

SELACO WDB EXECUTIVE COMMITTEE

AGENDA

November 28, 2023

Thursday

11:30 AM



**SPECIAL MEETING OF THE EXECUTIVE
COMMITTEE**

SELACO WDB
10900 E 183rd Street, Suite 350
Cerritos, CA 90703

November 28, 2023
Tuesday

11:30 am – 1:30 pm

AGENDA

CALL TO ORDER

ROLL CALL

2023 – 2024

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EXECUTIVE DIRECTORS' REPORT

CONSENT CALENDAR:

1. Approval of Minutes: September 1, 2022 2

ACTION ITEM(S):

2. Board Resolution for California Department of Education PY 2024-2025 4

3. CLOSED SESSION

Employee Evaluation
G.C. Section 54957
Unrepresented Employee: Executive Director

INFORMATION ITEM(S):

NONE

AGENDA REQUESTS FOR NEXT MEETING

ADJOURNMENT

ANNOUNCEMENT OF NEXT MEETING

Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodation upon request. Please call (562) 402-9336 to request accommodation.



**SELACO WDB Executive Committee
Attendance Roster
2023-2024**

Board Members	11/28 2023																				
1. Dameron, Mark Vice Chair Business Representative City of Lakewood																					
2. Drake, Aaron Business Representative City of Bellflower																					
3. Espitia, Ben Secretary/Treasurer Labor Organization																					
4. Levine, Barbara Economic Development																					
5. Wehage, Larry Chair Business Representative City of Bellflower																					

X = Present A = Absent AE = Absence Excused SP = Special Meeting ~ = No Meeting

**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**SPECIAL Meeting of the Executive Committee
MINUTES**

September 1, 2022

3:00 pm

SELACO WDB
VIA Zoom

CALL TO ORDER

The meeting of the Executive Committee was called to order at 3:08 p.m.

ROLL CALL

Committee Members PRESENT

Dameron, Mark
Espitia, Ben
Levine, Barbara

Committee Members ABSENT

Wehage, Larry

Committee Members Excused ABSENT

Drake, Aaron

SELACO WIB STAFF PRESENT:

Castro, Yolanda
Davis, Carol

MEMBERS OF THE PUBLIC PRESENT:

None

EXECUTIVE DIRECTOR'S REPORT

No information to report out.

CONSENT CALENDAR

1. Approval of Minutes: June 28, 2022

Tabled to next meeting.

ACTION ITEM(S):

2. Teleconference Requirements

A motion was made by Ben Espitia to accept Lega Councils recommended "Initial Resolution" as presented to the SELACO WDB Board on October 28, 2021 to align the Executive Committee with the Teleconference Requirements, seconded by Barbara Levine. With no further discussion, motion carries.

3. Release of Youth RFP

A motion was made by Ben Espitia to approve and authorize the Executive Director to release the Request for Proposals to procure an In-School Youth Services provider with the following guidelines:

- Secure a special committee to support the RFP evaluation process.

- Budget up to \$200,000 from the SELACO WDB budget to secure the functions of an In-School Youth Services provider for an 18 month period.

Seconded by Barbara Levine. With no further discussion, motion carries.

4. Approval to Accept Funding for a Whole-Child Pilot Project

A motion was made by Barbara Levine to authorize Executive Director t accept an amended COG contract that will add an additional allocation of \$92,184 to support a 4-month pilot project designed to assist single parents in need of employment and training services, seconded by Ben Espitia. With no further discussion, motion carries.

INFORMATION ITEM(S):

None

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AGENDA REQUESTS FOR NEXT MEETING

None

ADJOURNMENT


The meeting was adjourned at 3:32 p.m.



MEMORANDUM

DATE: November 28, 2023

TO: SELACO WDB Executive Committee

FROM: Yolanda L Castro, Executive Director 

RE: Board Resolution for California Department of Education PY 2024-2025

As of 2001, the Southeast Los Angeles County Workforce Development Board (SELACO WDB), has received funding from the California Department of Education (DOE) to support the operation of child development programs throughout the SELACO WDB region. Over the last 20 years, SELACO WDB, in partnership with Quality Children Services (QCS) has successfully met the service delivery requirements resulting in continuous funding from DOE. The project has operated successfully since its implementation with centers located in Artesia, Bellflower, Norwalk, Lakewood, and Maywood.

Since the execution of the original contract between the SELACO WDB and the DOE, it has been the practice by DOE to issue extensions and budget amendments to the original grant for continued and uninterrupted delivery of services by way of a Continued Funding Application (CFA). In addition to the CFA, it is a requirement to provide a Board Resolution and a delegation of authority as part of the automatic renewal process. The Board Resolution must be current, and specifically must state the intent is to renew the current PY 2024–2025 California State Preschool Program contract.

It is the intent to fully execute a CFA with QCS as the service provider, and the SELACO WDB as the grant administrator. Following the current practice of processing contract amendments and extensions, the QCS and SELACO WDB Compliance Departments have prepared and submitted the necessary paperwork to secure the continued funding. Pending is the Board Resolution. Upon receipt of the resolution, DOE will initiate the process of establishing a new contract.

As we prepare for the next round of funding, and based on current requirements we anticipate staff may be required to present approval from the board to accept current funding adjustments and all future allocations of funds per Program Year rather than by a blanket approval for all future funding.

Action Required:

1. Adopt the resolution to certify the approval of the Board to enter into the transaction with the California Department of Education for the purpose of providing childcare and development services for PY 2024-2025.
2. Authorize the Executive Director to sign contract documents for Fiscal Year 2024–2025, the Continuing Funding Application, and all related contract documents.

RESOLUTION AUTHORIZING CONTINUED FUNDING APPLICATION

This resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency’s current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2024–2025. This resolution further authorizes the designated representative(s) below to sign the CFA and all related FY 2024–2025 contract documents.

RESOLUTION

BE IT RESOLVED that the Governing Board of
Southeast Los Angeles County Workforce Development Board (SELACO WDB)

authorizes that the person/s listed below, is/are authorized to sign the FY 2024–2025 CFA and all related contract documents for the Governing Board.

NAME/S OF AUTHORIZED REPRESENTATIVE/S	TITLE/S
Yolanda L. Castro	Executive Director

PASSED AND ADOPTED THIS _____ day of _____ (month year), by the Governing Board of _____ of _____ County, in the State of California.

I, _____, Chair of the Governing Board of _____, of _____ County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Board Chair Signature)

(Date)