Wehage	
ROLL CALL	Espitia	
2023-2024		Page 1
2022-2023		3
PUBLIC COMMENTS	Dameron	
CHAIR'S COMMENTS	Wehage	
EXECUTIVE DIRECTOR'S MESSAGE / UPDATE / STAFF REPORT	Castro	
CONSENT CALENDAR	Wehage	
1A. Approval of Minutes May 25, 2023		5
1B. Approval of Fiscal Reports 07/01/22 – 06/30/23		11

Executive Committee and FULL WDB Board of Directors' Meeting

July 27, 2023

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1C. Approval of Program Report for 07/01/22 – 06/30/23		24
ACTION ITEM (S):		
2. Request for Approval to Accept Foster Together Network Grant	Castro	44
3. Home to Employment Program (H2E)	Castro	48
4. Approval of SELACO WDB Budget for Program Year 2023-24	Castro	50
5. Request for Proposal Release; In-School Youth Services PY 2024-26	Castro	62
6. Request for Approval to Accept HOME Grant Allocation	Castro	63
7. LARPU Prison to Employment 2.0 Approval to Receive Funding	Castro	64
8. Request for Approval to Accept HIRE Grant Funds	Castro	65
9. Request for Proposal - Single Audit	Castro	69
BUSINESS ADVISORY COMMITTEE REPORT	Derthick	
Presentation / Information / Recommendations		
ACTION ITEM (S): NONE		
INFORMATION ITEM (S):		
ONE STOP OPERATOR REPORT	Girdner	71
Presentation / Information / Recommendations		
ACTION ITEM (S): NONE		
INFORMATION ITEM (S):		
INFORMATION ITEM (S):		
1. Ethics Training AB1234	Castro	73
2. Update on SELACO WDB 40 th Anniversary Celebration Event	Castro	74
3. Update on Liability Insurance and Director's and Officers Policy	Castro	98
INTERESTING CORRESPONDENCE		
BOARD MEMBER COMMENTS	Wehage	

Materials related to an item on this agenda submitted to the SELACO WDB after distribution of the agenda packet are available for public inspection in the SELACO WDB office at 10900 E. 183rd Street, Suite 350, Cerritos, CA 90703 during normal business hours.

Executive Committee and FULL WDB Board of Directors' Meeting

July 27, 2023

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POLICY BOARD ITEMS/REQUESTS	Wehage
AGENDA REQUESTS FOR NEXT MEETING	Wehage
CHAIR'S CLOSE	Wehage
ADJOURNMENT OF OPEN SESSION	Wehage

Policy Board Meeting: August 15, 2023

Next Full WDB Meeting: September 28, 2023

Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodations upon request. Requests should be received at least 72 hours prior to the meeting. Please call (562) 402-9336 to request accommodations.

Materials related to an item on this agenda submitted to the SELACO WDB after distribution of the agenda packet are available for public inspection in the SELACO WDB office at 10900 E. 183rd Street, Suite 350, Cerritos, CA 90703 during normal business hours.



**SELACO WDB Board of Directors
Attendance Roster – PY 22/23**

Board Members	7/28 2022	9/22 2022	10/27 2022	1/26 2023	3/23 2023	5/25 2023					
1. Burrell, Ashley Rehabilitation Organization	Appointed by Policy Board on 8/16/22	AE	X	X	X	X					
2. Chan, Connie Public Employment Service	X	X	X	X	X	AE					
3. Cueva, Sergio Business Representative – City of Hawaiian Gardens			X	X	X	X					
4. Dameron, Mark Secretary/Treasurer Business Representative – City of Lakewood	X	X	X	X	X	X					
5. Dertick, Joseph Business Representative City of Norwalk	X	X	X	X	AE	A					
6. Drake, Aaron Vice Chair Business Representative City of Bellflower	X	X	X	X	X	X					
7. Espitia, Ben Labor Organization	X	X	X	X	X	X					
8. Gomez, Belle Education Entity	X	X	X	A	A	X					
9. Kucera, Kevin Labor Organization	AE	AE	AE	AE	AE	AE					
10. Levine, Barbara Economic Development	X	AE	X	X	X	X					
11. McGehee, Shannon Business Representative City of Paramount	X	A	AE	X	A	A					

Board Members	7/28 2022	9/22 2022	10/27 2022	1/26 2023	3/23 2023	5/25 2023														
12. Nam, Leila Business Representative City of Artesia	AE	AE	A	X	X	X														
13. Patel, Vijay Business Representative City of Downey	X	A	A	X	A	AE														
14. Polley, Tracy Business Representative City of Norwalk	X	AE	X	X	X	X														
15. Rochin, Blanca Education Entity	Appointed by Policy Board on 8/16/22	X	X	X	A	X														
16. Ryder, Tim Business Representative City of Hawaiian Gardens	X	AE	A	X	X	AE														
17. Saucedo-Garcia, Cristina Business Representative City of Downey	X	X	AE	X	X	AE														
18. Segura, Michael Business Representative City of Lakewood	AE	X	X	AE	X	X														
19. Shah, Jawahar Business Representative City of Cerritos	X	X	AE	A	A	A														
20. Trivedi, Sanjay Business Representative City of Cerritos	AE	X	A	AE	A	A														
21. Uttecht, Greg Business Representative City of Artesia	A	X	A	AE	AE	X														
22. Wehage, Larry Vice Chair Business Representative City of Bellflower	X	X	X	X	X	X														
23. VACANT Representative City of Paramount																				
24. VACANT Labor Organization																				
25. VACANT Labor Organization																				
26. VACANT Labor Organization																				
27. VACANT Labor Organization																				

X = Present A = Absent AE = Absence Excused SP = Special Meeting ~ = No Meeting



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**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**Executive Committee and FULL WDB Board of Directors' Board
Meeting MINUTES**

May 25, 2023

3:00 PM

SELACO WDB
VIA Zoom

CALL TO ORDER

The Executive Committee and FULL WDB Board of Directors' Board Meeting was called to order by Larry Wehage, Chair at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Larry Wehage led the pledge of allegiance.

ROLL CALL

WDB BOARD DIRECTORS PRESENT

Burrell, Ashley	Cueva, Sergio
Dameron, Mark	Drake, Aaron
Espitia, Ben	Gomez, Belle
Levine, Barbara	Nam, Leila
Polley, Tracey	Rochin, Blanca
Segura, Michael	Uttecht, Greg
Wehage, Larry	

WDB BOARD DIRECTORS ABSENT

Derthick, Joseph	McGehee, Shannon
Shah, Jawahar	Trivedi, Sanjay

WDB BOARD DIRECTORS EXCUSED

Chan, Connie	Kucera, Kevin
Patel, Vijay	Ryder, Tim
Saucedo-Garcia, Cristina	

SELACO WDB STAFF PRESENT:

Castro, Yolanda	Alvarez, Meredith
Cardona, Jefferson	Coronel, Corina
Davis, Carol	Diep, Chau
Ferranti-Lansdown, Tammy	Ford, Kay
Gutierrez, Jeanette	Hernandez, Amber
Mercado, Ana	Michel, Sandra
Sandoval, Ben	Salcedo, Mirna

MEMBERS OF THE PUBLIC PRESENT:

Joseph, Jack – Policy Board Administrator

PUBLIC COMMENTS

None

WDB CHAIR'S COMMENTS

None

EXECUTIVE DIRECTOR'S MESSAGE/UPDATE/STAFF REPORT

Regional Job Fair/Outreach event in Bellflower – June 3, 2023 from 9:00 – 1:00

- SELACO's fifth regional job fair and outreach event.
- Ninety employers and approximately thirteen social service agencies expected.
- Bellflower Chamber will provide employer breakfast/lunch, tables and giveaways.

Annual California Workforce Association Conference

- Conference focus is "Clarity Through Action."
- Will take place in San Diego May 31-June 2.
- Fourteen front line staff and three members from the leadership team will attend.

40th Celebration Update

- September 29th from 11:30 – 2:00
- Mayne Center in Bellflower
- David Shinder will join the meeting today to share how you as board members can support the efforts.

Activities in the AJCC

- Slight drop in February activity and enrollments.
- "Boots on the Ground" Initiative:
 - o Hawaiian Gardens – 2 times a week
 - o Paramount Adult School – 1 time a month
 - o Downey Adult School – 1 time a week
 - o Whole Child – Downey planning 1 time a month
 - o Norwalk/La Mirada – 1 time a month

CONSENT CALENDAR

A motion was made by Mark Dameron to approve the Consent Calendar as presented, seconded by Tracey Polley. With no further discussion, motion carries to approve.

1A. Approval of Minutes: March 23, 2023

1B. Approval of Fiscal Reports for Periods: 07/01/22 – 04/30/23

1C. Approval of Program Report for: 07/01/22 – 04/30/23 (Receive and file)

ACTION ITEM(S)

2. Request on Spending Authority for Fiscal Year 2023-2024

A motion was made by Tracey Polley to approve the request on spending authority until the new budget is approved, seconded by Aaron Drake. With no further discussion, motion carries to approve.

3. Remote Appearance for Board Meetings

A motion was made by Tracey Polley review and approve the staff recommended process for supporting a Board Members “Just Cause” or “Emergency Circumstance” allowing for a remote appearance, seconded by Aaron Drake. With no further discussion, motion carries to approve. Abstained – Barbara Levine

4. WIOA Work Experience (WEX) Wage Increase

A motion was made by Blanca Rochin to approve SELACO WDB’s request to align the minimum hourly rate for WIOA programs and other special projects to the Los Angeles County’s Wage Ordinance, present and future increases, seconded by Barbara Levine. With no further discussion, motion carries to approve.

5. Transfer of Remaining Balance of PY 2022-2023 WIOA Dislocated Worker Program Funding Allocation to Adult Funding Allocation

A motion was made by Aaron Drake to authorize the Executive Director to sign the request to transfer the remaining total of Dislocated Worker Program Fund to Adult Program Funds, seconded by Blanca Rochin. With no further discussion, motion carries to approve.

6. WIOA Record Retention Policy

A motion was made by Blanca Rochin to approve and adopt the Record Retention Policy, seconded by Michael Segura. With no further discussion, motion carries to approve.

7. Approval of SELACO WDB-WIOA Partners – Updated Infrastructure Funding Agreement (IFA)

A motion was made by Mark Damerson to support the SMT’s recommendation to review, approve, and sign the *Updated IFA* between the SELACO WDB and WIOA Partners, seconded by Tracey Polley. With no further discussion, motion carries to approve.

8. Approval to Submit the SELACO WDB’s Local Area Designation and Local Board Recertification Application

A motion was made by Blanca Rochin to approve the Executive Director request to submit the SELACO WDB’s application for Local Area subsequent designation and Local Board recertification, seconded by Tracey Polley. With no further discussion, motion carries to approve.

9. Youth at Work Anticipated Funding, Providers and Provider Contract Extension

A motion was made by Michael Segura to:

- Authorize the Executive Director to accept future funding from DEO for the provision of the Youth at Work Program for PY 2023-2024
- Approve and authorize the Executive Director to allocate funding and issue contract extensions, accordingly, based on program and fiscal performance and contract compliance, to approved agencies to continue to administer the Youth at Work Program under future funding
- Approve and authorize the Executive Director to award funding to additional provider(s) that submit a statement of qualifications and are deemed an eligible provider of Youth at Work

Seconded by Tracy Polley. With no further discussion, motion carries to approve.

10. Approval to Release a Request for Proposal (RFP) for One-Stop Operator

A motion was made by Blanca Rochin to:

- Approve the Executive Director to release the One Stop Operator Request for Proposal (RFP) for the Southeast Los Angeles County Workforce Development Board
- Approve a budget not to exceed \$50,000 per contract year for deliverable established under the One Stop Operator's negotiated Scope of Work (SOW)

Seconded by Aaron Drake. With no further discussion, motion carries to approve.

11. HR Policy Update: Personnel Policies and Procedures

A motion was made by Michael Segura to approve staff's recommended changes as presented and direct staff to update the SELACO WDB HR Personnel and Procedures Manual and Employee Handbook to align with Assembly Bill 1949, seconded by Sergio Cueva. With no further discussion, motion carries to approve.

12. Regional Equity and Recovery Partnership Funding

A motion was made by Mark Dameron to:

- Authorize the Executive Director to accept funding from Pacific Gateway Workforce Innovation Network under RERP in the anticipated amount of \$267,155 to serve 31 participants under RERP
- Approve and authorize the Executive Director to allocate funding and issue contracts, accordingly, based on the program proposal and design to meet the objectives of the RERP funding allocation.

Seconded by Tracey Polley. With no further discussion, motion carries to approve.

13. Elections

A motion was made to accept the nominations:

- Larry Wehage, Chair
- Mark Dameron, Vice Chair
- Ben Espitia, Secretary/Treasurer

With no further nominations, seconded by Barbara Levine. With no further discussion, motion carries to approve.

BUSINESS ADVISORY COMMITTEE REPORT

No items to report out.

ACTION ITEM(S):

None

INFORMATION ITEM(S):

None

ONE STOP OPERATOR REPORT

The board was directed to page 97 of the agenda for updates from Stacey Girdner, SELACO WDB One Stop Operator.

ACTION ITEM(S):

None

INFORMATION ITEM(S):

None

INFORMATION ITEM(S):

1. Ethics Training AB1234

Page 64 of the agenda shows the most updated list of board members who completed the mandatory ethics training. All board members must complete a two-hour training. Please contact Carol for direct link to online course or for any questions.

2. Economic Summary

Page 99 of the agenda provides the Economic Summary for the SELACO WDB area.

3. Regional Job Fair

Page 101 of the agenda provides a flyer of the upcoming regional job fair to take place June 3rd.

INTERESTING CORRESPONDENCE

1. Success Stories

The board was referred to page 103 of the agenda.

BOARD MEMBER COMMENTS

Mark Dameron announced a Lakewood Golf Tournament to take place on June 23 at the Skylinks Golf Course. He also shared with the board his attendance at the National Association of Workforce Board Conference with Ben Espitia, Ben Sandoval, Yolanda Castro, and Corina Coronel.

Ben Espitia shared with the board how cohesive SELACO WDB is working with others.

David Shinder shared information in regards to the upcoming 40th Anniversary Celebration:

- There is a voluntary committee which includes board members Barbara Levine, Belle Gomez, Joseph Derthick and Policy Board Member Jeff Wood.
- He encouraged board members involvement to purchase tickets.
- He touched briefly on the preparation of a commemorative book and video.
- There are a variety of levels of sponsorship: tables, centerpieces, baskets for auction.
- The venue's maximum capacity is 300.
- Seats can be donated.

POLICY BOARD ITEMS/REQUESTS

None

AGENDA REQUESTS FOR NEXT MEETING

None

CHAIR'S CLOSE

Chairman Wehage thanked everyone for the nomination to continue as board chair for another term.

ADJOURNMENT OF OPEN SESSION

The meeting was adjourned at 4:31 p.m.

SELACO WDB
Statement of Activities (by Fund)
From 7/1/2022 through 6/30/2023

*** Preliminary ***

	Employment Training Panel Grant	LA County Grants	Pre-School Grant	WIOA Adult&DW & Special Projects	WIOA Youth Grant	WIOA Rapid Response / Lay-Off Aversion	Other Grants	Non-WIOA Training Expenditures	Total
Revenues / Deferred Revenues	467,762	388,053	4,601,843	1,622,402	1,301,343	110,613	802,419	131,500	9,425,935
Accounts Receivable	0	38,510	0	655,355	227,023	43,059	52,401	0	1,016,349
Total Revenues	467,762	426,564	4,601,843	2,277,758	1,528,366	153,672	854,820	131,500	10,442,284
Expenditures									
Administration Services	27,241	50,443	403,059	228,663	168,370	15,937	77,120	0	970,833
Contracted Program Costs	30,275	295,106	3,733,476	34,129	198,636	0	46,807	0	4,338,429
Support Services	0	3,807	0	30,156	9,890	0	5,871	0	49,724
Vendor Training	300,767	7,977	0	518,983	75,636	0	28,445	131,500	1,063,308
Work Exp/Skillz Menu/Supplies	0	41,111	0	30,995	98,306	0	278,243	0	448,654
WIOA Core/Basic Career Services	0	0	0	548,064	284,703	0	0	0	832,767
WIOA Intensive/Individualized Career Svcs	0	0	0	429,826	55,984	0	0	0	485,811
WIOA Follow-Up Career Services	0	0	0	132,902	23,085	0	(179)	0	155,809
WIOA Business Services	0	0	0	324,039	222,840	0	0	0	546,879
Other Program Costs	208,465	28,120	0	0	390,915	137,735	418,513	0	1,183,748
Cash Expenditures	566,748	426,564	4,136,535	2,277,758	1,528,366	153,672	854,820	131,500	10,075,961
Accrued Expenditures	0	0	0	0	0	0	0	0	-
Total Expenditures	566,748	426,564	4,136,535	2,277,758	1,528,366	153,672	854,820	131,500	10,075,961
(Loss)	(98,986)	-	465,308	-	-	-	-	-	366,323

SELACO WDB
Statement of Functional Expenditures
 From 7/1/2022 through 6/30/2023

*** Preliminary ***

	Administrative Services	Contracted Program Cost	Support Services	Vendor Training	Work Exp / Skills Menu Program	WIOA Core / Basic Career Services	WIOA Intensive / Individualized Career Services	WIOA Follow-Up Career Services	WIOA Business Services	Other Program Costs	Total
Expenditures											
Personnel	597,332	0	0	0	0	681,981	406,212	125,997	441,493	914,270	3,167,284
Non-Personnel	206,151	0	0	0	0	150,621	74,978	29,812	105,386	269,479	836,427
Training	167,349	4,338,429	0	1,063,308	448,654	165	4,621	0	0	0	6,022,526
Support Services	0	0	49,724	0	0	0	0	0	0	0	49,724
Total Expenditures	970,833	4,338,429	49,724	1,063,308	448,654	832,767	485,811	155,809	546,879	1,183,748	10,075,961

SELACO WDB
Statement of Functional Expenses - TR - 0201 Administrative Services

From 7/1/2022 Through 6/30/2023

(In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	452,522
Social Security Tax	50200	28,381
Medicare Tax	50210	6,637
Workers Comp - Staff	50220	3,247
UI & ETT Taxes	50250	3,240
Employee Benefits	50300	82,130
Employer 403(B) Contributions	50403	21,176
Total Personnel		597,332
Non-Personnel		
Mileage	51100	244
Conferences/Staff Development	51200	18,416
Meeting Expenses	51230	1,432
Rent	52100	49,481
Telephone	52200	2,869
Furniture/Fixtures	52300	2,490
Office Equipment	52330	357
Leased Equipment	52350	519
Repair & Maintenance	52360	1,678
Outreach/Recruitment	53300	1,632
Office Supplies	53400	9,852
Subscriptions/Dues/Memberships	53600	27,867
Insurance	53900	7,015
Professional Services	54100	42,545
Legal	54300	38,145
Bank Charges/Miscellaneous	59990	1,608
Total Non-Personnel		206,151
Training		
Cost Reimbursement Billing	60300	167,349
Total Training		167,349
Total Expenditures		970,833

SELACO WDB
Statement of Functional Expenses - TR - 0202 Contracted Program Cost
 From 7/1/2022 Through 6/30/2023
 (In Whole Numbers)

		Total
Expenditures		
Training		
Cost Reimbursement Billing	60300	4,025,473
Other Contracted Services	60400	142,165
Day Care Rent	66000	170,792
Total Training		4,338,429
Total Expenditures		4,338,429

SELACO WDB
Statement of Functional Expenses - TR - 0203 Supportive Services
 From 7/1/2022 Through 6/30/2023
 (In Whole Numbers)

		Total
Expenditures		
Support Services		
Direct Support Payment	65200	49,724
Total Support Services		49,724
Total Expenditures		49,724

SELACO WDB
Statement of Functional Expenses - TR - 0204 Vendor Training Payments
 From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

	Total
Expenditures	
Training	
Vendor Training 60100	631,041
Vendor Training - ETP 60200	300,767
Non-WIOA Training Expenditures	131,500
Total Expenditures	1,063,308

SELACO WDB
Statement of Functional Expenses - TR - 0205 Work Experience / Skillz Menu Program
 From 7/1/2022 Through 6/30/2023
 (In Whole Numbers)

		Total
Expenditures		
Training		
Wages - WE/Internship	60500	410,400
SS Tax - WE/Internship	60510	25,173
MC Tax - WE/Internship	60520	5,974
WC - WE/Internship	60530	2,787
UI ETT Taxes	60540	103
Training Supplies	60600	214
Participant Incentive Payments	65401	4,003
Total Training		448,654
Total Expenditures		448,654

SELACO WDB
Statement of Functional Expenses - TR - 0206 WIOA Career Services

From 7/1/2022 Through 6/30/2023

(In Whole Numbers)

		Core / Basic Services	Intensive / Individualized Services	Follow-Up Services	Total
Expenditures					
Personnel					
Salaries & Wages	50100	509,495	307,404	93,463	910,362
Social Security Tax	50200	30,673	18,240	5,708	54,622
Medicare Tax	50210	7,174	4,266	1,335	12,774
Workers Comp - Staff	50220	3,834	2,647	818	7,299
UI & ETT Taxes	50250	3,946	2,063	541	6,549
Employee Benefits	50300	101,437	55,262	19,150	175,849
Employer 403(B) Contributions	50403	25,423	16,330	4,982	46,735
Total Personnel		681,981	406,212	125,997	1,214,190
Non-Personnel					
Mileage	51100	360	613	9	982
Conferences/Staff Development	51200	18,914	10,290	2,994	32,199
Meeting Expenses	51230	1,736	924	278	2,939
Rent	52100	60,124	32,323	12,158	104,605
Telephone	52200	4,681	1,897	702	7,279
Furniture/Fixtures	52300	8,894	2,251	734	11,879
Office Equipment	52330	6,841	3,135	1,106	11,083
Leased Equipment	52350	605	315	134	1,054
Repair & Maintenance	52360	2,250	1,144	414	3,808
Outreach/Recruitment	53300	1,036	20	6	1,062
Office Supplies	53400	15,034	6,000	1,828	22,861
Subscriptions/Dues/Memberships	53600	15,525	8,111	2,614	26,250
Insurance	53900	7,890	4,073	1,583	13,546
Professional Services	54100	6,730	3,882	5,253	15,865
Total Non-Personnel		150,621	74,978	29,812	255,411
Training					
Training Supplies	60600	165	4,621	0	4,786
Total Training		165	4,621	0	4,786
Total Expenditures		832,767	485,811	155,809	1,474,387

SELACO WDB
Statement of Functional Expenses - TR - 0207 Business Services
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	334,147
Social Security Tax	50200	21,031
Medicare Tax	50210	4,919
Workers Comp - Staff	50220	2,906
UI & ETT Taxes	50250	2,137
Employee Benefits	50300	64,113
Employer 403(B) Contributions	50403	12,239
Total Personnel		441,493
Non-Personnel		
Mileage	51100	1,066
Conferences/Staff Development	51200	26,101
Meeting Expenses	51230	3,158
Rent	52100	35,951
Telephone	52200	2,102
Furniture/Fixtures	52300	2,478
Office Equipment	52330	4,965
Leased Equipment	52350	406
Repair & Maintenance	52360	1,044
Outreach/Recruitment	53300	4,227
Office Supplies	53400	5,853
Subscriptions/Dues/Memberships	53600	9,419
Insurance	53900	4,465
Professional Services	54100	4,150
Total Non-Personnel		105,386
Total Expenditures		546,879

SELACO WDB

Statement of Functional Expenses - TR - 0212 Other Program Costs

From 7/1/2022 through 6/30/2023

	Employment Training Panel	WIOA Youth	WIOA Rapid Response / Lay-Off Aversion	Transitional Subsidized Employment (TSE)	Other Funds	Total
Personnel						
Salaries & Wages	142,271	247,203	86,026	55,869	165,746	697,115
Payroll Taxes/WC	13,088	23,142	7,266	5,060	16,229	64,786
Employee Benefits	25,806	56,420	15,577	12,150	42,415	152,369
Total Personnel	181,166	326,766	108,869	73,079	224,390	914,270
Non - Personnel						
Mileage	535	327	6	0	1,030	1,898
Conferences/Staff Development	222	9,896	12,753	4	6,111	28,986
Meeting Expenses	46	723	190	4	3,716	4,679
Rent/Utilities	14,699	25,902	9,026	5,440	106,307	161,373
Telephone	814	1,518	517	300	6,949	10,098
Furniture/Equipment	373	4,358	628	83	558	6,001
Repair & Maintenance	317	832	503	127	449	2,228
Outreach/Recruitment	2,830	45	5	0	7,064	9,945
Supplies	2,481	4,799	1,745	727	2,625	12,378
Subscriptions & Dues	2,829	6,319	2,172	728	2,600	14,647
Insurance	1,912	3,715	856	729	2,641	9,853
Consulting	241	3,501	465	88	885	5,181
Interest Expense	0	2,213	0	0	0	2,213
Total Non-Personnel	27,299	64,149	28,866	8,228	140,936	269,479
Total Expenditures	208,465	390,915	137,735	81,307	365,326	1,183,748

SELACO WDB
Statement of Functional Expenditures
From 7/1/2022 through 6/30/2023
*** Preliminary ***

Line Item Description	Current Period Actual	Budget	Budget Variance	Total Budget Remaining (%)
PERSONNEL COSTS				
Salaries/Wages	2,394,147	2,390,445	(3,702)	-0.2%
Payroll Taxes/WC	218,527	221,624	3,097	1.4%
Employee Benefits	554,610	556,656	2,046	0.4%
TOTAL PERSONNEL COSTS	3,167,284	3,168,725	1,440	0.0%
NON-PERSONNEL COSTS				
Mileage	4,190	10,000	5,810	58.1%
Conference/Staff Development	105,702	133,000	27,298	20.5%
Meeting Expenses	12,208	27,000	14,792	54.8%
Rent/Utilities	351,410	350,592	(818)	-0.2%
Telephone	22,349	23,000	651	2.8%
Furniture & Equipment	41,231	55,000	13,769	25.0%
Repair & Maintenance	8,758	17,000	8,242	48.5%
Outreach/Recruitment	16,866	47,700	30,834	64.6%
Supplies	50,944	55,000	4,056	7.4%
Subscriptions/Dues/Memberships	78,182	70,000	(8,182)	-11.7%
Insurance	34,879	38,000	3,121	8.2%
Professional Fees	67,741	130,000	62,259	47.9%
Legal Fees	40,357	40,000	(357)	-0.9%
Interest Expense/Miscellaneous	1,608	6,000	4,392	73.2%
TOTAL NON-PERSONNEL COSTS	836,427	1,002,292	165,865	16.5%
TOTAL IN-HOUSE COSTS	4,003,711	4,171,017	167,305	4.0%
TRAINING & SUPPORT SERVICES				
Vendor Training Payments (Classroom/OJT/IWT)				
Employment Training Panel (ETP)	300,767	267,751	(33,015)	-12.3%
LA County - Homeless Initiative (Measure H)	7,977	29,000	21,023	72.5%
Workforce Accelerator Fund (WAF 9.0)	4,681	4,681	-	0.0%
WIOA Adult	451,931	825,296	373,365	45.2%
WIOA Dislocated Workers	90,816	123,949	33,133	26.7%
WIOA Youth	75,636	50,000	(25,636)	-51.3%
Non-WIOA Training Expenditures	131,500	172,847	41,347	23.9%
Subtotal	1,063,308	1,473,524	410,217	27.8%

SELACO WDB
Statement of Functional Expenditures
From 7/1/2022 through 6/30/2023
*** Preliminary ***

<u>Line Item Description</u>	<u>Current Period Actual</u>	<u>Budget</u>	<u>Budget Variance</u>	<u>Total Budget Remaining (%)</u>
Cost Reimbursements / Contracted Services				
Day Care Pre-School / Renovation	3,900,825	3,870,143	(30,682)	-0.8%
Employment Training Panel (ETP)	30,275	15,000	(15,275)	-101.8%
Gateway Cities' Homeless Employment Prg	-	6,400	6,400	100.0%
LA County - Youth @ Work	292,106	585,549	293,443	50.1%
LA County - Homeless Initiative (Measure H)	3,000	10,000	7,000	70.0%
Regional Plan Implementation 3.0/4.0	33,049	33,050	1	0.0%
WIOA ETPL Delegation	5,000	5,000	0	0.0%
WIOA Youth	171,807	635,990	464,183	73.0%
WIOA One-Stop Operator	22,274	30,000	7,726	25.8%
WIOA Security Guard	47,442	46,694	(748)	-1.6%
Subtotal	<u>4,505,779</u>	<u>5,237,826</u>	<u>732,047</u>	<u>14.0%</u>
Work Experience / Skillz Menu Program				
Downey's USD MADE Career Initiative	278,243	278,243	0	0.0%
LA County - Youth @ Work	29,226	54,527	25,300	46.4%
LA County - Homeless Initiative (Measure H)	11,885	25,500	13,615	53.4%
WIOA Adult	35,928	170,000	134,072	78.9%
WIOA Youth	93,158	280,000	186,842	66.7%
Subtotal	<u>448,440</u>	<u>808,270</u>	<u>359,829</u>	<u>44.5%</u>
Training Supplies				
WIOA Adult	4,224	5,000	776	15.5%
WIOA Dislocated Workers	410	5,000	4,590	91.8%
WIOA Youth	366	5,000	4,634	92.7%
Subtotal	<u>5,000</u>	<u>15,000</u>	<u>10,000</u>	<u>66.7%</u>
Direct Support Payments				
Gateway Cities' Homeless Employment Prg	4,538	4,950	412	8.3%
Gateway Cities Whole Child Program	1,233	1,233	0	0.0%
LA County - Youth @ Work	494	2,340	1,846	78.9%
LA County - Homeless Initiative (Measure H)	3,313	6,500	3,187	49.0%
WIOA Adult	28,669	30,000	1,331	4.4%
WIOA Dislocated Workers	8,546	15,000	6,454	43.0%
WIOA Youth	2,930	30,000	27,070	90.2%
Subtotal	<u>49,724</u>	<u>90,023</u>	<u>40,299</u>	<u>44.8%</u>
TOTAL TRAINING & SUPPORT SVCS	<u>6,072,250</u>	<u>7,624,643</u>	<u>1,552,393</u>	<u>20.4%</u>
GRAND TOTAL	<u>10,075,961</u>	<u>11,795,659</u>	<u>1,719,698</u>	<u>14.6%</u>

SELACO WDB
Balance Sheet
June 30, 2023

*** Preliminary ***

	Day Care & Day Care Facilities Revolving Funds	Employment Training Panel (ETP)	Transitional Subsidized Employment (TSE)	WIOA Adult	WIOA Dislocated Workers	WIOA Youth	WIOA Rapid Response	Other Grants	General Funds	Pools	Total
Assets											
Cash & Cash Equivalents	2,124,354	54,862	504	(276,572)	(52,048)	(169,834)	(32,177)	75,438	103,075	127,714	1,955,315
Petty Cash	-	-	-	-	-	-	-	-	-	4,000	4,000
Accounts Receivable	-	391,762	25,200	20,655	-	-	-	71,659	-	-	509,276
Prepaid Expenses	357	796	317	2,342	419	779	1,093	1,251	-	8,684	16,038
Deposit	9,100	-	-	-	-	-	-	-	-	20,238	29,338
Due from Other Fund	-	-	-	-	-	(7,291)	-	(1,060)	265,300	-	256,948
Fixed Assets	1,005,713	-	-	-	-	-	-	-	-	-	1,005,713
Accumulated Depreciation	(1,003,413)	-	-	-	-	-	-	-	-	-	(1,003,413)
Total Assets	2,136,111	447,420	26,021	(253,574)	(51,629)	(176,347)	(31,084)	147,287	368,375	160,636	2,773,216
Liabilities and Net Assets											
Liabilities											
Accounts Payable	570	318,339	462	189,904	56,397	33,199	1,594	43,191	(26)	30,692	674,321
Accrued Expenses	3,313	5,053	5,572	63,058	11,643	25,168	10,381	-	-	74,109	198,297
Due to Department of Education	9,100	-	-	-	-	-	-	-	-	-	9,100
Due to EDD	-	-	-	-	-	-	-	-	-	28,115	28,115
Due to Vendors (ETP)	-	-	-	-	-	-	-	(450)	-	(400)	(850)
Due to Other Fund	-	131,603	28,134	21,558	-	-	-	82,944	-	(7,291)	256,948
Payroll Clearing	-	-	-	-	-	-	-	-	-	35,411	35,411
Revenues Received in Advance	1,637,462	89,915	9,368	-	-	(7,291)	-	2,614	-	-	1,732,068
Suspended Account	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	1,650,445	544,910	43,537	274,521	68,039	51,075	11,975	128,299	(26)	160,636	2,933,411
Net Assets											
Current YTD Net Income	465,308	(98,210)	(29,388)	(540,107)	(119,485)	(227,023)	(43,059)	6,527	(64,589)	-	(650,027)
Unrestricted	20,358	720	11,873	12,012	(183)	(399)	-	12,461	432,990	-	489,832
Total Net Assets	485,666	(97,490)	(17,515)	(528,095)	(119,669)	(227,422)	(43,059)	18,988	368,402	-	(160,195)
Total Liabilities and Net Assets	2,136,111	447,420	26,021	(253,574)	(51,629)	(176,347)	(31,084)	147,287	368,375	160,636	2,773,216



Operations Report

12TH REPORT OF PY 2022 – PY 2023

JULY 1, 2022 – JUNE 30, 2023

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PURPOSE

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) respectfully submits the sixth Program Operations Report for the program year 2021-2022. This report reflects the various grants and services offered to our local job seekers and employers. This report includes information on America's Job Center of California Activity, Adult Programs, Youth Programs, Employer Services, Special and Regional Programs. The report will reflect performance and activity requirements of our funding entities.

SPOTLIGHT

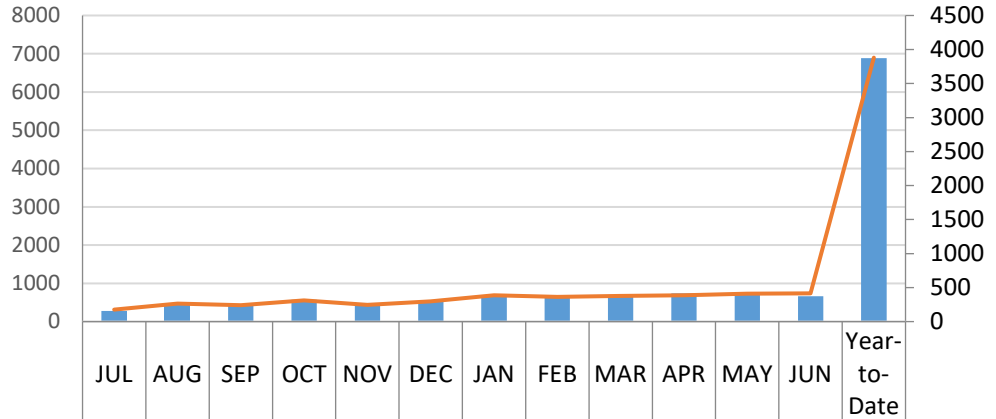
SELACO Team in Sacramento – SELACO Board Member Barbara Levine (Representing Los Angeles Economic Development Commission), Executive Director, Yolanda Castro, Deputy Director of Program Operations, Corina Coronel and Director of Policy and Compliance, Sandra Michel (the SELACO Team), joined members of the California Workforce Association on March 9, 2023, for Day at the Capitol in Sacramento. United with representatives from the LA County of Economic Development, the SELACO team engaged with the offices of Assembly Member Blanca Pacheco (Sixty Fourth District), Assembly Member Wendy Carrillo (Fifty second District), Assembly Member Lisa Calderon (Fifty Sixth District), Assembly Member Pilar Schiavo (Fourteenth District), Assembly Member Quick-Silva (Sixty Fifth District), Lola Smallwood Cuevas (Twenty Eighth District), Assembly Speakers Anthony Rendon's office staff, (64th District) with Senator Bob Archuleta and Senator Maria Elena Durazo (26th District), CWA Director Bob Lanter and staff met directly with Senator Durazo and focused the conversation on the success of local youth programs, such as Foster2SocialWork (F2SW), and strategies on how to connect more employers to the Homeless Tax Credit. The team was successful in sharing the value of youth funding for boots on the ground services. SELACO team shared examples of how funds are used to service youth in our community, engage employers in hiring WIOA participants, and shared examples of success stories. It was a great day at the Capitol!



IN-THE-KNOW WITH SELACO

“In-the-Know with SELACO” is the name of the SELACO WDB Constant Contact company newsletter. Our newsletter is published quarterly and features articles highlighting recent activities and events including board and community engagement, special programs and success stories. Constant Contact also allows SELACO to deliver mass emails to multiple groups all at the same time without affecting the company server. We use Constant Contact to promote job recruitments and announcements for events such as The Collaborative Community Network meetings and Disability Awareness Training as well as in-house to inform staff. The following link provides you access to our most recent publication of “In-the-Know with SELACO”: [In-The-Know](#)

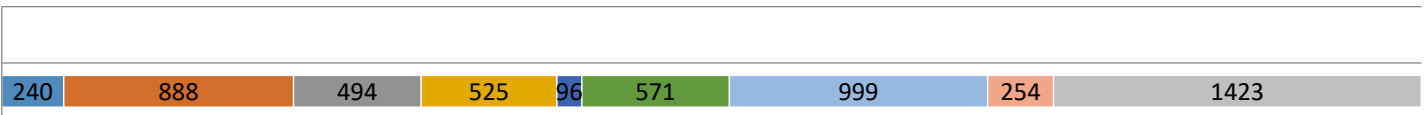
Customer Visits to AJCC



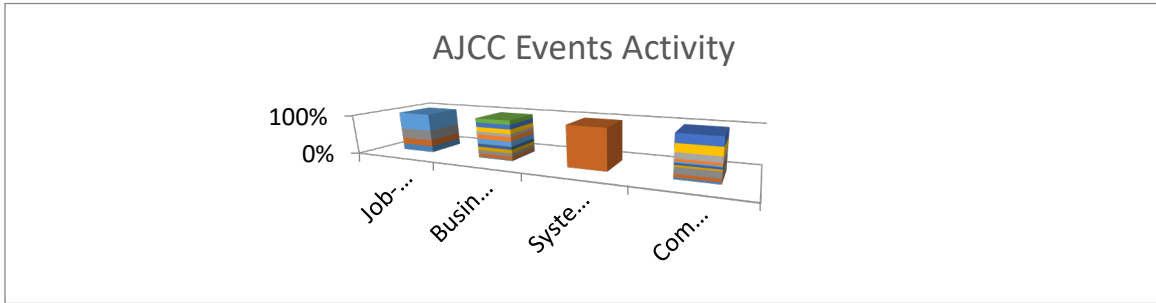
Total Visits	279	440	447	574	490	523	686	658	656	737	733	662	6885
Distinct Customers	176	265	239	311	244	299	388	365	378	388	410	417	3880

Customer Visits by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



EVENTS



ADULT JOB SEEKER PROGRAMS

EVENTS

JOB SEEKER EVENTS	DESCRIPTION
Virtual Job Club	Partnered with Microsoft to host a LinkedIn presentation
Virtual Youth Workshops	Virtual workshops for youth focused on job readiness, job preparation, interview skills, and resume building
Reemployment Services and Eligibility Assessment (RESEA)	EDD host a workshop to Review of job search activity and sharing of resource information.
Job Interview Preparation and Practice Workshop	It is the interview that lands the job offer, NOT the résumé. Ease those Job Interview jitters with preparation and practice.
Be a Super Star Employee Workshop	This workshop offers an opportunity to learn how to become the employee that you would be proud to be.
Career Academy for Targeted Sectors (CATS)	Virtual bootcamp for young adults, allowing them the opportunity to establish a career pathway.
BUSINESS & EMPLOYER EVENTS	DESCRIPTION
Ribbon Cutting	Ribbon Cutting
Bellflower Regional Job Fair	Hiring Event
Fair Chance Hiring Business Convening	Fair Chance Hiring
Treston Security Recruitment Day	Recruitment Day
Long Beach Job Corps Community Relations Council Lunch Meeting	Community Relations Meeting
Small Business Assistance Workshops	Business Workshop
OUTREACH EVENTS	DESCRIPTION
Mayfair High School Resource Fair	High school resource fair for students and family
Norwalk Homeless Task Force	Community Partners (PATH, LACADA, LAHSA, Jovenes, TWC, Dept. Of Mental Health)
State of Lakewood	State of the City: Economic growth
State of Paramount	State of the City : Economic growth.
SECA Youth Summit	SECA Youth Summit- event to empower youth and provide resources for their success.
NLMUSD Special Education Transition Fair	Transition fair to provide students and their parents with information on different pathways and resources available to them.
Learn4Life College and Career Fair	College and career fair to provide students who are close to graduating access to different pathways.
Paramount High School Job Fair	Job fair to provide students access to different pathways.
Artesia High School Career Prep	WIOA Orientation and intro to Career Prep.
Goodwill Career Day	Met with Goodwill staff and partners
CWDB H.I.R.E Grant for re entry grant	On going talk of how to collaborate
Hawaiian Gardens Teen Center	Meet and greet with youth and other resources within the community
Isaac Lopex with Builders and trade Commission	Will set date for a presentation to all case managers for info session on how and who to connect them with Mr. Lopez
Chinese Culture Association of Southern California	Use of placement for Work Experience

WIOA ADULT

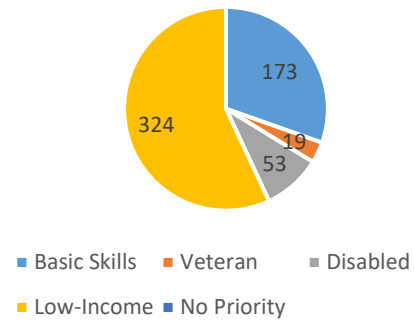
To prepare workers -- particularly individuals with barriers to employment -- for good jobs by providing job search assistance and training. The Adult Program provides an emphasis on serving public assistance recipients, other low-income individuals, and individuals who are low-skilled.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 22/23	Q1 PY 22/23	Q2 PY 22/23	Q3 PY 22-23	Q4 PY 22-23
Employed 2 nd Quarter after Exit	64.9%	68.3%	59.3%	69.7%	62.1%
Employed 4 th Quarter after Exit	61.8%	70.7%	72.3%	60.0%	58.9%
Median Earnings	\$7,400	\$5,991.48	\$6,249.91	\$9,449.84	\$8,147.23
Credential Rate	67.7%	60.0%	69.2%	89.5%	70.5%
Measurable Skill Gain (MSG)	70.0%	63.8%	34.0%	38.6%	89%

Activity Breakdown	
Carryover	298
Enrollments	331
Exits	195
Employed at Closure	73
Program Services	
Occupational Skills Training	95
On the Job Training	4
Transitional Jobs	10
Supportive Services	190
Follow-up Services	315

Priority Population



WIOA Adult Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA DISLOCATED WORKER (DW)

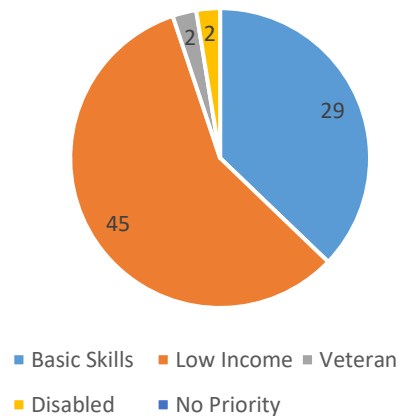
To prepare workers -- particularly individuals recently separated from employment -- for good jobs by providing job search assistance and training. The Dislocated Worker Program provides an emphasis on serving transitioning veterans, homemakers, recently unemployed, and struggling independent business owners.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 22/23	Q1 PY 22/23	Q2 PY 22/23	Q3 PY 22/23	Q4 PY 22/23
Employed 2 nd Quarter after Exit	68.2%	85.7%	81.0%	88.2%	84.6%
Employed 4 th Quarter after Exit	67.0%	70.8%	77.1%	88.6%	77.4%
Median Earnings	\$8,600	\$10,430.03	\$10,694.34	\$10,711.98	\$10,551.73
Credential Rate	79.2%	88.9%	90.9%	92.3%	84.5%
Measurable Skill Gain	70.0%	55.6%	42.9%	44.4%	83.3%

Activity Breakdown	
Carryover	86
Enrollments	40
Exits	20
Employed at Closure	8
Program Services	
Occupational Skills Training	15
On the Job Training	0
Supportive Services	25
Follow-up Services	64

Priority Population



WIOA Dislocated Worker Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE)

The TSE program is a program in collaboration with the South Bay Workforce Development Board that provides individuals the opportunity to gain the skills and hands on experience needed to transition into their next job and/or career. The program also gives companies a chance to give back to the community and provide opportunities for individuals to gain access into the workforce. SELACO WDB's role in bridging the gap between both parties is to help meet employer's workforce needs by providing qualified, pre-screened applicants.

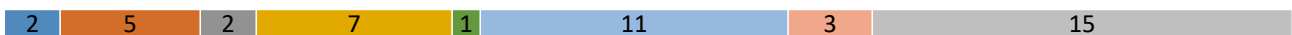
TSE PERFORMANCE INDICATORS PER QUARTER

TSE Performance Measures PY 22/23	Allocations	Goal	Actual
Projected Enrollments	50	50	46
Active WEX Enrollments	36	50	46
Exit and Follow-up 6 Months After Exit	13	50	46

Carryover
45

TSE WEX PLACEMENT BY CITY

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



WIOA YOUTH

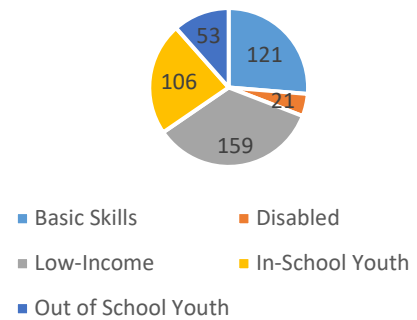
To prepare youth (ages 14-24) with barriers to employment – for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 22/23	Q1 PY 22/23	Q2 PY 22/23	Q3 PY 22/23	Q4 PY 22/23
Employed or Placed in Education 2 nd QT after Exit	68.7%	100.0%	100.0%	61.5%	60.0%
Employed or Placed in Education 4 th QT after Exit	73.0%	87.5%	69.6%	100.0%	78.6%
Median Wage	\$4,150	\$7,338.35	\$1,885.69	\$9,209.35	\$8,728.11
Credential Rate	69.0%	60.0%	18.2%	100.0%	35.3%
Measurable Skills Gain	67.0%	33.3%	0.0%	5.7%	73.6%

Out-of-School Activity Breakdown	Actual
Carryover	122
Enrollments ABC	37
Enrollments SELACO	34
Exits	88
Employed at Closure	5
Program Services	
Occupational Skills Training	10
Enrolled in Secondary Education	1
Work Experience	120
Supportive Services	124
Follow-up Services	63

Priority Population



WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



YOUTH@WORK

The Youth@Work program designed to provide work-based learning to Los Angeles County's youth ages 14-21. The goal of the program is to introduce young people to the workplace, gain valuable employment skills and earn an income. Through this process, youth receive up to 20 hours of paid Personal Enrichment and Work Readiness Training (PET) to help them acquire some of the basic "soft skills" necessary to succeed in the workplace. Youth also work on average of 100 hours of work experience after the completion of the PET for a total of 120 hours of combined work preparation and work experience. Youth will also receive a monthly performance evaluation to better gage their individual strengths and weakness. Upon completion of the program, youth receive a certificate of Work Readiness.

YOUTH@WORK ENROLLMENT GOALS

Agency	CalWORKs		Foster		JJCPA		Other Under Served Youth (OUSY)		System Involved Youth (SIY)		TOTAL	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
City of Hawaiian Gardens	27	15	N/A	N/A	4	0	23	23	7	7	61	45
ABCUSD	31	17	9	1	N/A	N/A	46	52	11	11	97	81
SELACO	6	6	3	5	2	2	9	9	4	3	24	25

Progress	CalWORKS	Foster	JJCPA	OUSY	SIY	Total
Enrollments	38	6	2	84	21	151
Exits	37	5	0	73	21	136

Youth@Work Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



BRIDGE TO WORK

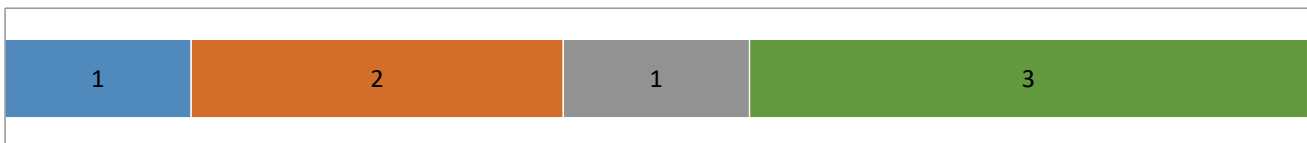
The Bridge-to-Work-Foster program works with foster youth that are eligible to enroll in the Independent Living Program (ILP) and aims to get them started on a path to a high wage career.

BRIDGE TO WORK PERFORMANCE INDICATORS PER QUARTER

B2W Projected Goals	Goal	Actual
Projected Enrollments	8	7
Active WEX Enrollments	8	0
Exits	8	0

Bridge to Work Enrollment by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other

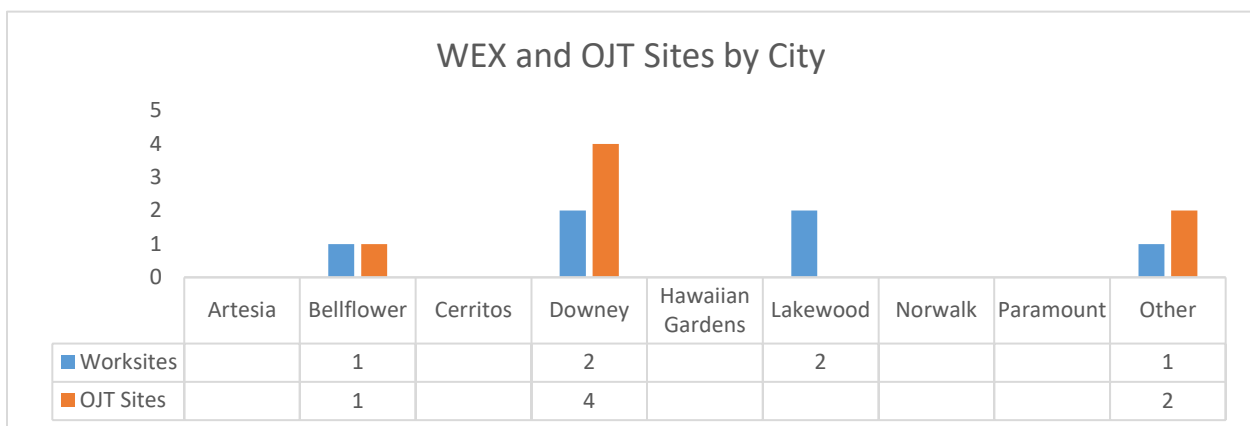


BUSINESS SERVICES

Business services engage with a diverse range of employers to promote business representation on the local board and develop effective linkages with employers to support local workforce investment activities. Develop and deliver innovative workforce investment services and strategies for employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, apprenticeship, and other effective initiatives for meeting the workforce investment needs of area employers and workers.

Offer appropriate recruitment and other business services on behalf of employers, including small employers, which may include services such as providing information and referral to specialized business and services not traditionally offered through the one-stop delivery system. Provide assistance to employers in managing reductions in force in coordination with rapid response activities and strategies for the aversion of layoffs, which strategies may include early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors.

Activity Breakdown	
Job Fairs/ Special Recruitments	32
Job Development	155
Resume Referral	11
Employer Networking	215
Referral to Community Services	96
Tax Credit Program Awareness	10
Rapid Response	0
Lay-off Aversion	0
Total	519



EMPLOYER TRAINING PANEL (ETP)

SELACO WDB is a prime contractor for the State’s Employment Training Panel (ETP) enterprise, a performance-based initiative supporting job creation and retention, through customized skills training. ETP is funded by a special California corporate tax and differs from other workforce development programs whose emphasis is on pre-employment training. SELACO WDB, with ETP funds, fulfills its mission by reimbursing the cost of employer-driven training for incumbent workers. Overall, the ETP program helps to ensure that California businesses will have the skilled workers they need to remain competitive. Employers must be able to effectively train workers in response to changing business and industry needs. While the need for workforce training is critical, businesses generally reserve capacity-building dollars for highly technical and professional occupations – Limiting investment in training for frontline workers who produce goods and deliver services. ETP helps to fill this gap by funding training that is targeted to the frontline workers.

Eligible Training Panel (ETP)		
ET-21-0333 (Contract Term: 2021-2023)		
	Planned	Actual
Enrollments	427	292
Completions	427	282
Retention	402	266

Eligible Training Panel (ETP)		
ET-23-0132 (Contract Term: 2021-2023)		
	Planned	Actual
Enrollments	433	342
Completions	433	292
Retention	408	0

SPECIAL AND REGIONAL PROGRAMS

CHILD DEVELOPMENT PROGRAM REGIONAL SUPPORTIVE SERVICES 3.0

Facilities	Planned Enrollments	Actual Enrollments
A. J. Padelford Child Development Center 11922 169 th Street, Artesia, CA 90701 Center Director: Liz Quintanilla Phone Number: (562) 926-2427	41	61
Artesia Child Development Center 18730 Clarkdale Avenue, Artesia, CA 90701 Center Director: Malajat Raja Phone Number: (562) 653-0290	49	66
Bellflower Child Development Center 447 Flower Street, Bellflower, CA 90706 Center Director: Regina Mayo Phone Number: (562) 804-7990	45	66
Bellflower II Child Development Center 14523 Bellflower Blvd., Bellflower, CA 90706 Phone Number: (562) 867-8399	70	83
Lakewood Child Development Center 5225-A Hayter Avenue, Lakewood, CA 90712 Center Director: Maria Navarro Phone Number: (562) 531-9440	54	64
Maywood Child Development Center 4803 58 th Street, Maywood, CA 90270 Center Director: Silvia Guzman Phone Number: (323) 560-5656	47	61
Norwalk Child Development Center 14000 San Antonio Drive, Norwalk, CA 90650 Center Director: Silvia Guzman Phone Number: (562) 864-1958	25	30
Total	331	431

COUNCIL OF GOVERNMENTS (COG) - HOMELESS EMPLOYMENT PROGRAM

In collaboration with Gateway Cities Council of Government, SELACO WDB, SHARE and HUB cities, the Homeless Employment Program is designed to provide immediate shelter for the homeless within the Gateway region, followed by employment and training services. The overall goal of the project is to support homeless candidates secure permanent housing, long term employment and self-sufficiency.

The role of each partner:

Gateway Cities: will serve as the project administrator and provide oversight/guidance to the selected providers.

SHARE! Collaborative Housing: will provide affordable permanent supportive housing in single-family houses throughout Los Angeles County and assist candidates in addressing issues that hinder their ability to secure full time employment. Once barriers to employment have been addressed, SHARE will refer candidates to the workforce partners for training and employment services.

SELACO WDB and HUB Cities: each agency will support 50 candidates. Services will include:

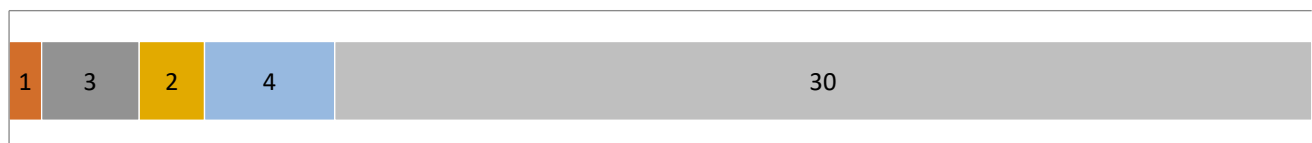
- Co-enrollment into WIOA
- Career planning
- Development of Individual Employment Plans that may include paid work experience, vocational training, On-the-Job training, and/or placement into full time employment
- Ongoing Case Management
- Follow-Up services for one year after exit

Referral Activity		
	Planned	Actual
Referrals to SHARE	N/A	20
Referrals from SHARE	N/A	51
Enrollments resulting from SHARE referrals	47	40

Enrollment Activity		
	Planned	Actual
Transitional Jobs	N/A	1
On-the-Job Training (OJT)	N/A	0
Work Experience	0	1
Completed STEPS	25	12
Paired with a Mentor	16	11
Occupational Skills Training	N/A	0
Employment Placement	28	5
Housing Placement	N/A	28
Supportive Services	N/A	37
Exits	N/A	23

COG Home Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



ACCELERATOR GRANT WAF 9.0

SELACO WDB in partnership with South Bay Workforce Investment Board, Health Impact, HASC (Hospital Association of Southern California) and Downey Adult School have been awarded funding under the State’s Accelerator Grant WAF.90 for the development of a Specialty Nursing Training and Apprenticeship Project. The WAF9.0 will focus on establishing an apprenticeship model that will allow access to high demand and high wage positions in the specialty nursing sector.

The project goal is to enroll 15 to 20 eligible candidates into the Specialty Nursing Apprenticeship, 25 to 30 eligible candidates into a CNA/Phlebotomy training program and 25 to 30 eligible candidates into a Clinical Laboratory Scientist training program.

Accelerator Project Goals					
	Planned Enrollments	Actual Enrollments	Completions	Placements	Drops
Specialty Nursing Apprenticeship	7	9	0	9	1
CNA/Phlebotomy training program	35	25	18	9	5/3
Medical Trainings picked up from DAS	10	4			

Accelerator Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



HOMELESS INITIAIVE - HOME

The SELACO RISE project is designed to move individuals from homelessness to employment with a focus on individual assessment, job readiness, support services, skills training, earn and learn/on-the-job training, placement and retention in a job which pays a living wage. In order to end individual homelessness, job retention is crucial to the success of these individuals and will require the necessary supports to be provided by Mentored. Our overall objective is to meet the employment challenges facing homeless persons in their search for employment and to facilitate their assimilation into the workplace thereby enhancing the outcomes within the workforce.

HOMELESS INITIAIVE PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	15	6
WIOA Co-enrollments	11	6
Placements	11	4
Exits	N/A	7

Program Services	Planned	Actual
Follow-up Services	11	2
On the job Training	7	2
Transitional Jobs	8	4
Supportive Services	N/A	8

Carryover	13
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Homeless Initiative Enrollment by City

■ Artesia
 ■ Bellflower
 ■ Cerritos
 ■ Downey
 ■ Hawaiian Gardens
 ■ Lakewood
 ■ Norwalk
 ■ Paramount
 ■ Other



GLOSSARY OF TERMS


AJCC:	American Job Center of California
ASE:	Academic Skills Enhancement
CalJOBS:	California Job Services
CWDB	California Workforce Development Board
DEI:	Disability Employment Initiative
EDD:	Employment Development Department
ETP:	Employment Training Panel
GED:	General Education Development
LMI:	Labor Market Information
PJSA:	Personalized Job Search Assistance
SELACO WDB:	Southeast Los Angeles County Workforce Development Board
STEPS:	Steps to Economic and Personal Success Workshop
TSE:	Transitional Subsidized Employment
WDB:	Workforce Development Board
WIOA:	Workforce Innovation and Opportunity Act



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Request for Approval to Accept Foster Together Network Grant

The Deputy Director of Program Operations, Corina Coronel, completed a request for funding submitted to the Los Angeles County Mentorship Network grant, awarded by the Center for Strategic Partnerships Foster Together Network (FTN). If awarded, the grant will represent \$100,000 in funding to support our services to foster youth. This level of funding will help us create and strengthen a Foster Youth Mentorship Network within our organization and Los Angeles County. See attached grant transmittal.

The Los Angeles County Mentorship Network grant is a remarkable opportunity that aligns perfectly with our mission and objectives under our Foster to Social Work (F2SW) project. Through this grant, we aim to develop an assessment tool that will effectively define suitable work experience sites for our foster participants. This tool will play a crucial role in ensuring that the work experience opportunities provided to foster youth are meaningful and align with their career goals, enhancing their chances of success.

Additionally, the grant will allow us to build on the existing Social Work Mentorship program through F2SW and further strengthen our capacity to support foster youth. We understand the significance of a robust mentorship network in the lives of these young individuals, and this grant will enable us to expand and improve our mentorship initiatives, empowering foster youth to thrive and succeed.

Furthermore, the Los Angeles County Mentorship Network grant will provide us with the necessary resources to focus on capacity building for our staff. By equipping our team with the tools and knowledge to identify triggers and challenges faced by foster youth, we can ensure timely referrals and appropriate support. This grant will empower our staff to positively impact the lives of foster youth by facilitating timely interventions and services.

Action Required:

Upon notification of funding, authorize the Executive Director to accept funding and begin implementation of the project described.

Communication Transmittal/Grant Application

Date Submitted To Board Executive Committee	WDB Chair: Vice Chair: Secretary/Treasurer: Other:	Larry Wehage Mark Dameron Ben Espitia
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Title of Application: L.A. CADA HIRE Wraparound Network-L.A. County

Submitted By: Corina Coronel 7/14/2023	Deadline for Submittal of Application:	7/14/2023
	Deadline for Intergovernmental Review:	
	Available Funding Request:	\$100,000
	Funding Source:	Center for Strategic Partnerships Foster Together Network (FTN)

Purpose/Goal of Project:

Foster Together Network (FTN) Mentorship Initiative is offering this Request for Proposal to an organization to establish a youth-centered Los Angeles county-wide network of Mentorship programs/initiatives serving system-impacted youth that facilitates mutual support among agencies, increases the adoption of proven best practices, and improves access to successful mentorship for system-impacted youth.

Project Goal: To establish a youth-centered Los Angeles county-wide network of Mentorship programs/initiatives serving system-impacted youth that facilitates mutual support among agencies, increases the adoption of proven best practices, and improves access to successful mentorship for system-impacted youth.

- Strategy 1: Organize and coalesce equitable network membership of mentoring organizations, county staff, philanthropy representatives, and young people that are involved with serving systems-impacted youth in Los Angeles County. Utilize a community convening model (e.g., "Community Convening™") that is youth-centered to conduct, develop and monitor the network's progress by establishing strategic and inclusive partnerships of county-wide entities and available to meet monthly, virtually and quarterly in person.
- Strategy 2: Facilitate discussions to gain agreement upon standards of excellence, values, and best practices that are youth-focused, including but not limited to referrals, training, and resource sharing (e.g., funding announcements & opportunities). Administer communications that facilitate sharing training, funding opportunities, and other resources.
- Strategy 3: Building off the learning from the landscape analysis and strategic planning, confirm joint VMOSA statements (Vision, Mission, Objectives, Strategies, Action Plan, Roles, Success Metrics); clarify and host youth-centered workgroups that may be needed to achieve Action Plan. Monitor progress on Action Plan and support course correction and problem-solving if necessary to ensure successful implementation.
- Strategy 4: Establish and clarify with network members the roles and resources required to sustain and support the network with youth-centered activities in years 2-3. Identify opportunities to support the network with youth-centered activities as may be applicable based on financial resources identified as needed with network members.

Benefit and Expectations:

Through the creation and interaction of the Los Angeles County Mentorship Network, this project is seeking to increase resiliency factors among foster youth (Strolin-Gotzman, et al., 2016) by acknowledging that several factors play a large role in the success of a TAY young adult's life including school stability, positive relationships with peers, and emotional connections with adult mentors.

Is the SELACO WDB qualified to accomplish goals from the standpoint of existing staff, facilities, equipment, and past experience?

Yes
YES

No, explain.

What Partner Collaboration will be required?

Through the SMT and CCN meetings, SELACO WDB has facilitated cross-sector partnerships that have proven instrumental in driving positive outcomes for youth and the community. By bringing together a wide range of organizations and entities, we have been able to harness collective expertise and resources to address the complex challenges faced by foster youth in Los Angeles County.

In addition, SELACO WDB participates in the quarterly Downey Cares Collaborative (DCC) meetings, including members of The National Association of Social Workers, Department of Children and Family Services, community, and faith-based organizations, who work together by finding resources for system involved youth.

Who will be eligible for service under this program?

Foster youth in the LA County Region.

How will results be measured?

- **Strategy 1** – An initial interest list of interested parties will be provided as a start-off point, it is the grantee’s responsibility to increase the network with additional mentoring organizations, county staff, and philanthropy representatives that service systems-impacted youth. Grantee to identify their chosen Community Organizing framework that can be referenced to guide the community mobilization work to report out on a monthly basis, a copy of network membership roster, signed MOUs, signed agreements with youth regarding compensation, workgroup agendas, minutes and sign-in sheets (virtual or pen & paper) to ensure county-wide representation is occurring and strategic discussions and agreements are being held.
- **Strategy 2** – Report summarizing the network’s identification and sharing of standards of excellence, trainings, funding opportunities and other resources during the timeframe. At a 6-month and 12-month basis, an internal satisfaction survey to all members about the impact their membership to the network has been thus far (e.g., increased referrals, adoption of best-practices, etc.). 3 of 3
- **Strategy 3** - Grantee to ensure the VMOSA should be agreed upon by the beginning of the first quarter (~September 2023), including subcommittees and roles. Four recommended subcommittees include but are not limited to Improving County to NGO Relationships, Outreach and Recruitment, Leveraging Philanthropic Capacity and Knowledge, and Advocacy. Workgroups should establish timelines and roles for completing their components of the action plans developed by the end of the **first quarter (~November 2023)**.
- **Strategy 4** - The grantee will provide a projection of the financial resources needed to continue the network in the consequential years. The grantee identifies additional funding resources to maintain and expand the network beyond the micro-grant (Year 1).

Comments:

SELACO WDB plans use these funds to support the foster youth mentorship network by:


- 1) Developing an Assessment Tool that helps define suitable work experience sites for participants.
- 2) Social Work Mentorship: Funding will be allocated to provide stipends to social workers serving as mentors/and or guest speakers during F2SW bootcamp.
- 3) Capacity Building for Workforce staff. This training will help staff identify youth triggers, such as trauma or specific challenges and provide appropriate support through their job search process.



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Home to Employment Program (H2E)

The Home to Employment (H2E) Program is a collaboration between the Gateway Cities Council of Government, Southeast Los Angeles County Workforce Development Board (SELACO WDB), SHARE!, and HUB Cities (a provider under the Los Angeles County Department of Economic Opportunity (DEO)). The project, initiated in 2021, is referred to as the Home to Employment Program designed to provide immediate shelter for individuals experiencing homelessness, within the Gateway region. The overall goal of the H2E project for Phase III is to support 100 homeless candidates in securing permanent housing, long-term employment & self-sufficiency.

SELACO WDB, with board approval, successfully completed Phase II of the H2E project, enrolling a total of 65 participants. To date:

- 35 have secured employment, representing a 54% placement rate.
- 4 are enrolled in training representing 7% of total enrollments.
- SELACO WDB referred 97 candidates to SHARE! Collaborate Housing for housing support prior to engaging or while receiving employment and training services.

Phase II of the H2E program was scheduled to end on June 30th, 2023, our contract has been amended allowing staff to continue enrollment and placement activity until a new round of funding has been released for program year 2023-2024. All customers are co-enrolled with WIOA allowing staff to continue services without interruption. A proposal for 2023-24 funding has been submitted by the SELACO WDB staff with a program designed that supports:

Gateway Cities – Who will continue to serve as the project administrator and provide oversight/guidance to the selected providers.

SHARE! Collaborative Housing – Who will continue to provide affordable permanent housing in single-family houses throughout Los Angeles County. SHARE! will also assist candidates in addressing issues that hinder their ability to secure permanent full-

time Employment. Once the housing barrier has been addressed, SHARE! will refer candidates to the Workforce Agency Partners for employment & training services.

SELACO WDB & HUB Cities – Who will support the enrollment of 100 candidates (SELACO WDB 50 & HUB Cities 50). Services will continue to include:

- Co-Enrollment into WIOA.
- Career Planning/Counseling.
- Development of Individual Employment, Training, and Career Plans.
- Training that includes subsidized employment such as Work Experience, On-the-Job Training, Vocational Training, and full-time employment placement.
- Ongoing Case Management
- Serve as a referral agency to SHARE! supporting any WIOA customers in need of housing assistance.
- Job readiness workshops are designed to remove any roadblocks to success.
- Encourage weekly participation in Job Club and all other SELACO WDB Job Readiness workshops that are designed to support employment/training goals.
- Outreach to local businesses supportive of hiring individuals you are recovering from homelessness.

SELACO WDB project goals for the 2023-24 program year include:

- 50 co-enrollments into WIOA
- 40 Participants will attend a work readiness workshop.
- 33 participants will be placed in full-time or part-time employment.

Proposed Budget for the 2023-24 program year:

- Staffing - \$129,552.57
- Admin and Shared Non-Personal Cost - \$41,153.49
- Direct assistance to H2E customers with support services assistance - \$15,000
- Total Budget = \$185,706.06

The estimated time frame for the 2023-24 program funding is August 1, 2023, and an estimated completion date of June 30, 2024.

Action Required:

1. Authorize Executive Director to accept funding for Phase III of Gateway Cities Council of Government Home to Employment program in the anticipated amount of \$185,706.06.
2. If needed, authorize the Executive Director to procure and contract with service providers who can ensure the project objectives are met successfully.



MEMORANDUM

DATE: July 27, 2023
TO: SELACO WDB Board of Directors
FROM: Yolanda L Castro, Executive Director *(YLC)*
RE: Approval of SELACO WDB Budget for Program Year 2023-24

Attached for your review and approval is the Southeast Los Angeles County Workforce Development Board's (SELACO WDB) budget for Program Year (PY) 2023-24.

SELACO WDB is making progress in recovering from the COVID-19 era, but customer traffic has not fully returned to pre-COVID levels. Various strategies are implemented to boost customer enrollments, and we anticipate increased demand for job seeker services this program year.

Accordingly, our PY 2023-24 budget is presented, focusing on full operation with some adjustments to accommodate changes in operations and funding.

Revenues

SELACO WDB's total projected Operating Revenue for PY 2023-24 is increased by a net of \$1,982,215, which is approximately 15.3% more compared to prior year budget modification approved on March 23, 2023.

Total increase of \$2,499,443 to the revenue budget is as follows:

1. Increase of \$1,712,909 is from continued and carried-over funds for the following special projects:

- #02. Employment Training Panel (ETP) Grant (+ \$112,153)
- #05. LA County: Youth@Work (+ \$117,000)
- #07. Preschool Grant (+ \$1,483,756)

2. The increase of \$313,073 comes from two new regional projects. The first regional project is the Prison to Employment Initiative (P2E 2.0), awarded by the California Workforce Development Board to South Bay Workforce Investment Board as fiscal agent to serve the formerly incarcerated and other justice-involved individuals. SELACO WDB is allocated \$235,382 for a 33-month program, and we anticipate spending approximately \$138,073 in PY 2023-24 and carrying a balance of \$97,309 into future years.

The second regional project is the Regional Equity and Recovery Partnerships (RERP) awarded by the Chancellor's Office to Pacific Gateway. SELACO WDB is allocated \$267,155 for a 30-month program to partner with Cerritos College to provide training in Supply Chain Logistics and Hospitality Culinary Arts. SELACO WDB anticipates spending approximately \$175,000 in PY 2023-24 and carrying a balance of \$92,155 into future years.

- #08. Prison to Employment_P2E 2.0 (+ \$138,073)
- #09. Regional Equity and Recovery Partnership_RERP (+ \$175,000)

3. Total increase of \$454,836 is from WIOA formula funding, which includes both the net increase to total PY 2023-24 WIOA formula allocations and projected carried-over funds from PY 2022-23 allocations:

Total net increase to PY 2023-24 WIOA formula allocations for Adult, Dislocated Workers, Youth, Rapid Response, and Lay-Off Aversion is \$335,866:

- #17. WIOA Adult (+ \$222,761)
- #20. WIOA Dislocated Workers (- \$57,681)
- #23. WIOA Youth (+ \$202,786)
- #25. WIOA Rapid Response (- \$32,000)
- #26. WIOA Lay-Off Aversion (\$0)

Note: For items #25 and #26, revenues are projected based on prior year's funding allocations, which are not expected until early October 2023.

Total net increase to PY 2022-23 WIOA formula carried-over funds for Adult, Dislocated Workers, Youth, and Rapid Response is \$118,970:

- #16. WIOA Adult-Carry Over (+ \$472,196)
- #19. WIOA Dislocated Workers-Carry Over (- \$248,127)
- #22. WIOA Youth-Carry Over (- \$128,669)
- #24. WIOA Rapid Response-Carry Over (+ 23,569)

The carryover of Youth funds is higher than the State allowance by 20% of total appropriations. Expected expenditures by the internal operations of youth services and contract providers were lower than expected. Much of the challenge is due to the failure of acquiring youth providers and the constant challenge of targeting disconnected youth aged 18 to 24. Strategic changes to outreach and recruitment have been made to internal operations to support greater recruitment efforts; however, these changes will not be seen until this current program year. We expect \$423,710 will be returned to the State, but this will be offset by the increase in youth funding for PY 2023-24, which is \$202,786. For item #22 above, the reduction of \$128,669 has already been adjusted by the estimated amount of \$423,710 to be returned to the State.

In addition, included in our projected revenue budget, we are requesting a transfer of 60% of our WIOA Dislocated Worker allocation to WIOA Adult. As per the State's Directive, local areas are allowed to request moving funds between the programs up to 100% when necessary. It is customary to reassess our customer base now and determine if the transfer would enhance our ability to assist job seekers with their employment and training goals. By reallocating resources, SELACO aims to provide better service to job seekers using our AJCC.

Based on SELACO WDB's historical enrollment data, most customers in intensive programs qualify under the adult category rather than as dislocated workers. Implementing this transfer will enable us to accurately reflect our current customer base and provide flexibility to address job seekers' enrollment needs. Please find below the proposed transfer amount:

- #18. WIOA Adult (+ \$728,420)
- #21. WIOA Dislocated Workers (- \$728,420)

4. Total increase of \$15,290 is from the Transitional Subsidized Employment (TSE) and Bridge to Work (B2W) performance-based grants, which include net projected increase to PY 2023-24 revenue estimates and a reduction in carried-over revenues earned in PY 2022-23:

- #11. Transitional Subsidized Employment (TSE) – Carry Over (- \$2,238)
- #12. Transitional Subsidized Employment (TSE) (+ \$18,000)
- #13. Bridge To Work (B2W) Youth – Carry Over (- \$472)
- #14. Bridge To Work (B2W) Youth (\$0)

5. Total increase of \$3,335 is from One-Stop Partners’ shares of infrastructure costs, including rent, telephone, internet, security guard, and some repair/maintenance costs:

- #27. Other Revenues: Shared Infrastructure Costs from One-Stop Partners (+ \$3,335)

Decrease of \$517,228 from the revenue budget is from the following State, County, and regional projects, four (4) of which were completed in PY 2022-23:

- #01. Downey USD’s MADE Career Initiative (- \$320,774) *completed in FY22/23*
- #03. Gateway Cities Homeless Employment (H2E) Program (- \$13,534)
- #04. Gateway Cities Whole Child Program (- \$23,571) *completed in FY22/23*
- #06. LA County: Homeless (Measure H) (- \$55,500)
- #10. Regional Plan Implementation 3.0/4.0 (- \$44,875) *completed in FY22/23*
- #15. Workforce Accelerator Fund (WAF) 9.0 (- \$58,972) *completed in FY22/23*

See attached Projected Revenue Budget for each budget line item that resulted in an increase or decrease in all funding allocations for PY 2023-24.

Expenditures

SELACO WDB’s total Projected Expenditure Budget for PY 2023-24 is increased by a net of \$2,465,700, which is approximately 20.9% more compared to prior year budget modification approved by Board on March 23, 2023. Detail breakdown of net increase to total Projected Expenditure Budget is as follows:

1. The overall personnel cost has increased by \$518,174, an increase of 16.4% compared to the previous year’s budget. The increase is due to the net amount of scheduled annual step increases, replacement of unfilled positions, staff promotions, and a reduction of 1% across the board in SELACO 403b contributions per changes made to employee benefits approved by WDB Board in September 2021. The proposed budget includes the hiring of staff to address the increase in special project funding for direct services and to support the SELACO WDB “Boots on the Ground” initiative. While we have seen progress in our recovery from COVID-19, customer traffic has not yet risen to the expected level. To address this concern, SELACO WDB staff are being stationed in different areas of our community to outreach and connect with potential customers. We anticipate the “Boots on the Ground” initiative will increase the need for more intake, career development planning, and direct placement assistance. To ensure we have sufficient staff in place we will begin recruitment efforts, budgeted for the anticipated need, but will continue to evaluate supply and demand to ensure we are adequately prepared to move customers through our system in a timely and efficient manner.

The increase in personnel costs also includes a COLA (cost of living adjustments) at 2.5%. Personnel Policy #221 requires a biennial review of the staff salaries to ensure we remain competitive and consistent with the increased cost of living. In program year 2023-24, leadership will be evaluating salary scales in similar organizations to assess the need to make changes to our existing salary scale, with the intention of proposing any needed changes to the board in May 2024, to be effective July 1, 2024. In the meantime, a review of the Consumer Price Index published for the Los Angeles Area identifies an increase of 2.5% from a year ago (from June 2022 to June 2023). To maintain existing talent and recruit new talent, staff recommends, at minimum, a 2.5% COLA increase in staff salaries.

2. Total non-personnel costs are increased by \$146,502, a 14.6% increase compared to the previous year. Details of increases and decreases are as follows:

- +\$110,000 in Conferences/Staff Development – As with many companies, SELACO WDB has experienced the retirement of seasoned staff, with more to come in the next few years. Finding inexperienced staff familiar with and trained in the operation of WIOA-funded programs and in effective staff management is challenging. Moving into the next few years of operations more focus will need to be placed on staff development at every level of our organization, from program operations, fiscal and monitoring, and supervision. The increase in funding will support the development of new and existing staff.

- +\$10,202 in Rent – Due to annual increase per lease agreement. The increase in rent expense does not consider the shared costs from onsite One-Stop partners.

- +\$2,000 in Telephone Expenses – Due to an additional internet backup line as well as an increase in telephone costs. The increase in telephone and internet expenses does not consider the shared costs from onsite One-Stop partners.

- -\$5,000 in Furniture & Equipment – Decrease is due to postponing plans for certain equipment items into next program year.

- +\$27,300 in Outreach/Recruitment – Increase is due to more planned outreach activities, including adding a virtual recruitment event; press release for requests for proposal (RFPs) for in-school youth service providers, One-Stop Operators, and Single Audit services; and budget set aside and carried over for SELACO's 40-year Commemorative Event.

- +\$5,000 in Subscriptions/Dues/Memberships – Increase is due to increase in subscription costs and continued services of necessary technology to enhance SELACO WDB's ability to deliver services virtually and support staff telework.

- -\$3,000 in Bank Fees/Interest Expense – Decrease is due to higher interest earned to offset the monthly bank fees.

Overall, the total In-House Costs Budget is increased by \$664,675 or 15.94%, which is the total between the increase of \$518,174 to total Personnel Costs and \$146,502 to total non-Personnel Costs.

3. Total Training and Support Services budget is increased by \$1,801,025 (23.6%), of which \$1,746,405 is from the Cost Reimbursements & Contracted Services budget line item. Most of the increases are from the following projects:

- Day Care/Preschool (+\$1,424,464)
- LA County: Youth@Work (+127,476)
- WIOA Youth (\$213,920)

Please refer to attached Projected Expenditure Budget for each budget line item that resulted in an increase or decrease to the overall PY 2023-24 budget.

Unobligated Balance

With the projected revenues and proposed expenditures, SELACO WDB will have an unobligated balance of \$1,285,683, an increase of \$432,907, or 50.8%, compared to the prior year's budget.

Action Required:

Approve proposed budget for Program Year 2023-24 as submitted.

Authorize Executive Director to submit a request to the State to transfer 60% of Dislocated Workers funding to Adult Services. This represents a total transfer of \$728,420 in funding.

Approve a staff COLA increase of 2.5% effective with payroll period 17, pay period beginning July 31, 2023.

SELACO WDB
PY 2023-24 PROJECTED REVENUE BUDGET
FISCAL YEAR 2023-2024

REVENUE SOURCES	REVENUES APPROVED ON 3/23/23	PROPOSED BUDGET	INCREASE / (DECREASE)	NOTES
1 Downey USD's MADE Career Initiative	320,774	-	(320,774)	1
2 Employment Training Panel Grant	447,847	560,000	112,153	2
3 Gateway Cities Homeless Employment (H2E) Program	221,240	207,706	(13,534)	2
4 Gateway Cities Whole Child Program	23,571	-	(23,571)	1
5 LA County: Youth @ Work	710,700	827,700	117,000	3
6 LA County: Homeless (Measure H)	111,000	55,500	(55,500)	3
7 Preschool Grant	4,110,143	5,593,899	1,483,756	3
8 Prison to Employment (P2E 2.0)	-	138,073	138,073	4
9 Regional Equity and Recovery Partnership (RERP)	-	175,000	175,000	4
10 Regional Plan Implementation 3.0 / 4.0	44,875	-	(44,875)	1
11 Transitional Subsidized Employment (TSE) - Carry Over	8,238	6,000	(2,238)	3
12 Transitional Subsidized Employment (TSE)	72,000	90,000	18,000	3
13 Bridge To Work (B2W) Youth - Carry Over	472	-	(472)	3
14 Bridge To Work (B2W) Youth	14,400	14,400	-	3
15 Workforce Accelerator Fund (WAF) 9.0	58,972	-	(58,972)	1
16 WIOA Adult - Carry Over	627,804	1,100,000	472,196	3
17 WIOA Adult	1,509,196	1,731,957	222,761	3
18 WIOA Adult - Transfer from WIOA Dislocated Workers	1,085,982	728,420	(357,562)	5
19 WIOA Dislocated Workers - Carry Over	373,127	125,000	(248,127)	3
20 WIOA Dislocated Workers	1,271,717	1,214,036	(57,681)	3
21 WIOA Dislocated Workers - Transfer to WIOA Adult	(1,085,982)	(728,420)	357,562	5
22 WIOA Youth - Carry Over	1,157,334	1,028,665	(128,669)	3
23 WIOA Youth	1,570,491	1,773,277	202,786	3
24 WIOA Rapid Response - Carry Over	8,431	32,000	23,569	3
25 WIOA Rapid Response	138,118	106,118	(32,000)	3
26 WIOA Lay-Off Aversion	40,633	40,633	-	
27 Other Revenues - Shared Infrastructure Costs from One-Stop Partners	105,481	108,816	3,335	3
28 General Fund: 40th Year Anniversary Celebration	45,000	45,000	-	
TOTAL OPERATING REVENUES	12,991,565	14,973,780	1,982,215	
29 Non-WIOA Training Revenues	172,847	573,263	400,416	
TOTAL REVENUES	13,164,412	15,547,043	2,382,631	

NOTES:

- 1 Project completion.
- 2 Revenues reflect projected amount carried-in from FY22/23 combined with anticipated additional funding in FY23/24.
- 3 Annual funding and adjustments, including projected increase or reduction to carry-overs.
- 4 New funding.
- 5 Interfund transfers from WIOA Dislocated Worker funds to WIOA Adult funds.

**SELACO WDB
PY 2023-24 PROJECTED EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

LINE ITEM DESCRIPTION	APPROVED BUDGET ON 3/23/23	PROPOSED BUDGET	INCREASE / (DECREASE)	NOTES
PERSONNEL COSTS				
Salaries & Wages	2,390,445	2,849,156	458,712	
Payroll Taxes/Worker Compensation	221,624	260,115	38,491	
Employee Benefits	556,656	577,627	20,971	
TOTAL PERSONNEL COSTS	3,168,725	3,686,898	518,174	1
NON-PERSONNEL COSTS				
Mileage	10,000	10,000	0	
Conferences/Staff Development	133,000	243,000	110,000	1
Meeting Expenses	27,000	27,000	0	
Rent	350,592	360,794	10,202	1
Telephone/Internet	23,000	25,000	2,000	1
Furniture & Equipment	55,000	50,000	(5,000)	1
Repair & Maintenance	17,000	17,000	0	
Outreach/Recruitment	47,700	75,000	27,300	1
Supplies	55,000	55,000	0	
Subscriptions/Dues/Memberships	70,000	75,000	5,000	1
Insurance	38,000	38,000	0	
Professional Fees	130,000	130,000	0	
Legal Fees	40,000	40,000	0	
Bank Fees/Interest Expense	6,000	3,000	(3,000)	1
TOTAL NON-PERSONNEL COSTS	1,002,292	1,148,794	146,502	
TOTAL IN-HOUSE COSTS	4,171,017	4,835,692	664,675	
TRAINING & SUPPORT SERVICES				
Classroom/ OJT/ IWT Payments				
Employment Training Panel (ETP)	267,751	305,558	37,807	2
LA County - Homeless Initiative (Measure H)	29,000	14,500	(14,500)	2
Prison to Employment (P2E)	0	47,700	47,700	3
Regional Equity and Recovery Partnership (RERP)	0	104,900	104,900	3
Workforce Accelerator Fund (WAF 9.0)	4,681	0	(4,681)	4
WIOA Adult	825,296	805,359	(19,937)	2
WIOA Dislocated Workers	123,949	50,000	(73,949)	2
WIOA Youth	50,000	50,000	0	
Non-WIOA Training Expenditures	172,847	573,263	400,416	5
Subtotal	1,473,524	1,951,280	477,756	

LINE ITEM DESCRIPTION	APPROVED BUDGET ON 3/23/23	PROPOSED BUDGET	INCREASE / (DECREASE)	NOTES
Cost Reimbursements / Contracted Services				
Day Care Pre-School / Renovation	3,870,143	5,294,607	1,424,464	2
Employment Training Panel (ETP)	15,000	30,000	15,000	2
Gateway Cities' Homeless Employment Program	6,400	0	(6,400)	2
LA County - Youth @ Work	585,549	713,024	127,476	2
LA County - Homeless Initiative (Measure H)	10,000	5,000	(5,000)	2
Regional Equity and Recovery Partnership (RERP)	-	7,500	7,500	3
Regional Plan Implementation 3.0 / 4.0	33,050	0	(33,050)	4
WIOA ETPL Delegation Services	5,000	5,000	0	
WIOA Youth	635,990	849,910	213,920	2
WIOA One-Stop Operator	30,000	30,000	0	
WIOA Security Guard	46,694	49,190	2,496	6
Subtotal	5,237,826	6,984,231	1,746,405	
Work Experience / Skillz Menu				
Downey's USD MADE Career Initiative	278,243	0	(278,243)	4
LA County - Youth @ Work	54,527	37,716	(16,811)	2
LA County - Homeless Initiative (Measure H)	25,500	12,750	(12,750)	2
Prison to Employment (P2E)	0	19,000	19,000	3
Regional Equity and Recovery Partnership (RERP)	0	5,000	5,000	3
WIOA Adult	170,000	57,404	(112,596)	2
WIOA Youth	280,000	225,564	(54,436)	2
Subtotal	808,270	357,435	(450,835)	
Training Supplies				
WIOA Adult	5,000	4,500	(500)	2
WIOA Dislocated Workers	5,000	2,000	(3,000)	2
WIOA Youth	5,000	3,500	(1,500)	2
Subtotal	15,000	10,000	(5,000)	
Direct Support Payments				
Gateway Cities' Homeless Employment Program	4,950	15,412	10,462	2
Gateway Cities Whole Child Program	1,233	0	(1,233)	4
LA County - Youth @ Work	2,340	1,560	(780)	2
LA County - Homeless Initiative (Measure H)	6,500	3,250	(3,250)	2
Prison to Employment (P2E)	0	6,500	6,500	3
Regional Equity and Recovery Partnership (RERP)	0	1,000	1,000	3
WIOA Adult	30,000	50,000	20,000	2
WIOA Dislocated Workers	15,000	15,000	0	
WIOA Youth	30,000	30,000	0	
Subtotal	90,023	122,722	32,699	
TOTAL TRAINING & SUPPORT SERVICES	7,624,643	9,425,667	1,801,025	
GRAND TOTAL	11,795,659	14,261,359	2,465,700	
CURRENT UNOBLIGATED BALANCE	852,776	1,285,683	432,907	1

Notes:

1. Refer to budget memo.
2. Increase or decrease is due to change in enrollment plan or goals because of additional or reduction in funding.
3. Increase due to additional expenditures associated with new grant revenues and/or additional funding received.
4. Decrease due to project completion and no additional funding anticipated.
5. Increase in training leverages is due to planned incumbent worker trainings (IWT) with Kaiser and other employers.
6. Increase is due to increase in Security Guard's hourly rate per agreement amendment.



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Consumer Price Index, Los Angeles area — June 2023

Area prices were up 0.5 percent over the past month, up 2.5 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.5 percent in June, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Regional Commissioner Chris Rosenlund noted that the June increase was influenced by higher prices for shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 2.5 percent. (See [chart 1](#) and [table A.](#)) Food prices advanced 4.5 percent. Energy prices decreased 14.8 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy increased 4.0 percent over the year. (See [table 1.](#))

News Release Information

23-1571-SAN
Wednesday, July 12, 2023

Contacts

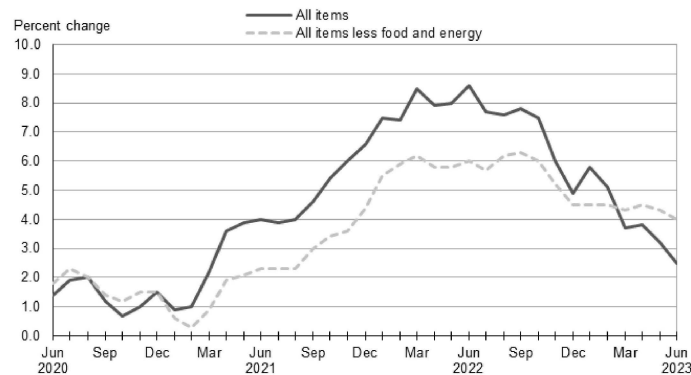
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(415) 625-2270
BLInfoSF@bls.gov
www.bls.gov/regions/west

Media contact:
(415) 625-2270

Related Links

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Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, June 2020–June 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

Food

Food prices advanced 0.4 percent for the month of June. (See [table 1.](#)) Prices for food at home increased 0.5 percent, led by higher prices for nonalcoholic beverages and beverage materials (3.4 percent) and meats, poultry, fish, and eggs (2.6 percent). Prices for food away from home rose 0.3 percent for the same period.

Over the year, food prices advanced 4.5 percent. Prices for food at home advanced 2.7 percent since a year ago, with higher prices in three of the six grocery categories. Prices for food away from home rose 7.0 percent.

Energy

The energy index rose 1.3 percent over the month. The increase was mainly due to higher prices for gasoline (1.1 percent). Prices for electricity increased 1.6 percent, and prices for natural gas service advanced 1.2 percent for the same period.

Energy prices decreased 14.8 percent over the year, largely due to lower prices for gasoline (-22.8 percent). Prices paid for natural gas service declined 24.9 percent, but prices for electricity advanced 9.6 percent during the past year.

All items less food and energy

The index for all items less food and energy advanced 0.4 percent in June. Higher prices for shelter (0.5 percent) and new and used motor vehicles (0.5 percent) were partially offset by lower prices for education and communication (-0.2 percent).

Over the year, the index for all items less food and energy increased 4.0 percent. Components contributing to the increase included other goods and services (11.6 percent) and shelter (5.6 percent). Partly offsetting the increases was a price decrease in used cars and trucks (-4.5 percent).

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.7	3.2	0.8	3.1	0.2	0.9	1.1	7.5	1.9	5.8
February	0.1	2.5	0.3	3.4	0.4	1.0	0.3	7.4	-0.3	5.1
March	0.6	2.7	0.7	1.9	0.5	2.2	1.5	8.5	0.1	3.7
April	1.0	3.3	-0.3	0.7	1.1	3.6	0.5	7.9	0.7	3.8
May	0.2	3.1	0.4	0.9	0.6	3.9	0.8	8.0	0.1	3.2
June	0.0	3.3	0.5	1.4	0.6	4.0	1.1	8.6	0.5	2.5
July	0.1	3.3	0.6	1.9	0.6	3.9	-0.2	7.7		
August	0.0	3.0	0.1	2.0	0.2	4.0	0.1	7.6		
September	0.5	3.0	-0.3	1.2	0.3	4.6	0.5	7.8		
October	0.7	3.2	0.2	0.7	0.9	5.4	0.6	7.5		

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
November	-0.3	3.2	0.1	1.0	0.6	6.0	-0.8	6.0		
December	-0.6	3.0	-0.2	1.5	0.4	6.6	-0.6	4.9		

The July 2023 Consumer Price Index for the Los Angeles area is scheduled to be released on August 10, 2023.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Long Beach-Anaheim, CA metropolitan area includes Los Angeles and Orange Counties in California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Telecommunications Relay Service: 7-1-1.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)

Item and Group	Indexes				Percent change from-		
	Historical data	Apr. 2023	May 2023	Jun. 2023	Jun. 2022	Apr. 2023	May 2023
Expenditure category							
All items	▮	320.089	320.514	322.055	2.5	0.6	0.5
All items (1967=100)	▮	945.686	946.941	951.494	-	-	-
Food and beverages	▮	327.758	327.081	328.406	4.4	0.2	0.4
Food	▮	329.226	328.696	329.962	4.5	0.2	0.4
Food at home	▮	315.427	314.387	315.871	2.7	0.1	0.5
Cereals and bakery products	▮	351.041	344.278	343.414	8.8	-2.2	-0.3
Meats, poultry, fish, and eggs	▮	335.803	329.252	337.829	-0.8	0.6	2.6
Dairy and related products	▮	302.758	305.662	297.390	-1.1	-1.8	-2.7
Fruits and vegetables	▮	414.965	415.760	411.595	-2.2	-0.8	-1.0
Nonalcoholic beverages and beverage materials⁽¹⁾	▮	300.587	296.064	306.049	2.8	1.8	3.4
Other food at home	▮	253.955	257.974	258.294	8.6	1.7	0.1
Food away from home	▮	339.214	339.551	340.405	7.0	0.4	0.3
Alcoholic beverages	▮	286.036	283.492	285.493	3.7	-0.2	0.7
Housing	▮	363.296	364.031	366.319	4.9	0.8	0.6
Shelter	▮	414.561	415.877	418.164	5.6	0.9	0.5
Rent of primary residence⁽²⁾	▮	438.691	442.056	443.737	5.7	1.2	0.4
Owners' equiv. rent of residences⁽²⁾⁽³⁾	▮	428.620	430.233	432.069	5.3	0.8	0.4
Owners' equiv. rent of primary residence⁽¹⁾⁽²⁾	▮	428.596	430.209	432.044	5.3	0.8	0.4
Fuels and utilities	▮	447.043	455.747	460.548	1.8	3.0	1.1

Footnotes

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

Item and Group	Indexes				Percent change from-		
	Historical data	Apr. 2023	May 2023	Jun. 2023	Jun. 2022	Apr. 2023	May 2023
Household energy	[X]	397.137	403.312	409.392	-1.6	3.1	1.5
Energy services ⁽²⁾	[X]	395.397	401.707	407.773	-1.3	3.1	1.5
Electricity ⁽²⁾	[X]	467.839	468.103	475.574	9.6	1.7	1.6
Utility (piped) gas service ⁽²⁾	[X]	287.225	308.215	311.953	-24.9	8.6	1.2
Household furnishings and operations	[X]	134.939	131.647	132.982	1.0	-1.5	1.0
Apparel	[X]	120.942	120.655	120.659	3.1	-0.2	0.0
Transportation	[X]	263.222	264.314	265.189	-6.9	0.7	0.3
Private transportation	[X]	263.565	265.202	267.102	-6.6	1.3	0.7
New and used motor vehicles ⁽⁴⁾	[X]	112.801	113.604	114.195	-0.8	1.2	0.5
New vehicles ⁽¹⁾	[X]	196.422	196.377	196.567	1.3	0.1	0.1
Used cars and trucks ⁽¹⁾	[X]	369.888	381.702	386.881	-4.5	4.6	1.4
Motor fuel	[X]	371.650	367.636	371.604	-22.7	0.0	1.1
Gasoline (all types)	[X]	362.041	358.187	362.182	-22.8	0.0	1.1
Gasoline, unleaded regular ⁽⁴⁾	[X]	362.753	358.808	362.871	-23.1	0.0	1.1
Gasoline, unleaded midgrade ⁽⁴⁾⁽⁵⁾	[X]	346.674	343.047	346.686	-22.2	0.0	1.1
Gasoline, unleaded premium ⁽⁴⁾	[X]	346.816	343.438	347.052	-21.7	0.1	1.1
Medical care	[X]	559.580	556.663	556.890	0.4	-0.5	0.0
Recreation ⁽⁶⁾	[X]	123.357	123.054	124.389	4.8	0.8	1.1
Education and communication ⁽⁶⁾	[X]	156.792	157.336	156.957	1.5	0.1	-0.2
Tuition, other school fees, and child care ⁽¹⁾	[X]	2,224.971	2,234.511	2,234.511	3.3	0.4	0.0
Other goods and services	[X]	529.236	534.207	540.739	11.6	2.2	1.2
Commodity and service group							
All items	[X]	320.089	320.514	322.055	2.5	0.6	0.5
Commodities	[X]	217.448	217.508	218.667	-1.5	0.6	0.5
Commodities less food & beverages	[X]	161.504	161.781	162.770	-5.9	0.8	0.6
Nondurables less food & beverages	[X]	225.613	224.661	226.577	-8.3	0.4	0.9
Durables	[X]	102.501	103.231	103.638	-1.9	1.1	0.4
Services	[X]	410.795	411.577	413.438	4.7	0.6	0.5
Special aggregate indexes							
All items less medical care	[X]	309.535	310.093	311.682	2.7	0.7	0.5
All items less shelter	[X]	278.294	278.316	279.524	0.6	0.4	0.4
Commodities less food	[X]	166.880	167.101	168.129	-5.5	0.7	0.6
Nondurables	[X]	278.246	277.410	279.075	-1.2	0.3	0.6
Nondurables less food	[X]	232.268	231.206	233.154	-7.5	0.4	0.8
Services less rent of shelter ⁽³⁾	[X]	416.881	416.835	418.030	3.5	0.3	0.3
Services less medical care services	[X]	396.440	397.518	399.506	5.1	0.8	0.5
Energy	[X]	383.630	383.790	388.643	-14.8	1.3	1.3
All items less energy	[X]	318.361	318.803	320.168	4.1	0.6	0.4
All items less food and energy	[X]	316.523	317.110	318.489	4.0	0.6	0.4
Footnotes							
(1) Indexes on a December 1977=100 base.							
(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.							
(3) Indexes on a December 1982=100 base.							
(4) Special index based on a substantially smaller sample.							
(5) Indexes on a December 1993=100 base.							
(6) Indexes on a December 1997=100 base.							
- Data not available							
NOTE: Index applies to a month as a whole, not to any specific date.							

Last Modified Date: Wednesday, July 12, 2023

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94103-6715

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MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director *(YLC)*

RE: Request for Proposal Release: In-School Youth Services PY 2024-2026

Per Directive WSD17-07, local boards are required to conduct an open and competitive process to select In-School Youth Providers.

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) currently has a contract with ABC USD for in-school WIOA youth services that resulted from a previous procurement. To promote innovation and further extend our capacity to serve in-school youth, the SELACO WDB is seeking approval to release a Request for a Proposal (RFP) to procure SELACO WDB WIOA In-School Youth Services, for a 24 month Program extending through program Years 2024-2026 (July 1, 2024 through June 30, 2026), with an option to extend services based on available funding, performance and upon mutual agreement, for two (2) succeeding years thereafter.

Timeline for the re-release of the Request for Proposal:

RFP Release	August 21, 2023
Bidder’s Conference via zoom	September 8, 2023
Proposal Due Date	December 1, 2023
Evaluation & Award Recommendation	December 2 – January 15, 2024
Board Approval of Proposed Awardees	January 2024
Award Notification to Proposer	February 2024
Contract Negotiation	February -March 2024
Contract Implementation	June 30, 2024

Action Required:

Approve and authorize the Executive Director to release the Request for Proposals (RFP) to procure an In-School Youth Services provider with the following guidelines:


- Secure a special committee to support the RFP evaluation process.
- Budget up to \$400,000 from the SELACO WDB budget to secure the functions of an In-School Youth Services provider for a 24-month period.



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Request for Approval to Accept HOME Grant Allocation

We are seeking approval to accept the Los Angeles County HOME grant funding for Program Year 2023-24.

Our HOME grant encountered significant challenges during the previous program year, primarily due to the implementation of a vaccination requirement. Unfortunately, a considerable number of our participants were neither vaccinated nor qualified for any allowable exceptions, resulting in an inability to meet our program targets. It is worth noting that prior to the vaccination requirement, Southeast Los Angeles County Workforce Development Board (SELACO WDB) consistently exceeded enrollment numbers. Nevertheless, with the lifting of the requirement, we are optimistic about fulfilling the enrollment requirements, primarily due to our valuable partnerships with Gateway Cities COG H2E grant (H2E), SHARE housing, L.A. CADA, Norwalk Housing Authority and The Whole Child.

Despite experiencing a reduction in funding for the upcoming program year 2023-24, we remain confident that our established partnerships, support from WIOA and the H2E grant, will enable us to continue providing essential services to our homeless populations.

Action Required:


Seeking approval to accept Los Angeles County HOME grant allocation of \$55,500 for Program Year 2023-24.



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: LARPU Prison to Employment 2.0 Approval to Receive Funding

The Los Angeles Basin Regional Planning Unit (LARPU) convened a series of community stakeholder workshops to gather feedback and develop a coordinated, regional plan to serve justice-involved individuals. The plan was submitted on behalf of the region, and it was awarded regional funding under the Prison to Employment Initiative 2.0 (P2E 2.0) through the California Workforce Development Board in January of 2023.

The South Bay Workforce Investment Board (WIB) as the LARPU Regional Coordinator awarded the Southeast Los Angeles County Workforce Development Board (SELACO WDB) an allocation of \$235,382 to serve twenty-six (26) justice-involved participants, under the P2E 2.0 regional allocation.

The P2E program will provide workforce development services to justice-involved individuals that will include CalJOBS registration, assessment, career development planning, training services and placement.

Staff seek approval from the Board to accept, allocate and award contracts accordingly based on the SELACO WDB's P2E 2.0 program design.

Action Required:

Authorize the Executive Director to accept funding from the South Bay WIB under the LARPU Prison to Employment 2.0 award, in the amount of \$235,382.00 to serve 26 justice involved participants.


Approve and authorize the Executive Director to allocate funding and issue contracts if applicable and accordingly, based on the program proposal and design to meet the objectives of the P2E 2.0 funding allocation.



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Request for Approval to Accept HIRE Grant Funds

The Helping Individuals Re-enter Employment (HIRE) grant, administered by the CWDB (California Workforce Development Board), aims to support organizations like ours in providing comprehensive re-entry services and employment opportunities to individuals transitioning back into society.

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) has been actively involved in the L.A. CADA Wraparound Network, which is dedicated to assisting individuals in their re-entry journey. The L.A. CADA Wraparound Network has taken the lead in preparing a regional grant that identifies nine spokes of service: Families Uniting Families, Forward Progress, Minority AIDS Project, Community Reflections, Goodwill of SoCal, Detours, Just Us 4 Youth, Open Arms, and SELACO WDB AJCC (America's Job Center of California). Each of these spokes plays a vital role in delivering mentorship services and additional support, including tattoo removal, expungement legal services, and specialized assistance for the re-entry population.

If awarded L.A. CADA will serve as the administrator of the grant and SELACO WDB/AJCC, as a service spoke, will receive \$350,000, which will be allocated towards essential support services, paid transitional employment opportunities, and contracted mentorship services. These funds will significantly enhance our ability to address the unique challenges faced by individuals seeking to reintegrate into society after experiencing incarceration.

For more information, please reference attachment: *Grant Transmittal form-HIRE Grant*.

Action Required:

Anticipating HIRE funding, authorize the Executive Director to accept funding and serve as a spoke in the regional structure established by LA CADA, the lead organization.

Communication Transmittal/Grant Application

Date Submitted To Board Executive Committee	WDB Chair: Vice Chair: Secretary/Treasurer: Other:	Larry Wehage Mark Dameron Ben Espitia
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Title of Application: L.A. CADA HIRE Wraparound Network-L.A. County

Submitted By: Corina Coronel 7/10/2023	Deadline for Submittal of Application:	7/10/2023
	Deadline for Intergovernmental Review:	
	Available Funding Request:	\$350,000
	Funding Source:	CWDB

Purpose/Goal of Project:

The California Workforce Development Board (CWDB) announced the Helping Justice-Involved Reenter Employment (HIRE) initiative. HIRE is a new funding opportunity for community-based organizations (CBOs) and other nonprofit organizations to provide employment services to justice-involved individuals. Approximately \$50,000,000 will be available to qualified grantees. The initiative's objectives are to:

- Increase employment opportunities and job mobility for formerly incarcerated and justice-involved individuals.
- Provide training, reskilling, and upskilling, and supportive services to justice-involved individuals to improve employment opportunities and job mobility.

Benefit and Expectations:

Under HIRE, CWDB seeks to fund organizations that advance the goals of its Strategic Plan and build workforce system infrastructure and capacity through:

- Collaboration among partners to develop service delivery strategies and align resources to connect the supervised population to employment.
- Innovation that creates new or adapts existing approaches or accelerates application of promising practices in workforce development and skill attainment.
- System change that utilizes these funds to incentivize the adoption of proven strategies and innovations that are sustained beyond the grant period.

Is the SELACO WDB qualified to accomplish goals from the standpoint of existing staff, facilities, equipment, and past experience?	Yes YES	No, explain.
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What Partner Collaboration will be required?

The HIRE grant requires partnerships with organization who have:

1) Relationships with employers that hire individuals with a criminal record.

2) A history of developing training programs with feedback from the reentry population.

- **LA CADA**- Lead HUB- Re-Entry Services: Outpatient, Outreach Services for Adults & Youth, Residential Treatment Program and Peer Support Specialist Program. Housing for re-entry homeless individuals for up to one year in a single unit. (Non-shared bedroom quarters). Behavioral Healthcare and Housing; Peer Specialist Academy.
- **Open Arms**- Provides justice-involved people with temporary housing, utilities assistance, and a food/home essentials pantry to ensure stability.
- **Families Uniting Families**- Provides parenting support/education and employment services to participants who have weak/damaged family relationships that can contribute to job problems.
- **Minority AIDS Project**- Provides HIV/AIDS counseling and testing services to people at risk for contracting HIV.
- **Community Reflections**- Improves employability options for the reentry population via job-readiness supportive services including Expungement & DOJ Live Scan processing, Workplace Readiness and Digital skills training; food and clothing security, and Network service referrals.
- **Just Us 4 Youth**- Provides services for employment and placement services to youth, as well as adults in the greater Pomona Valley, CA reentry population.
- **Forward Progress**- Provides tattoo removal services for reentry participants with excessive and/or offensive tattoos that reduce their employability.
- **Goodwill of Southern California**- Empowers reentry participants via education, training, job placement, transportation, and work clothes.
- **Detours**- Provides services to empower high-risk youth to make positive life choices via prosocial activities, including employment services, as well as mentoring, computer labs, and transitional housing.

SELACO WDB AJCC will serve as a spoke under the LA CADA Wrap around network:

- **SELACO**--; P2E Pilot & Participants of Regional Grant.
- **OMGrind (On My Grind)** - contracted services- Mentorship. Re-entry services. Assist with Identification, Live Scans to prepare for employment.

Who will be eligible for service under this program?

The target population for this grant is justice-involved individuals. Not limited to individuals with misdemeanors and/or felonies; recently released individuals, on probation, or parole.

How will results be measured?

Improvement in labor market outcomes of the state's justice-involved and formerly incarcerated populations.

Enrollment of 30 Individuals:

- 100% Participants Placed in Single Unit- Housing (LA CADA)
- 100% Paired with a Mentor
- 100% Co-enrollment with WIOA Services (SELACO WDB) for Case management, Job Readiness
- 100% Access to Support Services and Needs Related Payments
- 70% Participate in at least one WIOA activity, Transitional Employment, Attend Work Readiness Workshop(s), Placed in Paid Work Experience (SELACO WDB)
- 65% Employed Full Time (SELACO WDB), Placed in On-the-Job Training or Vocational Training

Comments:



MEMORANDUM

DATE: July 27, 2023
TO: SELACO WDB Board of Directors
FROM: Yolanda L Castro, Executive Director *(YLC)*
RE: Request for Proposal – Single Audit

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) released a procurement to secure single audit services in October 2020. The procurement resulted in a one-year contract award to Moss, Levy, and Hartzheim (MLH). Based on a performance assessment, the contract was extended by one year; the SELACO WDB is currently in year two (2) of a contract with MLH that can potentially be extended by an additional two years.

Since the extension approved by the Board in January 2023, MLH has undergone staff changes that have caused the SELACO WDB to question the efficacy of MLH moving forward, therefore as a preventive measure the SELACO WDB is seeking approval to release a Request for Proposals (RFP) from qualified independent auditing firms to conduct “Single Auditing” services for the fiscal year ending June 30, 2024, with an option to extend services, upon mutual agreement, for three (3) succeeding years thereafter. The SELACO WDB intends to contract with a single firm under a fixed-price contract to provide the requested annual audit services.

This RFP will contain the Statement of Work with specifics and related documents covering independent audit services for a comprehensive annual financial and compliance audit of all funds and accounts under the control of the SELACO WDB.

The proposed timeline for this RFP:

Release of Solicitation	September 1, 2023
Response Due Date	December 1, 2023
Proposal Review	December 2, 2023, through January 15, 2024
Selection Recommendation to Policy Board for Information	February 2024
Selection Recommendation to WDB for Approval	March 2024
Notice of Selection	March 2024
Contract Negotiation	March 2024– April 2024
Contract full execution	May 1, 2024
Entrance Conference	To be negotiated

Field Work
Draft Audit Report
Exit Conference
Final Audit Report

To be negotiated
To be negotiated
To be negotiated
October 31, 2024-
November 30, 2024

Action Required:

Approve and authorize the Executive Director to release the RFP per SELACO WDB policy to contract a qualified independent auditing firm.

ONE STOP OPERATOR REPORT

DATE: July 27, 2023
TO: SELACO WDB Board of Directors
FROM: Stacey Girdner, Managing Partner, The PRAXIS Group, SELACO One Stop Operator
RE: Update on the progress of your System Management Team (SMT)

As SELACO's selected One Stop Operator procured to support the management and coordination of the WIOA mandated partners, I am pleased to provide you with the following update on the SELACO Workforce System Management Team (SMT) progress and activities to date.

*Please note the SMT consist of high-level representatives from each of the WIOA mandated partners who have successfully completed or are in progress of completing a Memorandum of Understanding.

Membership: Adult Education Consortium (PAACE), Department of Public Social Services (DPSS), Department of Rehabilitation (DOR), Employment Development Department (EDD), Norwalk Housing Authority, Paramount Adult School, SELACO Career Services, and United American Indian Involvement (UAI)

Progress since the last SELACO Board meeting

Although your System Management Team (SMT) has not met since the last board meeting, there has been activity to support their collaboration during the new program year:


- Partners were invited to participate in a labor market information session hosted by Ben Sandoval and Olga Perez with EDD.
- The partners have a shared Google.docs site where they can find information on each other, resources available to them, partner videos, SMT meeting minutes and more. This site has now been refreshed and will be reviewed by the team when they meet in August.
- Although SELACO's mandatory WIOA partner organizations do not change, turnover means that our SMT members may come and go. To support the inevitable joining of a new partner member, an SMT orientation package has been created. The package includes:
 - ✓ An overview of how the SMT came into being.
 - ✓ A brief history of WIOA and how it relates to the SMT.

- ✓ The vision for the SMT and their organizations: when any individual walks through the doors of any partner organization, they have virtual access to all partner services through the SMT network.
- ✓ Responsibilities as an SMT member.
- ✓ And resources to support their membership including a member list, address of the SMT Shared Google.docs site, plug for CalJOBS training and weekly tutorials, information about monthly partner cross training, invitation to participate in a Co-Enrollment Mapping Process with SELACO's Career Center staff, and plug for SELACO's Collaborative Community Network.
- In response to a great video produced by Norwalk-La Mirada Adult School, several other partners are planning to create their own cross-training videos which, when watched, will not only equip the partners to make educated referrals, but also satisfy one of the state's expectations for a stellar AJCC.
- The SMT will meet next on August 16th. This will be their first in-person meeting since the beginning of COVID!

Action: File



MEMORANDUM

DATE: July 27, 2023
TO: SELACO WDB Board of Directors
FROM: Yolanda L Castro, Executive Director 
RE: Ethics Training AB1234

At the June 23, 2016, Southeast Los Angeles County Workforce Development Board (SELACO WDB) meeting, it was announced that all board members are required to take a mandatory two-hour ethics training every two years to comply with AB1234. As of July 27, 2023, the following board members have completed the training:

Michael Segura – expires October 31, 2023
Connie Chan – expires November 18, 2023
Joseph Derthick – expires December 2, 2023
Larry Wehage – expires 2025
Aaron Drake – expires March 26, 2025
Belle Gomez – expires May 30, 2025

For those who have yet to complete the training, you may do so using the online course at:

<http://localethics.fppc.ca.gov/login.aspx>

As a reminder, you *must* print the Certification of Completion provided at the end and submit to Carol Davis.


If you have any questions regarding the training, please contact Carol directly at the SELACO WDB.



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Update on SELACO WDB 40th Anniversary Celebration Event

I am pleased to provide you with an update on the progress of our much anticipated 40th Anniversary Celebration for the Southeast Los Angeles County Workforce Development Board (SELACO WDB). While this is an endeavor that has never been taken on by the SELACO WDB before, we have made significant strides in planning and executing the event, and I would like to share the following key highlights:

1. **Announcement Outreach:** We have successfully contacted 330 individuals to announce our 40th Anniversary Celebration. These announcements were sent through various channels, including direct emails, SELACO WDB's Newsletter, Website, Instagram, and Facebook pages. See Attachment I – list of individuals who received the 40th Anniversary Celebration announcement.
2. **Budget Update:** As previously discussed, we have set aside \$65,000 from the general fund for upfront costs related to the anniversary celebration. The projected cost to date stands at \$56,798.07, and to date we have received sponsorships amounting to \$1,280.00. Our fundraising goal is set at \$65,510.56. See Attachment II – Project Budget
3. **Timeline and additional invitations:** A Save the Date was sent out via email on June 26, 2023. The official anniversary announcement was first released on June 30, 2023, with a follow-up announcement on July 17th. Announcements will be released weekly until all seats are filled, or we reach September 15, 2023 (final day to confirm total luncheon meals with venue), whichever comes first.
4. **Agenda and Keynote Speaker:** The current agenda for the event includes a keynote address by Secretary of Labor for California, Stewart Knox. We are eagerly awaiting confirmation from invited guest speakers Senator Lena Gonzales and Lt. Governor Elenie Kounalakis to join us for this momentous occasion.
5. **Commemorative Book and Video:** We are in the process of developing a Commemorative Book and Video to capture the highlights of the past 40 years, showcasing the impactful work of the SELACO WDB and the testimonials of those whose lives have been positively transformed through our workforce services.

6. ***Congratulation Ads and Commemorative Book Deadline:*** Members planning to attend or considering placing a Congratulation Ad in the Commemorative Book, kindly note that the deadline for Ad submissions is July 28th. This is an excellent opportunity to express our gratitude and celebrate the achievements of the board and its stakeholders.

As we continue to move forward with our preparations, we are optimistic and enthusiastic about the success of our 40th Anniversary Celebration. It will be a testament of the dedication and hard work of all involved, and with the support of our Board and local cities, staff is confident we will meet our fundraising goal and create a memorable event.

Planning for our event has involved a committee of staff, Board, and Policy Board members. Most of the time has been offered voluntarily using our lunch hours to meet. I am grateful and appreciative of the time volunteers have offered to support this endeavor.

If you have any questions or suggestions regarding the celebration, please do not hesitate to contact Anna Isabelo at anna.isabelo@selaco.com or carol.reyes@selaco.com. Anna and Carol can also be reached at (562) 402-9336.

Your support and engagement are essential to the success of this momentous occasion.

Thank you for your commitment to the SELACO WDB and the celebration of 40 years of exceptional workforce services.

Action Required:

Receive and file.

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Sanjay Trivedi		
Sergio Cueva		
Shannon McGehee		
Tim Ryder		
Tracy Polley		
Vijay Patel		
Policy Board		
Brenda Olmos - Paramount		
Hector Sosa-Downe		
Jack Joseph-Board Administrator		
Jeff Wood – CHAIR, Lakewood	Confirmed	
Dandy De Paula -Hawaiian Gardens		
Naresh Solanki -Cerritos		
Rene Trevino-Artesia		
Rick Ramirez-Norwalk		
Sonny Santa Ines - VICE CHAIR, Bellflower		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Local Elected Officials		
Mayor Monica Manalo - Artesia		
Mayor Pro Tem Tony Lima		
Councilmember Rene Trevino		
Councilmember Ali Sajjad Taj		
Councilmember Melissa Ramoso		
Mayor Sonny Santa Ines- Bellflower		
Mayor Pro Tem Raymond Hamada		
Councilmember Ray Dunton		
Councilmember Dan Koops		
Councilmember Victor Sanchez		
Mayor Bruce Barrows - Cerritos		
Mayor Pro-Tem Naresh Solanki		
Councilmember Linda P. Johnson		
Councilmember Chuong Vo		
Councilmember Frank Aurelio Yokoyama		
Mayor Claudia Frometa -Downey		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Mayor Pro Team Mario Trujillo		
Councilmember Hector Sosa		
Councilmember Timothy Horn		
Mayor Maria Teresa Del Rio Hawaiian Gardens		
Mayor Pro Tem Victor Farfan		
Councilmember Dandy De Paula		
Councilmember Luis Roa		
Councilmember Ernie Vargas		
Mayor Steve Croft -Lakewood		
Vice Mayor Ariel Pe		
Councilmember Jeff Wood	Confirmed	
Councilmember Todd Rogers		
Councilmember Cassandra Chase		
Mayor Ana Valencia-Norwalk		
Vice Mayor Margarita Rios		
Councilmember Rick Ramirez		
Councilmember Tony Ayala		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Councilmember Jennifer Perez		
Mayor Isabel Aguayo Paramount		
Vice Mayor Annette C. Delgadillo		
Councilmember Brenda Olmos		
Councilmember Vilma Cuellar Stallings		
Councilmember Peggy Lemons		
City Managers		
Aldo Estrella Schindler - Artesia	Confirmed	
Jeffrey L. Stewart - Bellflower		
Art Galucci -Cerritos		
Roger Bradley- Downey		
Ernesto Marquez -Hawaiian Gardens		
Thaddeus McCormack- Lakewood		
Jesus M. Gomez -Norwalk		
John Moreno -Paramount		
Chamber Directors		
Rohini Bedi, President Artesia		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Larry Wehage, President Bellflower		
May Peitzsch, President Cerritos		
Michael Calvert, Executive Director-Downey		
Jose L Solache, President Lakewood		
Caren Spilsbury, President Norwalk		
Barbara Crowson, Executive Director-Paramount		
	Senate, Assembly, Congress	
Senator Lena A. Gonzalez		
Senate District 33 (Lakewood, Paramount)		
Senator Janet Nguyen		
Senate District 36 (Artesia, Cerritos, Hawaiian Gardens)		
Senator Bob Archuleta		
Senate District 30 (Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, Norwalk)		
Assemblymember Blanca Pacheco		
64th District (Downey, Norwalk)		
Assembly Speaker Anthony Rendon		
62nd District (Bellflower, Lakewood, Paramount)		
Assemblymember Sharon Quirk-Silva		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
67th District (Artesia, Cerritos, Hawaiian Gardens) Assemblymember Sharon Quirk-Silva 67th District (Artesia, Cerritos, Hawaiian Gardens) Congresswoman Linda Sanchez 38th Congressional District (Norwalk and parts of Downey) Congresswoman Michelle Steel 45th Congressional District (Artesia, Cerritos, Hawaiian Gardens, parts of Lakewood) Congresswoman Nanette Diaz Barragan 44th Congressional District (Bellflower, Lakewood, Paramount) Congressman Robert Garcia 42nd Congressional District (Bellflower, Lakewood, Downey)		
LA County Board of Supervisors		
Supervisor Hilda L. Solis - First District Supervisor Holly J. Mitchell - Second District Supervisor Lindsey P. Horvath - Third District Supervisor Janice Hahn - Fourth District (SELACO cities) Supervisor Kathryn Barger - Fifth District		Regrets

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
German Castilla -Southeast LA Field Deputy		
Mandatory Partners System Management Team		
Ana Segura -PAACE, ABC Adult School		
Anthony Raygoza- Employment Development Department		
Ashley Burrell- Department of Rehabilitation		
Blanca Rochin -PAACE, Downey Adult School		
Brian Randall -PAACE, Norwalk-La Mirada Adult School		
Connie Chan -Employment Development Department	Confirmed*	
Crystal Prendiz- Employment Development Department		
Diana Giannone -Department of Public Social Services		
Graciela Vasquez- PAACE, Cerritos College		
Hector Lujan -Paramount Adult School		
Maria Turrubriartes -Department of Rehabilitation		
Mindy Chung -PAACE, Norwalk-La Mirada Adult School		
Nancy Amara -PAACE, ABC Adult School		
Nida Watkins/Rosio Medina- Norwalk Housing Authority		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Cesar Pineda -City of Norwalk		
Ken Garcia -Golf N Stuff		
Biraj - Honest Restaurant		
Ericka Sosa -Slice and Savor		
John Guries -Stand Up Comedy		
Mayra Garcia -PaigenMarkQ LUXE		
Benjamin Nguyen -Urgent Care		
Karla Galvez -211 LA County		
Shah Parshba -Technobridge		
Sarah Monarrez -Su Casa		
Cynthia Torres -CSI		
Karina Montoya -Goodwill		
Nancy Ortega -Goodwill		
Barney Thomas -Goodwill		
Vanessa Lopez -EDD	Confirmed	
Jesse Cuevas -EDD	Confirmed	
Carlos Arceo -FSP-SEIPS		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

Will Attend	Regrets
Debora Gonzalez -EDD	
Alicia Martinez -Whittier Wellness Community	
Chaz Vesga -Department of Rehabilitation	
Jeremy Bates -City of Artesia	
Blanca Gomez -CalWORKS	
Giselle Hernandez -Kingdom Causes	
Sylvia Mendia -Department of Rehabilitation	
Annika Myashiro-Ruiz -City of Bellflower	
Sandy Annino -Long Beach Job Corps	
Davell Galloway -Whole Systems Learning	
Anthony Sykes -Accounting	
Tawnya Rizzotto -Department of Rehabilitation	
Sara Sapien -Department of Rehabilitation	
Brea Flores -Human-I-T	
Richard Alvarez -US Navy	
Katy Almashaw -Sahara Cares	
Susan Jensen -CAPC Inc.	

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Amita Garg -Healthcare Career College		
Echo Lau -EDD		
Lucia Covarrubias- Paramount Adult School		
Susanna Iniguez -Salvation Army		
Veronica Silva -DPSS GAIN Region VI		
Cecilia Mejia -Alluma		
Argelia Reyes -Department of Mental Health SPA 7 Admin		
Fabiola Nunez -EDD		
Anthony Raygoza -EDD		
Mariano Rosales -So Cal Resource Services for Independent Living		
Pete Holguin -EDD		
Christopher Chavarria -Norwalk-La Mirada Adult School		
Karla Pineda -City of Bellflower		
Frances Godina -Salvation Army		
Lexie La Scala -OC Downey		
Joann Garner -Paramount High School		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

Will Attend	Regrets
George Gutierrez -Kingdom Causes Bellflower	
Charlotte Sista C Ferell -S.T.A.R.R.	
Andrea Navarrete -Minorea	
Camila Arenas -Minorea	
Gustalvo Gonzalez -LA County Department of Mental Health	
Cathy Irving -SER California	
Turkessa Lewis -Goodwill SOLAC	
Betty Solares -Goodwill SOLAC	
Bilei Gahani -Saahas for Cause	
Alexandra Mendoza -IWSI America	
Carmelita Tiongson -Diamond Hearts Real Estate	
Marina Rodriguez -Cerritos College	
Katarina Taylor -Cerritos College	
Elizabeth Soto -Cerritos Chamber of Commerce	
Michael Morales -Dialysis Education Services	
Daneen Lauriane -Dialysis Education Services	
Jess Mendoza -VPAN	

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

Will Attend	Regrets
Marlon Ramirez -City of Downey	
Claudia Palacios -Watts Labor Community Action Committee	
Raji Satish Saahas for Cause	
Kan Chan -Saahas for Cause	
Joe Curiel -Cerritos College	
Alondra Chavez -Boys and Girls Club Whittier	
Maria Cervantes -EPATH	
Damon Richardson -Goodwill	
Mike Gilman -Kingdom Causes Bellflower	
Marley Penalosa -Kingdom Causes Bellflower	
Asha Gandhi -Sahara Cares	
Sharon Morales -Dialysis Education Services	
Annalie Cortez -Tarzana Treatment Center	
Marcie Correa -NTMA Advance Training School	
Danielle Skinner -NTMA Advance Training School	
Steven Castaneda -NTMA Advance Training School	
Lisa Reyes -NTMA Advance Training School	

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

Will Attend	Regrets
Ana Del Cid -NTMA Advance Training School	
Cynthia Deleon -Department of Rehabilitation	
Gary Lower -UEI College Gardena	
Murali Vasudevan -Cerritos Advocate	
Vito Bello Mace -Rich	
Jessica Flores -City of Downey	
Natalie Saenz -CAPC Inc.	
Nancy Flores -ChildNet Youth and Family Services	
Araceli Flores -ChildNet Youth and Family Services	
Alecia Banton -NTMA Advance Training School	
Victoria Carrillo -Goodwill SOLAC	
Joseph Dee	
Leticia Oda -Department of Rehabilitation	
Jana Rayton -Department of Rehabilitation	
Sandra Rodriguez -DV Shelter	
Escarlett Escalante -DV Shelter	
Xitaly Garcia -EPath	

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Verenise Medina - VPAN		
Matt Castillo -VPAN		
Richard Douglas -VPAN		
Bryan Palomera -VPAN		
Lorena Castellon -Cerritos College		
Christine Sandoval -City of Norwalk		
Aaron Thum -PRIDE Industries		
Belinda Davila -Somerset Highschool		
Maria Mariscal -AltaMed		
Miguel Ochoa -City of Norwalk		
	College Presidents	
Dr. Jose Fierro, Cerritos College		
Dr. Mike Munoz, Long Beach City College		
Dr. Marilyn Flores, Rio Hondo College		
Dr. Jane Conoly, CSULB		
Dr. Ben Drati, BUSD		
Dr. Gina Zietlow, ABC USD		
Dr. Jill Baker, LB USD		
Dr. John Lopez, NLMUSD		

**SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement**

	Will Attend	Regrets
LA RPU WDB Directors		
Gregory Irish -LA City WDB		
Jessica Kim -LA County		
Kimberly Meza -LA County		
Nick Schultz -Pacific Gateway WIN		
Jan Vogel -South Bay WIB		
Dianne Russell-Carter -Foothill WDB		
Judith Velasco -Verdugo WDB	Confirmed	
Consultants/Vendors/Others		
Bob Lanter -CWDB		
David Shinder -Consultant		Bronze Sponsor
Edward Burns -Health Impact		
Garrett Chan -Health Impact		
Gerald Caton -Gateway COG		
Gilbert Saldate -Gateway COG		
Henry Castro -Superiority Medical Equipment Repair		Bronze Sponsor
Holly Whately -Legal Counsel		
Janet Malig -Cerritos College		
Jesse Esparza -Leavitt		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
John Craig -Auditor		
John Harris -DUSD		
Susie Stokes -Colonial Representative		
Tara Lillyblad -Wells Fargo		
Teresa Highsmith -Legal Counsel		
Teri Hollingsworth -HASC		
Victoria Buckels -Third Party Administration		
Yvette Quejado -Regional Advisor		
Business Services Contacts		
Allied Universal Security		
Ambros Construction INC.		
Athens Services		
Bellflower Chamber of Commerce		
C&D Trojan Battery Company		
Catalyst Cares		
Child Care Careers		
Contemporary Services Corporation		
Crothall Laundry and Linen Services		
FREEDOM EQUITY GROUP		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
HEALTHCARE CAREER COLLEGE		
JWCH Institute, Inc. Wesley Health Centers		
Kangen Water		
LA County Department of Veteran Affairs		
Long Beach Job Corps Center		
MARK 1 MORTGAGE		
Minorea		
On the Mark Digital		
Operation Hope		
Painting with a Twist		
PATH		
Polytechnique Environmental, Inc.		
ReBoot		
RMI International, Inc.		
San Gabriel Transit		
STATE FARM INSURANCE		
TELACU Veterans Upward Bound		
The Walt Disney Company, Casting Team		
Top Line Automotive		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Vericast		
Walmart		
Parent Family Engagement and Community Services		
NTMA		
Emergency Vehicle Specialists		
Efficient Lighting		
Hollywood Sports		
Loyola Marymount University		
Global Termite Solution		
Socal Insurance / Financial Solutions		
A-Tech Consulting KR		
Aegis Innovators		
Bunzl KR		
Cal State Long Beach		
Cal State University, Fullerton		
Dekra Lite Industries KR		
DHX KR		
Great American Packaging		
Mission Microwave		

SELACO WDB
40th Anniversary Celebration
List of Stakeholder Receiving Announcement

	Will Attend	Regrets
Mitsubishi Chemical Carbon Fiber and Composites		
World Energy		
Marine Terminal		
Golden Feather Investment		
State ETP		
Less Annoying CRM KR		
Career Pathways		
Sign Company (vendor for SELACO)		
Staffing Companies		
Southern California Edison		
Sunny Hills Management Company		
LAPD		
Grocery Outlet		
Econoview KR		
Santa Fe Springs Chamber of Commerce KR		
	TOTAL: 330	



SELACO 40th Year Celebration

Proposed Budget	\$ 65,000.00
Consultant	\$ -
Personnel	\$ 3,940.63
	Amount
Tammy	\$ 969.73
Jeanette	\$ 624.40
Carol	\$ 497.06
Sandra	\$ 904.55
Ana Mercado	\$ 517.28
Anna Isabelo	\$ 427.61
Commemorative Book and Video range	\$ 35,380.00
Lunch Event	\$ 11,160.00
300 @ \$55.80 cost is adjusted due to City donation and event discount	
Misc Items	\$ 2,000.00
Platform Fees	\$ 1,317.44
Master of Ceremony	\$ 3,000.00
Total Projected Costs	\$ 56,798.07
Balance	\$ 8,201.93

Fundraising


Commemorative Ads	Actual	Goal
Luncheon Tickets	\$ -	\$ 15,000.00
Donations	\$ -	\$ 10,110.56
Silent Actions	\$ -	\$ 3,000.00
Sponsors	\$ 1,280.00	\$ 4,000.00
Commemorative Book/CD	\$ -	\$ 32,100.00
		\$ 800.00
	Funds Rec \$ 1,280.00	\$ 65,010.56
	Net Earning \$ (55,518.07)	\$ 8,212.49



MEMORANDUM

DATE: July 27, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L Castro, Executive Director 

RE: Update on Liability Insurance and Director's and Officers Policy

Background:

Annually, the Leavitt Insurance Services of Los Angeles CA (Leavitt) the Southeast Los Angeles County Workforce Development Board's (SELACO WDB) brokers go out to market for respective policies for the agency. With no exception, this year, Leavitt went out to market for our Employment Practice Liability Insurance and Director's and Officers (EPLI and D&O) policy.

While this year's renewal premium is up marginally, it is in line with the rest of the marketplace. Therefore, after review and recommendation from Leavitt, the SELACO WDB has renewed our policy with Philadelphia for the EPLI and D&O.

The deductible on the EPLI is up from \$10,000 to \$25,000. Unfortunately, this increase is seen in the Southern California marketplace due to the high claim's incidents in this area.

Action Required:

Receive and file