

**POLICY BOARD  
MEETING**

**June 21, 2022  
Tuesday**

**12:00 Noon**

## AGENDA

### A Meeting of the SELACO Workforce Development Policy Board

Norwalk City Hall  
Conference Room 4  
12700 Norwalk Blvd.  
Norwalk, California

OR via Zoom

<https://us06web.zoom.us/j/84775528045>

Meeting ID: 847 7552 8045

Passcode: 643777

12:00 noon, Tuesday, June 21, 2022

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Member Rene Trevino, Councilmember, City of Artesia  
Member Naresh Solanki, Councilmember, City of Cerritos  
Member Blanca Pacheco, Mayor, City of Downey  
Member Jesse Alvarado, Council Member, City of Hawaiian Gardens  
Member Rick Ramirez, Mayor, City of Norwalk  
Member Peggy Lemons, Councilmember, City of Paramount  
Vice Chairman Sonny Santa Ines, Mayor Pro Tem, City of Bellflower  
Chairman Jeff Wood, Council Member, City of Lakewood

4. Self-Introduction of Guests
5. Public Comments
6. Consent Calendar

- |  |        |
|--|--------|
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| C. WDB Attendance Roster   | 8      |

**SELACO Workforce Development Policy Board Agenda**

**June 21, 2022**

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B. Childcare Center Lease Agreement First Baptist Church of Norwalk	34
9. Interesting Correspondence	
A. Success Stories	35
10. Items from Staff	
11. Board Member Comments	
12. Adjournment to August 16, 2022	

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE SELACO WDB AT (562) 402-9336. NOTIFICATION OF AT LEAST 48 HOURS PRIOR TO THE MEETING WILL ENABLE STAFF TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. ASSISTIVE LISTENING DEVICES ARE AVAILABLE FOR THIS MEETING. PLEASE ADVISE STAFF IF YOU DESIRE TO USE THIS DEVICE.

RESOLUTION NO. 2021-1C

A RESOLUTION OF THE POLICY BOARD OF THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill No. 361, allows legislative bodies to hold open meetings by teleconference without reference to otherwise applicable requirements in Government Code section 54953(b)(3), so long as the legislative body complies with certain requirements, there exists a declared state of emergency, and one of the following circumstances is met:

1. State or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body is holding the meeting for the purpose of determining whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body has determined that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, the Governor of California proclaimed a state of emergency pursuant to Government Code section 8625 on March 4, 2020; and

WHEREAS, the Policy Board of the Southeast Los Angeles County Workforce Development Board previously adopted Resolution No. [2021-1] finding that the requisite conditions exist for the Southeast Los Angeles County Workforce Development Board to conduct teleconference meetings under California Government Code section 54953(e); and

WHEREAS, more than thirty days have passed since Resolution No. [2021-1] was adopted and the Policy Board of the Southeast Los Angeles County Workforce Development Board has not met since Resolution No. [2021-1] has passed; and

WHEREAS, the Policy Board of the Southeast Los Angeles County Workforce Development Board desires to hold and continue holding its public meetings by teleconference consistent with Government Code section 54953(e).

NOW, THEREFORE, THE POLICY BOARD OF THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Conditions for Initial Teleconferencing Meeting are Met. The Policy Board of the Southeast Los Angeles County Workforce Development Board found on the 14<sup>th</sup> day of December 2021 and hereby finds and declares the following, as required by Government Code section 54953(e)(3):

1. The Governor of California proclaimed a state of emergency on March 4, 2020, pursuant to Government Code section 8625, which remains in effect.
2. State or local officials have imposed or recommended measures to promote social distancing.

Section 2. Conditions for Continued Teleconferencing Meeting are Met. Although more than thirty days have passed since Resolution No. [2021-1] was adopted, this Resolution is adopted in the spirit of continuing the findings made in Resolution No. [2021-1]. In keeping with Resolution No. [2021-1] and Section 2 above, the Policy Board of the Southeast Los Angeles County Workforce Development Board hereby finds and declares the following, as required by Government Code section 54953(e)(3):

1. The Policy Board of the Southeast Los Angeles County Workforce Development Board has reconsidered the circumstances of the state of emergency declared by the Governor pursuant to his or her authority under Government Code section 8625;
2. The state of emergency continues to directly impact the ability of members of the Policy Board of the Southeast Los Angeles County Workforce Development Board to meet safely in person; and
3. State and local officials have imposed or recommended measures to promote social distancing.

PASSED AND ADOPTED by the Policy Board of the Southeast Los Angeles County Workforce Development Board, this 21st day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

# MINUTES

## A MEETING OF THE WORKFORCE DEVELOPMENT POLICY BOARD OF SOUTHEAST LOS ANGELES COUNTY

April 19, 2022

12:00 noon

Progress Park Plaza  
15500 Downey Avenue  
Paramount, CA

### **CALL TO ORDER**

The Policy Board Meeting was called to order by Chairman Jeff Wood at 12:05 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Member Lemons.

### **ROLL CALL**

POLICY BOARD MEMBERS PRESENT: Jeff Wood, Lakewood, Chairman; Sonny Santa Ines, Bellflower, Vice Chairman; Rene Trevino, Artesia; Maria Teresa Del Rio, Hawaiian Gardens; Rick Ramirez, Norwalk; Peggy Lemons, Paramount.

POLICY BOARD MEMBERS ABSENT: Naresh Solanki, Cerritos; Blanca Pacheco, Downey.

OTHERS PRESENT: Jack Joseph, Policy Board Administrator/Policy Director; Mark Dameron, Chair, SELACO Workforce Development Board; Yolanda Castro, SELACO WDB Executive Director; Matthew Summers, SELACO WDB Deputy General Counsel; Carol Davis, SELACO WDB Human Resources Administrator; Kay Ford, SELACO WDB Deputy Executive Director; Chau Diep, SELACO WDB Director of Finance; Corina Coronel, SELACO Career Services Manager.

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT CALENDAR**

#### **A. Teleconference Requirements**

**B. Approval of the Minutes of the Policy Board Meeting of February 15, 2022**

**C. WDB Attendance Roster**

**D. Program Report for 07/01/21-2/28/22**

It was moved by Member Lemons, seconded by Member Trevino, to approve the consent calendar. The motion was approved unanimously.

**CLOSED SESSION**

**A. Conference with Legal Counsel—Pending Litigation (Government Code Section 54956.9(d)(1))**

*Ramoso v. SELACO, et. al.*

**B. Public Employment (Government Code Section 54957)  
Title: Deputy Director**

The Policy Board adjourned to closed session at 12:15 p.m.

The Policy Board returned from closed session at 12:41 p.m. The Policy Board Administrator announced that the Policy Board had met in closed session and that no reportable action had been taken.

**BUSINESS SESSION**

**A. Report from the WDB Executive Director**

WDB Executive Director Yolanda Castro thanked Member Trevino for speaking on behalf of SELACO at the Metro Safety Committee and Board of Directors meetings. She said he and former Policy Board Member Rick Rodriguez, spoke on behalf of the training initiative for veterans.

Ms. Castro said the State is making a new round of funding available for regional initiatives. She said SELACO would be working with Pacific Gateway on increasing enrollment at junior colleges. She said she had attended the opening of the veterans' center at the Downey Library.

Ms. Castro shared a five-minute video on workforce investment boards.

**B. Approval of SELACO WDB Budget Modification for Program Year 2021-22**

The Executive Director reviewed the proposed budget modifications for Program Year 2021-22. She said operating revenues are projected to increase by 2.6% over the original budget, for a net increase of \$288,467. Expenditures are projected to increase by \$297,086, or 3.0% over the original budget. The changes to the budget would result in a year-end unobligated balance of \$1,197,400.

It was moved by Vice Chairman Santa Ines, seconded by Member Lemons, to:

- 1) Approve the budget modification for Program Year 2021-22 as submitted; and
- 2) Authorize the Executive Director to submit a request to the State to transfer funding for Dislocated Workers to Adult Services, representing a total transfer of \$404,800 in funding.

The motion was approved unanimously.

**C. Status of Partner Memorandums of Understanding and IFAs**

**MOU—Employment Development Department (EDD)**

**MOU—Department of Rehabilitation (DOR)**

**MOU—Partnership for Adult Academic & Career Education (PAACE)**

**MOU—Department of Public Social Services—Temporary Assistance for Needy Families (TANF)**

**MOU—Field of Dreams Learning, Norwalk Youth Build (FOD)**

**MOU—Norwalk Housing Authority**

**MOU—Paramount Adult School (PAS)**

**MOU—United American Indian Institute  
Infrastructure Cost Sharing Agreement**

The Executive Director reviewed the new MOUs with the WIOA required partners, which would cover the three-year period from July 1, 2022, through June 30, 2025.

It was moved by Vice Chairman Santa Ines, seconded by Member Lemons, to approve the MOUs and the Shared Infrastructure agreements (IFAs) with the WIOA partners listed above. The motion was approved unanimously.

**D. Consideration of Annual Appointments to the WDB**

No action was taken on this item.

**E. Continued Discussion Regarding Regional Job Fairs**

The Executive Director reported that the next Regional Job Fair is scheduled for July in the City of Artesia. She said no date has yet been set. Staff is currently working with the Parks and Recreation Director to make this event a success.



Member Lemons said the Director of the Paramount Chamber of Commerce has said that her checklist from the event recently held in Paramount is available for the Artesia Chamber's use.

## **INFORMATION ITEMS**

### **A. Media Release: Hahn Motion to Bring Metro Career Opportunities to Southeast L.A. County, Gateway Cities Communities**

The Executive Director shared a press release from Supervisor Janice Hahn regarding her motion before the Metro Board to bring job training opportunities to communities along the proposed route of the West Santa Ana Branch rail line through Cerritos College and Rio Hondo College.

### **B. L.A. County Economic Development Summary 2021**

The Executive Director referred the Policy Board to the Labor Market Report for Los Angeles County for 2021 produced by the Employment Development Department.

### **C. Childcare Center Lease Agreement with United Methodist Church of Bellflower**

The Executive Director reported that the Workforce Development Board had reviewed and approved a new lease with the United Methodist Church of Bellflower for a childcare center. This agreement extends the lease agreement which otherwise would expire on June 30, 2022.

## **INTERESTING CORRESPONDENCE**

### **A. Success Stories**

The Executive Director shared a recent success story involving a program participant from Downey.

## **ITEMS FROM STAFF**

The Executive Director announced the appointment of Corina Coronel as Deputy Executive Director.

## **BOARD MEMBER COMMENTS**

Member Trevino reported that it has been a pleasure to work with Artesia Interim City Manager Mike Egan over the past two and a half months. He said the City had held a big Easter event and that almost 1,000 children participated. He said the City of Artesia had awarded \$400,000 in CDBG grants to businesses in the city. He congratulated Chairman Wood on his year as Lakewood Mayor and on his upcoming year as President of the California Contract Cities Association.

Member Del Rio thanked SELACO for the services provided to the residents of Hawaiian Gardens. She said the City's 58<sup>th</sup> Annual Carnival had been held this past week after two years of people having to stay at home. She said there was a very good turnout. She reported that the City Council had appointed former Councilmember Mike Gomez to replace Councilmember Myra Maravilla, who had resigned from the City Council.

Member Ramirez thanked the Policy Board members for all their time and effort. He said he is looking forward to hosting the next meeting.

Member Lemons said she enjoyed the opportunity to host today's meeting. She congratulated the City of Artesia on retaining Mike Egan as Interim City Manager. She said the City of Paramount had held the Eco-Friendly Fair for the first time in three years. She reported that the City had recently dedicated a refurbished median-income apartment building with subsidized rents.

Vice Chairman Santa Ines thanked Member Lemons and the City of Paramount for hosting today's meeting. He congratulated Member Trevino for hiring Mike Egan, who was trained by the City of Bellflower. He congratulated Chairman Wood on his year as Lakewood Mayor and as incoming President of the California Contract Cities Association.

Chairman Wood reported that Lakewood is re-opening. He said he is the incoming President of the California Contract Cities Association and that one session in the upcoming annual conference will be on workforce development. He said Vice Chairman Santa Ines and Executive Director Yolanda Castro would be on the panel for that session.

Member Ramirez thanked SELACO on the partnership for yesterday's job fair and thanked Member Pacheco for hosting today's meeting. He said Norwalk would host the June meeting of the Policy Board.

## **ADJOURNMENT**

The meeting was adjourned at 1:20 p.m. to a meeting to be held in the City of Norwalk on June 21, 2022.



**SELACO WDB Board of Directors  
Attendance Roster – PY 21/22**

Board Members	7/22 2021	9/23 2021	10/28 2021	1/27 2022	3/24 2022	5/26 2022					
<b>1. Chan, Connie</b> Public Employment Service	Approved by Policy Board 10/19/21	X	X	X	X	X					
<b>2. Crespo, Leonard</b> Business Representative City of Paramount	X	A	X	X	A	A					
<b>3. Dameron, Mark</b> Chair Business Representative – City of Lakewood	X	X	X	X	X	X					
<b>4. Dertthick, Joseph</b> Business Representative – City of Norwalk	X	X	X	A	AE	X					
<b>5. Drake, Aaron</b> Vice Chair Business Representative – City of Bellflower	X	X	X	X	AE	X					
<b>6. Espitia, Ben</b> Secretary/Treasurer Labor Organization	X	AE	AE	X	X	AE					
<b>7. Gomez, Belle</b> Education Entity	A	X	X	X	X	X					
<b>8. Gutierrez, Liza Marie</b> Business Representative - City of Hawaiian Gardens	A	A	A	AE	A	AE					
<b>9. Kucera, Kevin</b> Labor Organization	AE	AE	AE	AE	AE	AE					
<b>10. Levine, Barbara</b> Economic Development	X	X	AE	X	X	X					
<b>11. McGehee, Shannon</b> Business Representative City of Paramount	X	A	X	X	X	A					

Board Members	7/23 2020	9/24 2020	10/22 2020	1/27 2021	3/24 2021	5/26 2021				
<b>12. Nam, Leila</b> Business Representative City of Artesia	X	A	X	X	X	X				
<b>13. Patel, Vijay</b> Business Representative – City of Downey	X	AE	A	X	X	A				
<b>14. Polley, Tracy</b> Business Representative – City of Norwalk	X	X	X	X	X	A				
<b>15. Rapue, Judith</b> Labor Organization	A	A	A	A	A	A				
<b>16. Ryder, Tim</b> Business Representative – City of Hawaiian Gardens	X	X	AE	X	A	AE				
<b>17. Saucedo-Garcia, Cristina</b> Business Representative – City of Downey	AE	AE	X	AE	X	AE				
<b>18. Segura, Michael</b> Business Representative – City of Lakewood	Approved by Policy Board 10/19/21		X	X	X	X				
<b>19. Shah, Jawahar</b> Business Representative City of Cerritos	X	X	X	AE	X	AE				
<b>20. Todd, Sharon</b> Education Entity	X	AE	X	X	X	AE				
<b>21. Trivedi, Sanjay</b> Business Representative – City of Cerritos	X	A	X	AE	AE	A				
<b>22. Uttecht, Greg</b> Business Representative City of Artesia	A	X	X	AE	X	X				
<b>23. Wehage, Larry</b> Business Representative City of Bellflower	X	X	X	X	X	X				
<b>24. VACANT</b> Labor Organization										
<b>25. VACANT</b> Labor Organization										
<b>26. VACANT</b> Labor Organization										
<b>27. VACANT</b> Rehabilitation Organization										

**X = Present    A = Absent    AE = Absence Excused    SP = Special Meeting    ~ = No Meeting**



# Operations Report

TENTH REPORT

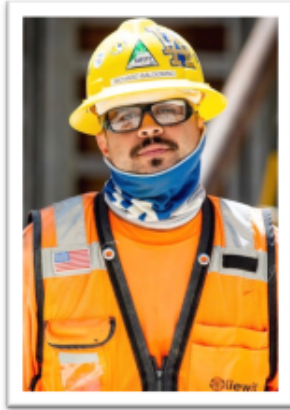
JULY 1, 2021 – APRIL 30, 2022

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## PURPOSE

The Southeast Los Angeles County Workforce Development Board (SELACO WDB) respectfully submits the sixth Program Operations Report for the program year 2021-2022. This report reflects the various grants and services offered to our local job seekers and employers. This report includes information on America's Job Center of California Activity, Adult Programs, Youth Programs, Employer Services, Special and Regional Programs. The report will reflect performance and activity requirements of our funding entities.



Richard Baldamino, Downey

**Workforce Challenge:**

Richard began his workforce journey after he was referred to the SELACO WDB America's Job Center in Cerritos. He was seeking job placement assistance and career guidance to secure employment with a strong career path. He searched for jobs on Craig's List and asked friends for any leads or referrals. Richard stated that his biggest challenge was himself and his lack of confidence. He felt that he needed knowledge in a particular field.

**Workforce Solution:**

Richard was co-enrolled with a SELACO partner agency and completed an 11-week Multi-Craft Core Curriculum (MC3) apprenticeship training. He also earned his certification in CPR, First Aid, and OSHA. SELACO supported the purchase of his work boots, transportation assistance, driver license fees, work clothing and his union dues.

**Workforce Benefits and Outcomes:**

After his training, Local Union 300 hired Richard as a laborer for a company in Santa Monica. He will be installing pipes underground, digging trenches, paving and much more. He stated that he loves everything about his new job, "I get the opportunity to learn new things and grow within my organization. I get taught, then I get tested in actual scenarios. When I succeed, it feels empowering. I love it every time."

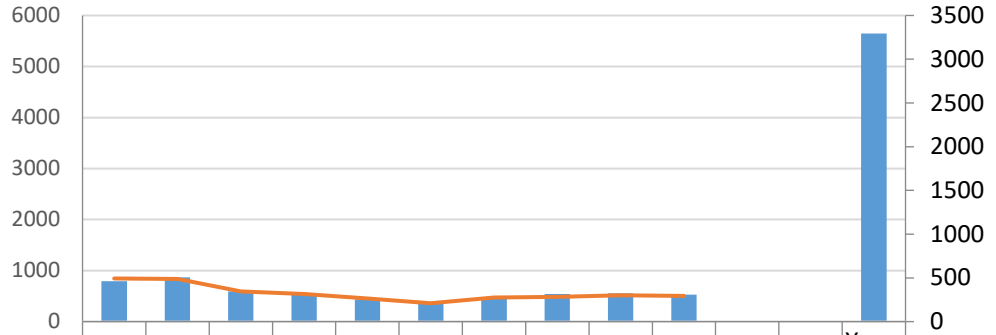


## IN-THE-KNOW WITH SELACO

“In-the-Know with SELACO” is the name of the SELACO WDB Constant Contact company newsletter. Our newsletter is published quarterly and features articles highlighting recent activities and events including board and community engagement, special programs and success stories. Constant Contact also allows SELACO to deliver mass emails to multiple groups all at the same time without affecting the company server. We use Constant Contact to promote job recruitments and announcements for events such as The Collaborative Community Network meetings and Disability Awareness Training as well as in-house to inform staff. The following link provides you access to our most recent publication of “In-the-Know with SELACO”: [In-The-Know](#)

CAREER SERVICES

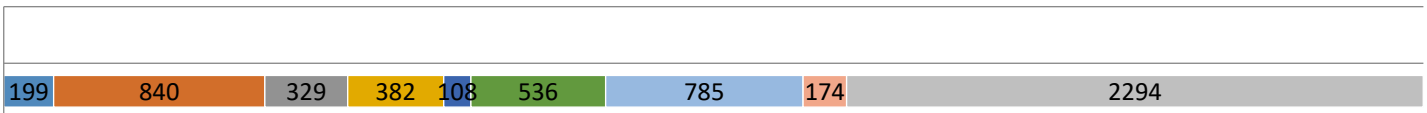
### Customer Visits to AJCC



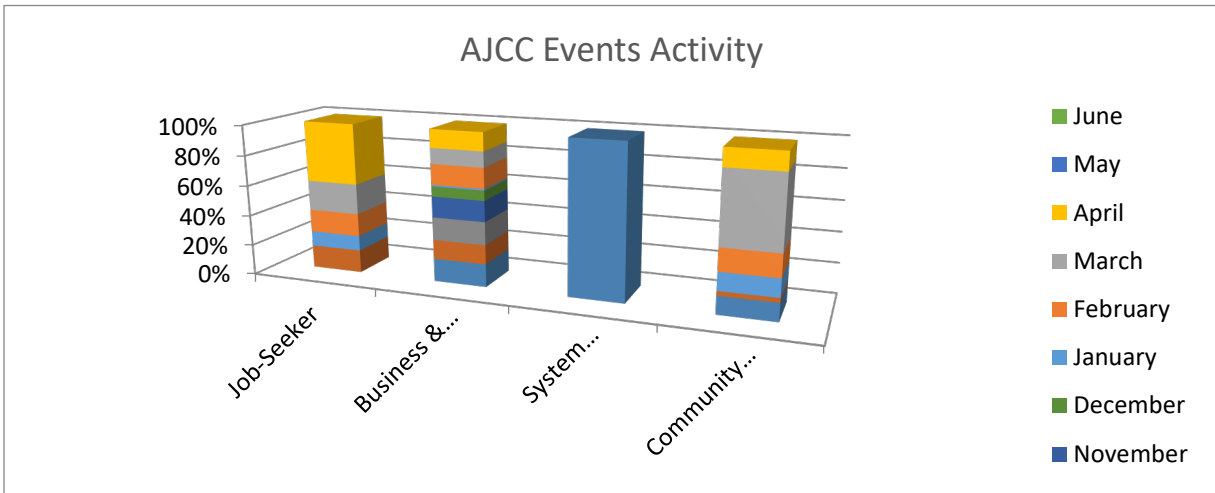
Total Visits	792	870	593	532	435	344	457	538	556	530			5647
Distinct Customers	493	487	343	315	266	210	276	281	301	295			3267

### Customer Visits by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



## EVENTS



## ADULT JOB SEEKER PROGRAMS

### EVENTS

<b>JOB SEEKER EVENTS</b>	<b>DESCRIPTION</b>
Virtual Job Club	Partnered with Microsoft to host a LinkedIn presentation
Virtual Youth Workshops	Virtual workshops for youth focused on job readiness, job preparation, interview skills, and resume building
Reemployment Services and Eligibility Assessment (RESEA)	EDD host a workshop to Review of job search activity and sharing of resource information.
Job Interview Preparation and Practice Workshop	It is the interview that lands the job offer, NOT the résumé. Ease those Job Interview jitters with preparation and practice.
Be a Super Star Employee Workshop	This workshop offers an opportunity to learn how to become the employee that you would be proud to be.
Career Academy for Targeted Sectors (CATS)	Virtual bootcamp for young adults, allowing them the opportunity to establish a career pathway.
<b>BUSINESS &amp; EMPLOYER EVENTS</b>	<b>DESCRIPTION</b>
CCN	The business community and service agencies meet and connect to promote self-reliance, life-long learning, and a healthy community.
Techni-Cast Corp. (South Gate, CA)	HR has asked to assist them in filling open positions for a Conventional Operators and CNC Machinists. They will train those without experience. Salary is: \$18/hour with full benefits. Hours are 11 to 12 hours/day, Monday thru Friday, and every Saturday. 60 to 65 hours a week with paid overtime.
<b>SYSTEM ENHANCEMENT EVENTS</b>	<b>DESCRIPTION</b>
<b>OUTREACH EVENTS</b>	<b>DESCRIPTION</b>
Homeless task force meeting with the city of Norwalk	
H2E Meeting with Share	
SELACO L4L	Meeting with Learn for Life about our ongoing partnership and working on getting SELACO back onsite for recruitment

## WIOA ADULT

To prepare workers -- particularly individuals with barriers to employment -- for good jobs by providing job search assistance and training. The Adult Program provides an emphasis on serving public assistance recipients, other low-income individuals, and individuals who are low-skilled.

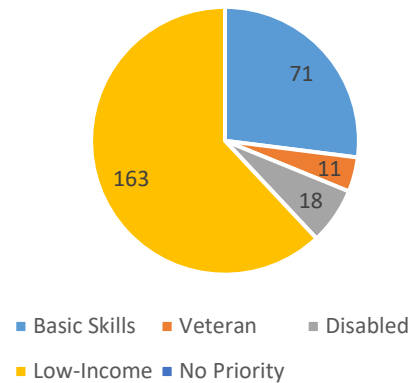
### WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 21/22	Q1 PY 21/22	Q2 PY 21/22	Q3 PY 21-22	Q4* PY 21-22
Employed 2 <sup>nd</sup> Quarter after Exit	72.9%	57.4%	72.7%	73.2%	0.0%
Employed 4 <sup>th</sup> Quarter after Exit	71.4%	63.0%	64.7%	63.8%	0.0%
Median Earnings	\$8,079	\$7,117.36	\$8,813.60	\$7,945.28	\$0.00
Credential Rate	40%	66.7%	40.0%	75.0%	0.0%
Measurable Skill Gain (MSG)	52%	48.7%	38.5%	60.5%	0.0%

*CalJobs is currently not populating data for the rolling fourth quarter*

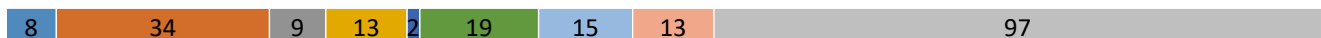
Activity Breakdown	
Carryover	139
Enrollments	210
Exits	154
Employed at Closure	70
<b>Program Services</b>	
Occupational Skills Training	36
On the Job Training	11
Transitional Jobs	3
Supportive Services	176

### Priority Population



## WIOA Adult Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



## WIOA DISLOCATED WORKER (DW)

To prepare workers -- particularly individuals recently separated from employment -- for good jobs by providing job search assistance and training. The Dislocated Worker Program provides an emphasis on serving transitioning veterans, homemakers, recently unemployed, and struggling independent business owners.

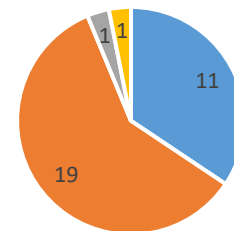
### WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 21/22	Q1 PY 21/22	Q2 PY 21/22	Q3 PY 21/22	Q4* PY 21/22
Employed 2 <sup>nd</sup> Quarter after Exit	73.8%	41.8%	43.5%	75.0%	0.0%
Employed 4 <sup>th</sup> Quarter after Exit	73.8%	58.8%	56.3%	48.1%	0.0%
Median Earnings	\$8,546	\$3,616.60	\$5,980.16	\$9,530.39	\$0.00
Credential Rate	56.4%	88.9%	66.7%	76.9%	0.0%
Measurable Skill Gain	50%	48.7%	34.8%	35.0%	0.0%

Activity Breakdown	
Carryover	86
Enrollments	17
Exits	66
Employed at Closure	47
<b>Program Services</b>	
Occupational Skills Training	12
On the Job Training	0
Supportive Services	<b>31</b>

*CallJobs is currently not populating data for the rolling fourth quarter.*

Priority Population



■ Basic Skills ■ Low Income ■ Veteran  
■ Disabled ■ No Priority

## WIOA Dislocated Worker Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



## TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE)

The TSE program is a program in collaboration with the South Bay Workforce Development Board that provides individuals the opportunity to gain the skills and hands on experience needed to transition into their next job and/or career. The program also gives companies a chance to give back to the community and provide opportunities for individuals to gain access into the workforce. SELACO WDB's role in bridging the gap between both parties is to help meet employer's workforce needs by providing qualified, pre-screened applicants.

### TSE PERFORMANCE INDICATORS PER QUARTER

TSE Performance Measures PY 21/22	Allocations	Goal	Actual
Projected Enrollments	80	40	27
Active WEX Enrollments		40	22
Exit and Follow-up 6 Months After Exit		40	29

## TSE WEX PLACEMENT BY CITY

■ Artesia 
 ■ Bellflower 
 ■ Cerritos 
 ■ Downey 
 ■ Hawaiian Gardens 
 ■ Lakewood 
 ■ Norwalk 
 ■ Paramount 
 ■ Other



## HOMELESS INITIATIVE

The SELACO RISE project is designed to move individuals from homelessness to employment with a focus on individual assessment, job readiness, support services, skills training, earn and learn/on-the-job training, placement and retention in a job which pays a living wage. In order to end individual homelessness, job retention is crucial to the success of these individuals and will require the necessary supports to be provided by Mentored. Our overall objective is to meet the employment challenges facing homeless persons in their search for employment and to facilitate their assimilation into the workplace thereby enhancing the outcomes within the workforce.

### HOMELESS INITIATIVE PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Planned	Actual
New Enrollment	15	12
WIOA Co-enrollments	15	9
Employed at Closure	15	7

Program Services	Planned	Actual
Transitional Jobs	15	9
On the job Training	15	1
Supportive Services	15	19

## Homeless Initiative Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



## WIOA YOUTH

To prepare youth (ages 14-24) with barriers to employment -- for good jobs by providing career exploration and training. The Youth Program provides an emphasis on serving public assistance recipients, other low-income individuals, basic skills deficient, pregnant or parenting young, foster youth, and youth with additional barriers to employment.

### WIOA PERFORMANCE INDICATORS PER QUARTER

Performance Measure	Negotiated PY 20/21	Q1 PY 21/22	Q2 PY 21/22	Q3 PY 21/22	Q4* PY 21/22
Employed or Placed in Education 2 <sup>nd</sup> QT after Exit	62.9%	68.8%	87.5%	62.5%	0.0%
Employed or Placed in Education 4 <sup>th</sup> QT after Exit	68.0%	72.2%	78.6%	62.2%	0.0%
Median Wage	\$4,558.71	\$5,377.90	\$5,177.87	\$4,471.64	\$0.00
Credential Rate	40%	91.7%	86.4%	86.4%	0.0%
Measurable Skills Gain	52%	20%	15.4%	15.4%	0.0%

Out-of-School Activity Breakdown	Actual
Carryover	36
Enrollments	31
Exits	17
Employed at Closure	6
<b>Program Services</b>	
Occupational Skills Training	6
Enrolled in Alternative Secondary Education	10
Work Experience	15
Supportive Services	44

*CalJobs is currently not populating data for the rolling fourth quarter.*

## WIOA Youth Enrollment By City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other





## YOUTH@WORK

The Youth@Work program designed to provide work-based learning to Los Angeles County's youth ages 14-21. The goal of the program is to introduce young people to the workplace, gain valuable employment skills and earn an income. Through this process, youth receive up to 20 hours of paid Personal Enrichment and Work Readiness Training (PET) to help them acquire some of the basic "soft skills" necessary to succeed in the workplace. Youth also work on average of 100 hours of work experience after the completion of the PET for a total of 120 hours of combined work preparation and work experience. Youth will also receive a monthly performance evaluation to better gage their individual strengths and weakness. Upon completion of the program, youth receive a certificate of Work Readiness.

### YOUTH@WORK ENROLLMENT GOALS

Agency	CalWORKs		Foster		JJCPA		Other Under Served Youth (OUSY)		System Involved Youth (SIY)		TOTAL	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
City of Hawaiian Gardens	28	16	0	0	0	0	26	23	26	21	80	60
SELACO	0	2	25	18	12	13	0	0	0	1	35	33
ABCUSD	92	22	0	0	0	0	124	109	17	17	233	148

Progress	CalWORKS	Foster	JJCPA	OUSY	SIY	Total
Enrollments	40	18	13	132	38	241
Exits	2	5	6	31	14	37

*\*Due to the inability to access the States CalJobs system and the County's Reporting System the information is an internal estimate on performance to date. The data will be updated and validated with the next report.*

## BRIDGE TO WORK

The Bridge-to-Work-Foster program works with foster youth that are eligible to enroll in the Independent Living Program (ILP) and aims to get them started on a path to a high wage career.

### BRIDGE TO WORK PERFORMANCE INDICATORS PER QUARTER

B2W Projected Goals	Goal	Actual
Projected Enrollments	15	14
Active WEX Enrollments	15	7
Exits	15	0

### Bridge to Work Enrollment by City

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other

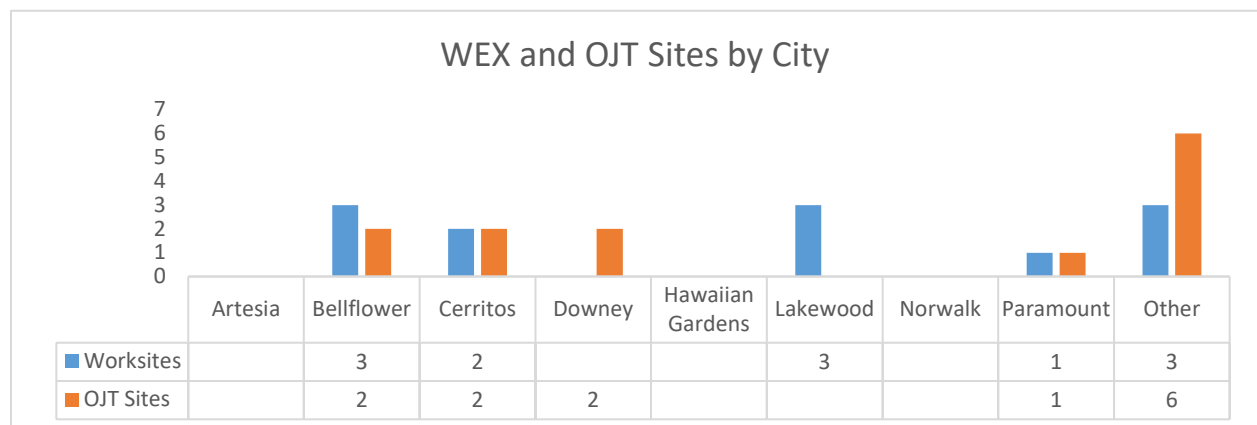


## BUSINESS SERVICES

Business services engage with a diverse range of employers to promote business representation on the local board and develop effective linkages with employers to support local workforce investment activities. Develop and deliver innovative workforce investment services and strategies for employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, apprenticeship, and other effective initiatives for meeting the workforce investment needs of area employers and workers.

Offer appropriate recruitment and other business services on behalf of employers, including small employers, which may include services such as providing information and referral to specialized business and services not traditionally offered through the one-stop delivery system. Provide assistance to employers in managing reductions in force in coordination with rapid response activities and strategies for the aversion of layoffs, which strategies may include early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors.

Activity Breakdown	
Job Fairs	2
Job Development	386
Special Recruitments	47
Business Outreach Contact	111
Rapid Response	2
Lay-off Aversion	0
Total	416



**EMPLOYER TRAINING PANEL (ETP)**

SELACO WDB is a prime contractor for the State’s Employment Training Panel (ETP) enterprise, a performance-based initiative supporting job creation and retention, through customized skills training. ETP is funded by a special California corporate tax and differs from other workforce development programs whose emphasis is on pre-employment training. SELACO WDB, with ETP funds, fulfills its mission by reimbursing the cost of employer-driven training for incumbent workers. Overall, the ETP program helps to ensure that California businesses will have the skilled workers they need to remain competitive. Employers must be able to effectively train workers in response to changing business and industry needs. While the need for workforce training is critical, businesses generally reserve capacity-building dollars for highly technical and professional occupations – Limiting investment in training for frontline workers who produce goods and deliver services. ETP helps to fill this gap by funding training that is targeted to the frontline workers.

<b>Eligible Training Panel (ETP)</b>		
ET-20-0219 (Contract Term: 2019-2021)		
	Planned	Actual
Enrollments	1,019	1,038
Completions	1,019	1,038
Retention	940	1034

<b>Eligible Training Panel (ETP)</b>		
ET-21-0333 (Contract Term: 2021-2023)		
	Planned	Actual
Enrollments	521	107
Completions	521	50
Retention	521	37

SPECIAL AND REGIONAL PROGRAMS

CHILD DEVELOPMENT PROGRAM REGIONAL SUPPORTIVE SERVICES 3.0

Facilities	Planned Enrollments	Actual Enrollments
<b>A. J. Padelford Child Development Center</b> 11922 169 <sup>th</sup> Street, Artesia, CA 90701 Center Director: Liz Quintanilla Phone Number: (562) 926-2427	88	179
<b>Artesia Child Development Center</b> 18730 Clarkdale Avenue, Artesia, CA 90701 Center Director: Malajat Raja Phone Number: (562) 653-0290	77	228
<b>Bellflower Child Development Center</b> 447 Flower Street, Bellflower, CA 90706 Center Director: Regina Mayo Phone Number: (562) 804-7990	88	273
<b>Bellflower II Child Development Center</b> 14523 Bellflower Blvd., Bellflower, CA 90706 Phone Number: (562) 867-8399	96	249
<b>Lakewood Child Development Center</b> 5225-A Hayter Avenue, Lakewood, CA 90712 Center Director: Maria Navarro Phone Number: (562) 531-9440	94	239
<b>Maywood Child Development Center</b> 4803 58 <sup>th</sup> Street, Maywood, CA 90270 Center Director: Silvia Guzman Phone Number: (323) 560-5656	96	279
<b>Norwalk Child Development Center</b> 14000 San Antonio Drive, Norwalk, CA 90650 Center Director: Silvia Guzman Phone Number: (562) 864-1958	40	135
<b>Total</b>	<b>579</b>	<b>1253</b>

**COUNCIL OF GOVERNMENTS (COG) - HOMELESS EMPLOYMENT PROGRAM**

In collaboration with Gateway Cities Council of Government, SELACO WDB, SHARE and HUB cities, the Homeless Employment Program is designed to provide immediate shelter for the homeless within the Gateway region, followed by employment and training services. The overall goal of the project is to support homeless candidates secure permanent housing, long term employment and self-sufficiency.

The role of each partner:

**Gateway Cities:** will serve as the project administrator and provide oversight/guidance to the selected providers.

**SHARE! Collaborative Housing:** will provide affordable permanent supportive housing in single-family houses throughout Los Angeles County and assist candidates in addressing issues that hinder their ability to secure full time employment. Once barriers to employment have been addressed, SHARE will refer candidates to the workforce partners for training and employment services.

**SELACO WDB and HUB Cities:** each agency will support 50 candidates. Services will include:

- Co-enrollment into WIOA
- Career planning
- Development of Individual Employment Plans that may include paid work experience, vocational training, On-the-Job training, and/or placement into full time employment
- Ongoing Case Management
- Follow-Up services for one year after exit

REFERRAL ACTIVITY	
Referrals to SHARE	48
Placement in housing from the referrals to SHARE	7
Referrals from SHARE	56
Enrollments resulting from SHARE referrals	43

ENROLLMENT/PLACEMENT/ ACTIVITIES	
Enrollments	50
Transitional Jobs	1
On-the-Job Training (OJT)	0
Completed STEPS	27
Paired with a Mentor	13
Occupational Skills Training	1
Employment Placement	34
Housing Placement	38
Supportive Services	17
Exits	34

**COG Home Enrollment by City**

■ Artesia ■ Bellflower ■ Cerritos ■ Downey ■ Hawaiian Gardens ■ Lakewood ■ Norwalk ■ Paramount ■ Other



## ACCELERATOR GRANT WAF 9.0

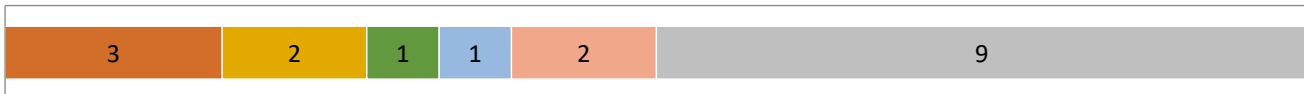
SELACO WDB in partnership with South Bay Workforce Investment Board, Health Impact, HASC (Hospital Association of Southern California) and Downey Adult School have been awarded funding under the State’s Accelerator Grant WAF.90 for the development of a Specialty Nursing Training and Apprenticeship Project. The WAF9.0 will focus on establishing an apprenticeship model that will allow access to high demand and high wage positions in the specialty nursing sector.

The project goal is to enroll 15 to 20 eligible candidates into the Specialty Nursing Apprenticeship, 25 to 30 eligible candidates into a CNA/Phlebotomy training program and 25 to 30 eligible candidates into a Clinical Laboratory Scientist training program.

Accelerator Project Goals					
	Planned Enrollments	Actual Enrollments	Completions	Placements	Drops
Specialty Nursing Apprenticeship	20	0			
CNA/Phlebotomy training program	30	9			2
Clinical Laboratory Scientist training program	30	0			
Office Services		9			

## Accelerator Enrollment by City

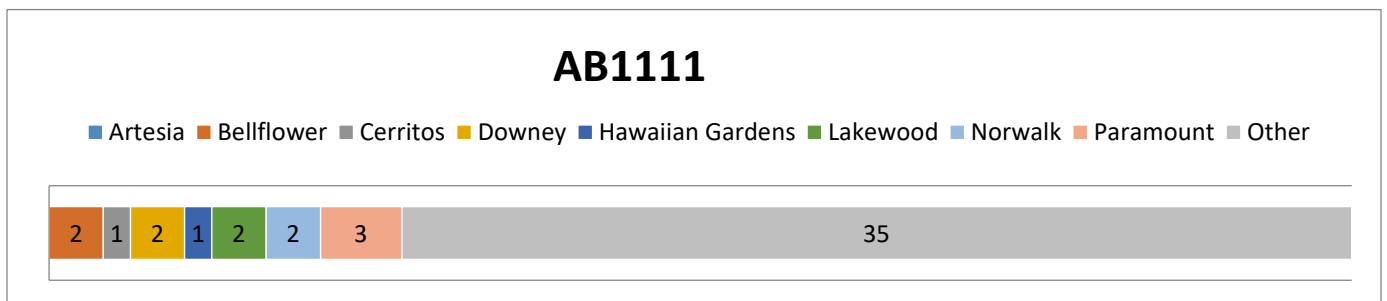
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## AB1111

SELACO WDB in partnership with California Workforce Development Board has taken on Breaking barriers to construction employment. The goal of the AB1111 is to Target the underserved population and provide job search tools that participants may acquire to obtain employment. Examples are establishing an Individual Employment Plan strategy to identify the participant's goals, interviewing techniques, basic skills, supportive services. Mentorship, and the opportunity to p[articipate in training that'll lead to a certificate of completion, with the overall goal of obtaining employment. Once the participant has completed time in the program follow-up services will be provided to ensure retention.

AB1111 Project Goals		
	Planned	Actual
Enrollments	80	48
Target Population	80	48
Completed One or More WIOA Individualized Career Services	64	48
Compete Training with Certificate	64	31
Begin Training Related Employment	51	7





## GLOSSARY OF TERMS

AJCC:	American Job Center of California
ASE:	Academic Skills Enhancement
CalJOBS:	California Job Services
CWDB	California Workforce Development Board
DEI:	Disability Employment Initiative
EDD:	Employment Development Department
ETP:	Employment Training Panel
GED:	General Education Development
LMI:	Labor Market Information
PJSA:	Personalized Job Search Assistance
SELACO WDB:	Southeast Los Angeles County Workforce Development Board
STEPS:	Steps to Economic and Personal Success Workshop
TSE:	Transitional Subsidized Employment
WDB:	Workforce Development Board
WIOA:	Workforce Innovation and Opportunity Act

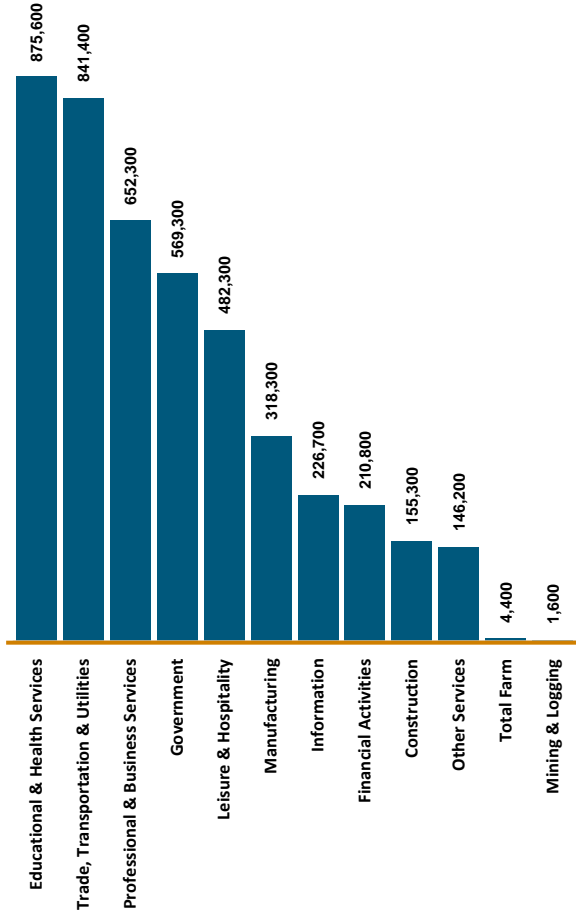
**To: SELACO WDB Policy Board**  
**From: Jack Joseph, Policy Board Administrator**  
**Date: June 21, 2022**  
**Subject: Consideration of Annual Appointments to the WDB**

**Annual Appointments**

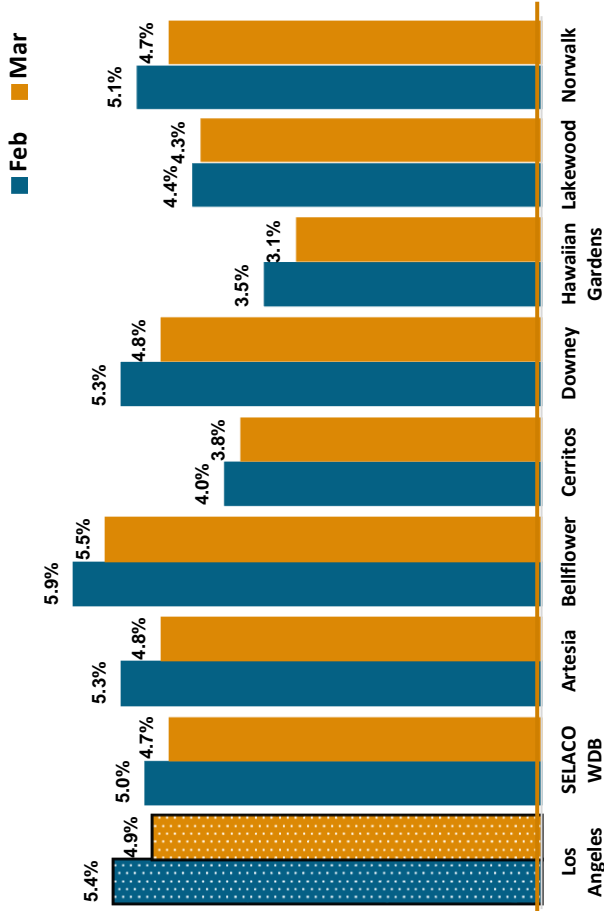
The following Workforce Development Board members are eligible for reappointment to the WDB for new two-year terms. Unless otherwise indicated, their new two-year terms will expire on June 30, 2024.

Artesia Private Sector—Greg Uttecht (Fabrica Carpets and Rugs)  
Bellflower Private Sector—Larry Wehage (Bellflower Chamber of Commerce)  
Cerritos Private Sector—Sanjay Trivedi (Trivedi & Associates) (expires June 30, 2023)  
Cerritos Private Sector—Jay Shah (Arihant Management Consultants)  
Downey Private Sector—Vijay Patel  
Hawaiian Gardens Private Sector—Liza Marie Gutierrez (Marcie's)  
Lakewood Private Sector—Michael Segura (Farmers Insurance)  
Norwalk Private Sector—Tracy Polley (Kelco Sales)  
Paramount Private Sector—Shannon McGehee (World Energy)  
Economic Development Organization—Barbara Levine (LAEDC)  
Educational Entity—Bellegran Gomez (Cerritos College)  
Rehabilitation Agency— Maria Turrubiarres (Department of Rehabilitation)  
Labor Organization—Ben Espitia (Goodwill Industries)  
Labor Organization—Kevin Kucera (International Association of Machinists)

## Mar. L.A. County Industry Sectors Ranked by Employment Size<sup>1</sup>



## Unemployment Rate (%)<sup>2</sup>



## Online Job Advertisements – SELACO LWDA March 2022 Help Wanted OnLine<sup>3</sup>

### Top 10 Employers

- Anthem Blue Cross – 692
- The Boeing Company – 505
- PIH Health – 147
- Clean Harbors – 99
- Kaiser Permanente – 86
- Marten Transport – 78
- Martin Luther King – 73
- Charter Communications – 68
- Amazon – 60
- Starbucks Coffee Company – 59

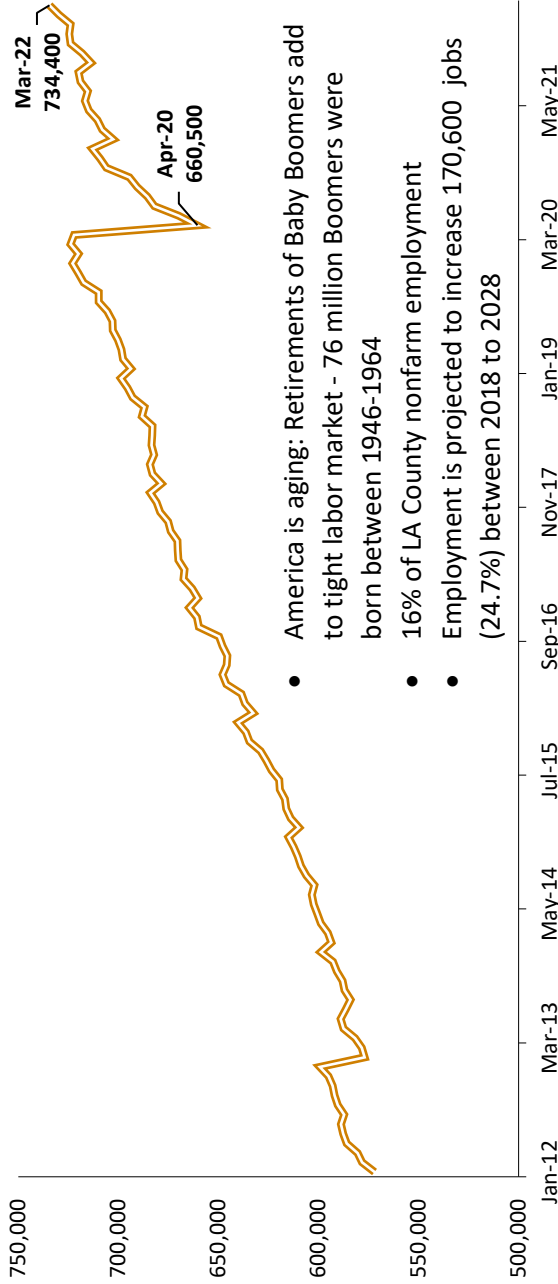
### Top 10 Occupations

- Registered Nurses- 485
- Retail Salespersons – 457
- Sales Reps, Wholesale and Mfg, Except Tech and Scien Products – 286
- Heavy and Tractor-Trailer Truck Drivers – 274
- Computer Occupations, All Other – 242
- Customer Service Representatives – 228
- First-Line Supervisors of Retail Sales Workers– 226
- Software Developers, Applications – 207
- Managers, All Other – 187
- Combined Food Prep and Serving Workers, Including Fast Food– 183

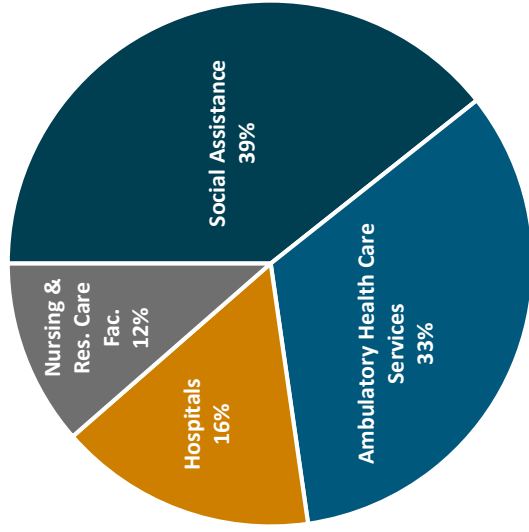
### Top Cities

- Downey– 2,615
- Cerritos – 2,469
- Norwalk – 1,229
- Lakewood – 1,198
- Bellflower – 746
- Artesia – 392
- Hawaiian Gardens – 214

### Healthcare and Social Assistance – Growth 2012-2022<sup>4</sup>



### Employment in Healthcare and Social Assistance Sub-sectors<sup>1</sup>



### 2022 Most In-Demand Occupations – Healthcare and Social Assistance

OCCUPATION	TOTAL ADS MARCH 2022 <sup>3</sup>	MEDIAN HOURLY WAGE 2021 <sup>5</sup>	PROJECTED NUMERIC CHANGE 2018-2028 <sup>6</sup>	PROJECTED % CHANGE 2018-2028 <sup>6</sup>
REGISTERED NURSES	5,646	\$55.52	12,390	15.2%
MEDICAL AND HEALTH SERVICES MANAGERS	1,554	\$63.00	2,240	21.9%
LICENSED PRACTICAL AND LICENSED VOCATIONAL NURSES	1,464	\$30.05	2,640	13.9%
PERSONAL CARE AIDES	1,271	-	94,090	46.3%
NURSING ASSISTANTS	976	\$18.40	4,800	13.8%
MEDICAL ASSISTANTS	797	\$18.20	5,780	23.9%
DENTAL ASSISTANTS	793	\$20.04	1,770	14.0%
MEDICAL SECRETARIES	752	\$22.03	3,650	18.2%
HEALTH TECHNOLOGISTS AND TECHNICIANS, ALL OTHER	747	-	1,220	19.6%
MENTAL HEALTH COUNSELORS	614	\$23.70	2,640	27.1%

Sources: <sup>1</sup> Current Employment Statistics (March 2022), <sup>2</sup> Local Area Unemployment Statistics (March 2022), <sup>3</sup>The Conference Board®-Burning Glass® Help Wanted OnLine® (HWOL) Data Series (March 2022), <sup>4</sup>Current Employment Statistics (January 2012- March 2022), <sup>5</sup>Occupational Employment and Wage Statistics (2021, 1<sup>st</sup> Quarter), <sup>6</sup>Employment Projections (2018-2028)



## MEMORANDUM

**DATE:** June 21, 2022

**TO:** SELACO Policy Board

**FROM:** Yolanda Castro, Executive Director 

**RE:** Childcare Center Lease Agreement – First Baptist Church of Norwalk

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On May 26, 2022, the SELACO WDB reviewed and approved the Childcare Center Lease Agreement with the First Baptist Church of Norwalk.

This item comes before you as an information item.

SELACO WDB is the recipient of funding from the California Department of Education to support the operation of child development programs throughout our region. Currently, there are seven (7) childcare centers administered by the SELACO WDB and operated under contract by Quality Children's Services (QCS) who is identified in the grant as the proposed provider of services. Since the implementation of the project, QCS has successfully met the requirements of the grant and has effectively delivered child development services in the Cities of Artesia, Bellflower, Norwalk, Lakewood, and Maywood.

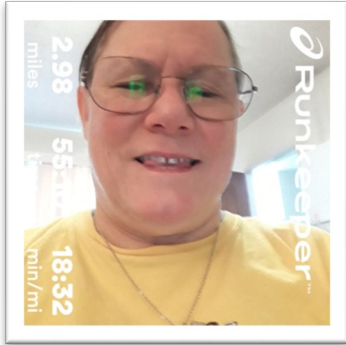
The lease agreement for the childcare center located at 14000 San Antonio Drive, Norwalk, CA, is approaching expiration with a term end date of June 30, 2022.

The SELACO WDB met with QCS to assess the possibility of a lease extension. QCS's recommendation affirmed that the location is meeting expectations and that the premises maintain an attractive, sanitary, and safe condition to operate a high-quality childcare center.

Upon consulting with, and per the recommendation of the childcare center provider, QCS, the SELACO WDB approved negotiation of a lease agreement extension with the First United Methodist Church of Norwalk.

### **Action Required:**

Receive and file.



Leslie Shepherd, Artesia

**Workforce Challenge** – After being unemployed for about 6 years, Leslie was referred to the America’s Job Center in Cerritos where she sought resumé and cover letter assistance as well as information on unemployment insurance. Leslie had worked as a Peer Support Specialist and Warm Line Advocate/Mentor out-of-state in the mental health field and was hoping to find similar work. She felt that her biggest challenge was lack of “circulation with employers” and resumé writing.

### **Workforce Solution**

Once Leslie was enrolled and working with a Career Development Specialist, she received support, encouragement and counseling. Leslie also attended job search workshops and the 4-day high performance thinking seminar, Steps to Economic and Personal Success (STEPS). She was enrolled in training and earned her vocational diploma from the Pharmacy Technician Program at ABC Adult School. Leslie also completed many computer and medical courses and earned several certificates. She continued to come to the Job Center to conduct her job search.

### **Workforce Outcome / Results**

Leslie contacted the Washington Warm Line - her previous employer - and was referred to Nami Warm Line in Orange County. A month had passed after Leslie submitted her resumé and cover letter, but once the job opened, she was asked to apply and come in for a job interview. SELACO provided Leslie with interview clothing so she would be ready. Her responses and her ability to answer the skill questions were applauded. Leslie is now working as a Peer Phone Mentor and will be answering calls on a Hotline for people in mental health and recovery. She is happy about the salary, enjoys that the position is mostly remote, and likes that there is room for growth as she desires to return to school someday and become a counselor. Leslie advises other job seekers; “Know yourself, don’t be afraid to do the work to become a better employee choice, ask questions, listen to stories about lived experiences, be available and show up.”