

SELACO WDB EXECUTIVE COMMITTEE

June 28, 2022

Tuesday

3:00 PM



**SPECIAL MEETING OF THE EXECUTIVE
COMMITTEE**

Join Zoom Meeting

<https://us06web.zoom.us/j/89915679029>

Meeting ID: 899 1567 9029

Passcode: 905098

June 28, 2022

**Tuesday
3:00 pm**

AGENDA

CALL TO ORDER

ROLL CALL

2021 – 2022

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EXECUTIVE DIRECTORS' REPORT CONSENT CALENDAR:

1. Approval of Minutes: December 7, 2021

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INFORMATION ITEM(S):

1. Discussion
Recommended Change in the Organizational Chart

AGENDA REQUESTS FOR NEXT MEETING

ADJOURNMENT

ANNOUNCEMENT OF NEXT MEETING

Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodations upon request. Please call (562) 402-9336 to request accommodations.



**SELACO WDB Executive Committee
Attendance Roster
2021-2022**

Board Members	12/7 2021	6/28 2022																			
1. Dameron, Mark Chair Business Representative City of Lakewood	X																				
2. Derthick, Joseph Business Representative City of Norwalk	X																				
3. Drake, Aaron Vice Chair Business Representative City of Downey	AE																				
4. Espitia, Ben Secretary/Treasurer Labor Organization	AE																				
5. Levine, Barbara Economic Development	X																				

X = Present A = Absent AE = Absence Excused SP = Special Meeting ~ = No Meeting

**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**SPECIAL Meeting of the Executive Committee
MINUTES**

December 7, 2021

3:00 pm

**SELACO WDB
VIA Zoom**

CALL TO ORDER

The meeting of the Executive Committee was called to order at 3:01 p.m.

ROLL CALL

Committee Members PRESENT

Dameron, Mark
Derthick, Joseph
Levine, Barbara

Committee Members ABSENT

Committee Members Excused ABSENT

Drake, Aaron
Espitia, Ben

SELACO WIB STAFF PRESENT:

Castro, Yolanda
Davis, Carol

MEMBERS OF THE PUBLIC PRESENT:

Joseph, Jack – Policy Board Administrator

EXECUTIVE DIRECTOR'S REPORT

No information to report out.

CONSENT CALENDAR

1. Approval of Minutes: April 22, 2021

A motion was made by Barbara Levine to approve the Consent Calendar as presented, seconded by Joseph Derthick. With no further discussion, motion carries to approve.

INFORMATION ITEM(S):

1. Discussion Moving to Phase II of the Board Approved Organizational Chart Recruiting a Deputy Director of Program Operations

- Review of organizational chart
- Phase II is moving to having two Deputy Directors
- SELACO is ready to move to hiring a Deputy Director of Program Operations
- Recruitment will be held internally and externally

- Recruitment process will begin in January
- Two departments will be combined (Career Services and MIS) and will be under the direction of the Deputy Director of Program Operations
- The impact will be the elimination of the Director of Compliance, Policy and Strategic Partnerships. The current Director will transition into a manager position and will report to the Deputy Director of Program Operations
- The pay for the current Director of Compliance, Policy and Strategic Partnerships will not be affected and she will have the opportunity to apply for Deputy Director of Program Operations position, however, the pay will be redlined
- Staff is working with legal counsel to ensure that the transition happens accurately
- Priority in interviews will be given to internal staff
- A recruitment plan has been laid out
- SELACO is seeking volunteers from the Executive Committee to participate in final interviews (which would also include members of the Policy Board)
- The goal is to have the position in place by June 1 if not sooner
- Strategic planning and the management of staff is the most critical in the Deputy Director roles

AGENDA REQUESTS FOR NEXT MEETING

None

ADJOURNMENT

The meeting was adjourned at 3:19 p.m.