

AGENDA

A Meeting of the Joint Personnel Committee of the SELACO Workforce Development Board and SELACO WDB Policy Board

**SELACO WDB
10900 E. 183rd Street
Suite 350
Cerritos, California**

12:00 noon, Thursday, March 28, 2024

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Larry Wehage, Workforce Development Board Chair
Jeff Wood, Policy Board Chair
Sonny Santa Ines, Policy Board Vice Chair
Rene Trevino, Policy Board Member, Personnel Committee Chair

4. Public Comments
5. Approval of Minutes of the Meeting of November 9, 2023
6. Closed Session

Employee Evaluation
G.C. Section 54957
Unrepresented Employee: Executive Director

7. Fourth Amendment to Employment Agreement between Southeast Los Angeles County Workforce Development Board and Yolanda Castro
8. Adjournment

MINUTES

A MEETING OF THE JOINT PERSONNEL COMMITTEE OF THE SELACO WORKFORCE DEVELOPMENT BOARD AND SELACO WDB POLICY BOARD

November 9, 2023

12:00 noon

SELACO WDB Center
10900 E. 183rd Street
Suite 350
Cerritos, California

CALL TO ORDER

The Joint Personnel Committee Meeting was called to order by Personnel Committee Chair Rene Trevino at 12:00 noon.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Dameron.

ROLL CALL

JOINT PERSONNEL COMMITTEE MEMBERS PRESENT: Rene Trevino, Chair; Sonny Santa Ines; Jeff Wood; Mark Dameron; Larry Wehage.

JOINT PERSONNEL COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Jack Joseph, Policy Board Administrator.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

- A. Approval of the Minutes of the Meeting of the Joint Personnel Committee of November 22, 2022

It was moved by Committee Member Wehage, seconded by Committee Member Santa Ines, to approve the consent calendar. The motion was approved unanimously, with Chairman Trevino abstaining.

CLOSED SESSION

Employee Evaluation

G.C. Section 54957

Unrepresented Employee: Executive Director

The Committee convened a closed session at 12:01 p.m.

The Committee reconvened the open session at 12:28 p.m.

The Policy Board Administrator announced that the Committee had met in closed session to discuss the terms of an employment agreement with the SELACO WDB Executive Director and that no action was taken.

ADJOURNMENT

It was moved by Committee Member Wood, seconded by Committee Member Wehage, to adjourn. The motion was approved unanimously. The meeting was adjourned at 12:29 p.m.

**Fourth Amendment to Employment Agreement
Between
Southeast Los Angeles County Workforce Development Board
and
Yolanda L Castro**

This Fourth Amendment to the First Amended and Restated Employment Agreement (“Agreement”) is made and entered into this 28th day of March 2024, by and between the Southeast Los Angeles County Workforce Development Board, a California non-profit corporation (SELACO WDB), hereinafter called “Employer,” and Yolanda L. Castro, an individual, hereinafter called “Employee.” Employer and Employee may be referred to in this Agreement collectively as “the Parties.”

WHEREAS, Employee has fulfilled the duties of the position of Executive Director of the SELACO WDB since March 1, 2013, to the satisfaction of Employer; and

WHEREAS, Employee’s original two-year Employment Agreement was renewed for an additional two years under the terms of the First Amended and Restated Employment Agreement, with an expiration date of October 31, 2017 and renewed again for an additional five years through a Second Amendment to Employment Agreement; and

WHEREAS, in January 2023, the Third Amendment to Employee’s Employment Agreement was approved, adjusting Employee’s annual salary and extending the term of Employee’s existing Employment Agreement for an additional five years, until October 31, 2027; and

WHEREAS, Employee and Employer now desire to adjust Employee’s annual salary upon the terms set forth herein; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

I. Section 5 ("Salary") of the Agreement is amended to read:

Effective April 1, 2024, Employee’s annual salary is \$145,188 (one hundred, forty-five thousand, one hundred and eighty-eight dollars). Employer agrees to pay Employee for her services rendered pursuant hereto, a monthly salary of \$12,099.00, payable at the same time as other employees of Employer are paid, less any legally authorized withholding, such as federal and state taxes.

II. All other terms and conditions of the First Amended and Restated Employment Agreement shall remain the full force and effect, unless otherwise amended in writing.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and duly executed on its behalf by its Chairman of the Board, in triplicate, on the 28th day of March 2024.

Employee has accepted the terms and conditions set forth in this Agreement effective as of the

date of her signature below.

SOUTHEAST LOS ANGELES COUNTY WORKFORCE
DEVELOPMENT BOARD

By: _____
Larry Wehage, Chair Date

ATTEST:

By: _____
Ben Espitia, Secretary to the Board

EMPLOYEE:

By: _____
Yolanda L. Castro Date