

Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

October 26, 2023

Thursday

3:00

CANCELLED



Executive Committee and FULL WDB BOARD OF DIRECTORS' MEETING

**SELACO WDB
10900 E 183rd Street, Suite 350
Cerritos, CA 90703**

**October 26, 2023
Thursday
3:00 PM – 5:00 PM**

Members of the public wishing to address the board must complete and return a public comment speaker card prior to the start of the meeting. Please contact Carol Reyes-Davis at carol.reyes@selaco.com

<u>AGENDA</u>			
CALL TO ORDER	CANCELLED	Wehage	
PLEDGE OF ALLEGIANCE		Wehage	
ROLL CALL		Espitia	Page 1
PUBLIC COMMENTS		Dameron	
CHAIR'S COMMENTS		Wehage	
EXECUTIVE DIRECTOR'S MESSAGE / UPDATE / STAFF REPORT		Castro	
CONSENT CALENDAR		Wehage	
1A. Approval of Minutes September 28, 2023			3
1B. Approval of Fiscal Reports 07/01/23 – 09/30/23			8
1C. Approval of Program Report for 07/01/23 – 09/30/23			
ACTION ITEM (S):			
BUSINESS ADVISORY COMMITTEE REPORT		Castro	
Presentation / Information / Recommendations			
ACTION ITEM (S): NONE			

Executive Committee and FULL WDB Board of Directors' Meeting

October 26, 2023

- 2 -

INFORMATION ITEM (S):

ONE STOP OPERATOR REPORT	Girdner	20
Presentation / Information / Recommendations		

ACTION ITEM (S):
NONE

INFORMATION ITEM (S):

INFORMATION ITEM (S):

1. Ethics Training AB1234	Castro	21
2. WAF 9.0 Grant Outcomes	Castro	22

INTERESTING CORRESPONDENCE

BOARD MEMBER COMMENTS	Wehage
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POLICY BOARD ITEMS/REQUESTS	Wehage
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AGENDA REQUESTS FOR NEXT MEETING	Wehage
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CHAIR'S CLOSE	Wehage
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ADJOURNMENT OF OPEN SESSION	Wehage
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CANCELLED

Policy Board Meeting: December 19, 2023

Next Full WDB Meeting: January 25, 2024

Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodation upon request. Requests should be received at least 72 hours prior to the meeting. Please call (562) 402-9336 to request accommodation.

Materials related to an item on this agenda submitted to the SELACO WDB after distribution of the agenda packet are available for public inspection in the SELACO WDB office at 10900 E. 183rd Street, Suite 350, Cerritos, CA 90703 during normal business hours.



**SELACO WDB Board of Directors
Attendance Roster – PY 23/24**

Board Member	7/27/23	9/28/23	10/26/23	1/25/24	3/28/24	5/23/24
1. Burrell, Ashley Rehabilitation Organization	X	X				
2. Chan, Connie Public Employment Service	X	X				
3. Cueva, Sergio Business Representative City of Hawaiian Gardens	AE	X				
4. Dameron, Mark Vice Chair Business Representative City of Lakewood	X	X				
5. Drake, Aaron Business Representative City of Bellflower	X	X				
6. Espitia, Ben Secretary/Treasurer Labor Organization	X	X				
7. Gomez, Belle Education Entity	X	X				
8. Kucera, Kevin Labor Organization	AE	AE				
9. LeGaspi, Richard Business Representative City of Norwalk	APPOINTED BY POLICY BOARD 8/15/23	AE				
10. Levine, Barbara Economic Development	X	X				
11. McGehee, Shannon Business Representative City of Paramount	AE	A				
12. Nam, Leila Business Representative City of Artesia	X	AE				

CANCELLED

13. Patel, Vijay Business Representative City of Downey	AE	A				
14. Perez, Genoveva Business Representative City of Paramount	APPOINTED BY POLICY BOARD 8/15/23	X				
15. Polley, Tracy Business Representative City of Norwalk	X	X				
16. Rochin, Blanca Education Entity	X	AE				
17. Ryder, Tim Business Representative City of Hawaiian Gardens	AE	X				
18. Saucedo-Garcia, Cristina Business Representative City of Downey	X	AE				
19. Segura, Michael Business Representative City of Lakewood	AE	X				
20. Shah, Jawahar Business Representative City of Cerritos	A	A				
21. Trivedi, Sanjay Business Representative City of Cerritos	A	AE				
22. Uttecht, Greg Business Representative City of Artesia	AE	AE				
23. Wehage, Larry Chair Business Representative City of Bellflower	X	X				
24. VACANT Labor Organization						
25. VACANT Labor Organization						
26. VACANT Labor Organization						
27. VACANT Labor Organization						

CANCELLED

X = PRESENT A = ABSENT AE = ABSENCE EXCUSED SP = SPECIAL MEETING ~ = NO MEETING

**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**Executive Committee and FULL WDB Board of Directors' Board
Meeting MINUTES**

September 28, 2023

3:00 PM

SELACO WDB
VIA Zoom

CALL TO ORDER

The Executive Committee and FULL WDB Board of Directors' Board Meeting was called to order by Larry Wehage, Chair at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Larry Wehage led the pledge of allegiance.

ROLL CALL

At this time, new board member, Genoveva Perez introduced herself to the board. She represents the City of Paramount.

WDB BOARD DIRECTORS PRESENT

Burden, Andy Cruz, Sergio Drake, Aaron Gomez, Belle Perez, Gen Ryder, Tim Shah, Jay	Chan, Connie Dameron, Mark Espitia, Ben Levine, Barbara Polley, Tracey Segura, Michael Wehage, Larry
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WDB BOARD DIRECTORS ABSENT

McGehee, Shannon	Patel, Vijay
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WDB BOARD DIRECTORS EXCUSED

Kucera, Kevin	LeGaspi, Richard
Nam, Leila	Rochin, Blanca
Saucedo-Garcia, Cristina	Uttecht, Greg

SELACO WDB STAFF PRESENT:

Castro, Yolanda	Cardona, Jefferson
Davis, Carol	Ferranti-Lansdown, Tammy
Gutierrez, Jeanette	Hernandez, Amber
Michel, Sandra	Sandoval, Ben

MEMBERS OF THE PUBLIC PRESENT:
Joseph, Jack – Policy Board Administrator

PUBLIC COMMENTS

None

WDB CHAIR'S COMMENTS

The Fire Museum will be open before and after SELACO's 40th Anniversary Celebration for all to visit.

EXECUTIVE DIRECTOR'S MESSAGE/UPDATE/STAFF REPORT

Regional Job Fair/Outreach event in Downey:

- October 20, 2023
- 10:00 am – 2:00 pm
- To be held at Apollo Park, 12544 Rives Ave, Downey
- Approximately 107 employers expected

Congresswoman Nanette Barragan Annual Job Fair:

- October 6, 2023
- 10:00 am – 1:00 pm
- To be held at Paramount Park Community Center, 14400 Paramount Blvd, Paramount

CONSENT CALENDAR

A motion was made by Connie Chan to approve the Consent Calendar as presented, seconded by Aaron Drake. With no further discussion, motion carries to approve.

1A. Approval of Minutes: July 27, 2023

CANCELLED

1B. Approval of Fiscal Reports for Periods: 07/01/22 – 08/31/23

1C. Approval of Program Report for: 07/01/22 – 08/31/23 (Receive and file)

ACTION ITEM(S)

2. Amendment to SELACO WDB 4039b) Retirement Plan

A motion was made by Tracy Polley to:

Authorize Executive Director to sign the amendment to the SELACO WDB retirement plan to allow ROTH contributions effective October 1, 2023.

Authorize the SELACO WDB Board Chair to sign the consent supporting the action taken by the board.

Seconded by Connie Chan. With no further discussion, motion carries to approve.

BUSINESS ADVISORY COMMITTEE REPORT

The committee is not currently active.

ACTION ITEM(S):

None

INFORMATION ITEM(S):

None

ONE STOP OPERATOR REPORT

Page 22 of the agenda provides updates from Stacey Girdner, SELACO WDB One Stop Operator.

ACTION ITEM(S):

None

INFORMATION ITEM(S):

None

INFORMATION ITEM(S):

1. Ethics Training AB1234

Chairman Wehage referred the board to page 23 of the agenda which shows the most updated list of board members who completed the mandatory ethics training. All board members must complete a two-hour training. Please contact Carol for a direct link to the online course or for any questions.

2. Employment Training Panel Initiative New Agreement 2023-2025

Ms. Castro provided the board an update on the new Employment Training Panel agreement.

3. Economic Summary

Page 26 of the agenda provides the Economic Summary for the SELACO WDB area.

4. Los Angeles County Labor Force and Industry Employment Estimates for August 2023

Page 157 of the agenda provides current labor force information.

5. Board Member Espitia's Request for Changes in WIOA Allocation Throughout Our Region

Page 40 of the agenda provides a breakdown comparison of 2023-24 WIOA funding for workforce boards in the SELACO WDB region as requested by Board Member Ben Espitia.

6. Regional Job Fair

Page 43 of the agenda provides a flyer of the upcoming regional job fair. Contact Ben Sandoval directly for more information.

INTERESTING CORRESPONDENCE

None

BOARD MEMBER COMMENTS

None

POLICY BOARD ITEMS/REQUESTS

None

AGENDA REQUESTS FOR NEXT MEETING

None

CHAIR'S CLOSE

Chairman Wehage closed the meeting with everyone giving a self introduction.

ADJOURNMENT OF OPEN SESSION

The meeting was adjourned at 3:58 p.m.

CANCELLED

SELACO WDB
Statement of Activities (by Fund)
 From 7/1/2023 through 9/30/2023

	Employment Training Panel Grant	LA County Grants	Pre-School Grant	WIOA Adult, DW & Special Projects	WIOA Youth Grant	WIOA Rapid Response / Lay-Off A version	Other Grants	Non-WIOA Training Expenditures	Total
Revenues / Deferred Revenues	25,336	70,059	1,202,795	68,062	282,578	56,017	79,444	0	1,984,291
Accounts Receivable / (Due To)	97,657	12		159,663	67,150	(17,109)	43,423	0	350,795
Total Revenues	122,992	70,071	1,202,795	427,726	349,728	38,908	122,866	0	2,335,085
Expenditures									
Administration Services	5,709	9,032	46,806	48,538	39,615	5,225	8,183	0	163,109
Contracted Program Costs	0	24,708	699,498	7,349	67,675	0	2,507	0	801,736
Support Services	0	686	0	17,761	779	0	919	0	20,145
Vendor Training	75,785	0	0	0	11,817	0	0	0	87,602
Work Exp/Skillz Menu/Supplies	0	29,505	0	10,753	12,476	0	0	0	52,735
WIOA Core/Basic Career Services	0	0	0	11,427	39,190	0	0	0	150,616
WIOA Intensive/Individualized Career Svcs	0	0	0	24,802	0	0	0	0	124,802
WIOA Follow-Up Career Services	0	0	0	15,116	1,529	0	0	0	16,646
WIOA Business Services	0	0	0	50,879	29,501	0	0	0	80,380
Other Program Costs	41,498	6,139	0	0	108,731	33,683	111,258	0	301,309
Cash Expenditures	122,992	70,071	746,304	386,625	311,314	38,908	29,200	0	1,799,080
Accrued Expenditures	0	0	0	41,101	38,414	0	0	0	108,715
Total Expenditures	122,992	70,071	746,304	427,726	349,728	38,908	122,866	0	1,907,795
Net Income (Loss)	-	-	456,491	-	-	-	-	-	427,291

CANCELLED

SELACO WDB
Statement of Functional Expenditures
 From 7/1/2023 through 9/30/2023

	Administrative Services	Contracted Program Cost	Support Services	Vendor Training	WIOA Exp / Skills Menu Program	WIOA Core / Basic Career Services	WIOA Intensive / Individualized Career Services	WIOA Follow-Up Career Services	WIOA Business Services	Other Program Costs	Total
Expenditures											
Personnel	109,572	0	0	0	0	120,025	101,124	13,633	64,301	193,493	602,148
Non-Personnel	53,536	0	0	0	0	30,592	23,678	3,013	16,079	107,816	234,714
Training	0	801,736	0	196,311	735	0	0	0	0	0	1,050,788
Support Services	0	0	20,146	0	0	0	0	0	0	0	20,146
Total Expenditures	163,109	801,736	20,146	196,311	735	150,616	124,802	16,646	80,380	301,309	1,907,795

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0201 Administrative Services
From 7/1/2023 Through 9/30/2023
(In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	81,363
Social Security Tax	50200	6,388
Medicare Tax	50210	1,494
Workers Comp - Staff	50220	695
Employee Benefits	50300	15,486
Employer 403(B) Contributions	50403	4,147
Total Personnel		109,572
Non-Personnel		
Mileage	51100	19
Conferences/Staff Development	51200	1,280
Meeting Expenses	51230	65
Rent	52100	13,518
Telephone	52200	571
Office Equipment	52330	218
Leased Equipment	52350	919
Repair & Maintenance	52360	267
Office Supplies	53400	1,528
Subscriptions/Dues/Memberships	53600	6,310
Insurance	53900	2,460
Professional Services	54100	13,365
Legal	54100	12,644
Bank Charges/Miscellaneous	59190	375
Total Non-Personnel		53,536
Total Expenditures		163,109

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0202 Contracted Program Cost
From 7/1/2023 Through 9/30/2023
(In Whole Numbers)

		<u>Total</u>
Expenditures		
Training		
Cost Reimbursement Billing	60300	762,682
Other Contracted Services	60400	11,840
Day Care Rent	66000	<u>27,214</u>
Total Training		<u>801,736</u>
Total Expenditures		<u><u>801,736</u></u>

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0203 Supportive Services
From 7/1/2023 Through 9/30/2023
(In Whole Numbers)

		<u>Total</u>
Expenditures		
Support Services		
Direct Support Payment	65200	13,222
Supportive Services - Training	65201	<u>6,924</u>
Total Support Services		<u>20,146</u>
Total Expenditures		<u><u>20,146</u></u>

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0204 Vendor Training Payments
From 7/1/2023 Through 9/30/2023
(In Whole Numbers)

		<u>Total</u>
Expenditures		
Training		
Vendor Training	60100	120,532
Vendor Training - ETP	60200	75,785
Non-WIOA Training Expenditures		0
Total Expenditures		<u><u>196,317</u></u>

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0205 Work Experience / Skillz Menu Program
 From 7/1/2023 Through 9/30/2023
 (In Whole Numbers)

		Total
Expenditures		
Training		
Wages - WE/Internship	60500	48,046
SS Tax - WE/Internship	60510	2,960
MC Tax - WE/Internship	60520	716
WC - WE/Internship	60530	318
UI ETT Taxes	60540	0
Participant Incentive Payments	65401	695
Total Training		52,735
Total Expenditures		52,735

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0206 WIOA Career Services
From 7/1/2023 Through 9/30/2023
(In Whole Numbers)

		Core / Basic Services	Intensive / Individualized Services	Follow-Up Services	Total
Expenditures					
Personnel					
Salaries & Wages	50100	85,086	72,684	8,716	166,486
Social Security Tax	50200	6,875	6,137	893	13,905
Medicare Tax	50210	1,608	1,435	209	3,252
Workers Comp - Staff	50220	817	827	118	1,762
Employee Benefits	50300	20,555	15,119	3,060	38,735
Employer 403(B) Contributions	50403	5,084	4,921	638	10,643
Total Personnel		120,025	101,124	13,633	234,782
Non-Personnel					
Mileage	51100	45	99	0	144
Conferences/Staff Development	51200	2,647	2,474	204	5,325
Meeting Expenses	51230	107	92	12	211
Rent	52100	16,628	13,864	1,793	32,284
Telephone	52200	935	574	102	1,611
Furniture/Fixtures	52300	547	0	0	547
Office Equipment	52330	99	91	17	207
Leased Equipment	52350	1,131	675	120	1,926
Repair & Maintenance	52360	325	274	41	640
Outreach/Recruitment	53300	675	0	0	675
Office Supplies	53400	2,078	1,375	23	3,675
Subscriptions/Dues/Membership	53600	1,777	1,384	109	3,330
Insurance	53900	3,144	2,397	144	5,705
Professional Services	54100	534	389	80	1,003
Total Non-Personnel		30,592	23,678	3,013	57,283
Total Expenditures		150,616	124,802	16,646	292,064

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0207 Business Services
 From 7/1/2023 Through 9/30/2023
 (In Whole Numbers)

		Total
Expenditures		
Personnel		
Salaries & Wages	50100	49,238
Social Security Tax	50200	3,893
Medicare Tax	50210	910
Workers Comp - Staff	50220	489
UI & ETT Taxes	50250	60
Employee Benefits	50300	7,804
Employer 403(B) Contributions	50403	1,907
Total Personnel		64,301
Non-Personnel		
Mileage	51100	396
Conferences/Staff Development	51200	2,561
Meeting Expenses	51230	58
Rent	52100	8,131
Telephone	52200	314
Office Equipment	52330	68
Leased Equipment	52350	404
Repair & Maintenance	52360	137
Outreach/Recruitment	53300	976
Office Supplies	53400	937
Subscriptions/Dues/Memberships	53600	970
Insurance	53900	918
Professional Services	54100	209
Total Non-Personnel		16,770
Total Expenditures		80,380

CANCELLED

SELACO WDB
Statement of Functional Expenses - TR - 0212 Other Program Costs
From 7/1/2023 through 9/30/2023

	Employment Training Panel	WIOA Youth	WIOA Rapid Response / Lay-Off Aversion	Transitional Subsidized Employment (TSE)	Other Funds	Total
Personnel						
Salaries & Wages	22,735	67,203	18,650	7,172	27,663	143,423
Payroll Taxes/WC	2,268	7,673	2,286	1,064	2,440	15,730
Employee Benefits	4,676	14,170	6,068	2,765	6,661	34,340
Total Personnel	29,679	89,046	27,004	11,000	36,764	193,493
Non - Personnel						
Mileage	0	51	25	0	125	201
Conferences/Staff Development	5,469	1,858	1,187	86	526	9,126
Meeting Expenses	44	68	16	0	16,555	16,683
Rent/Utilities	3,593	11,545	3,246	1,489	25,124	44,998
Telephone	150	438	174	73	1,469	2,305
Furniture/Equipment	97	647	242	161	86	1,233
Repair & Maintenance	42	212	87	16	40	397
Outreach/Recruitment	689	0	0	0	20,154	20,843
Supplies	507	1,575	284	119	2,365	4,849
Subscriptions & Dues	359	1,233	317	105	222	2,236
Insurance	769	1,727	950	311	444	4,202
Consulting	102	332	150	48	113	744
Interest Expense	0		0	0		0
Legal Payments	0	0		0	0	0
Total Non-Personnel	11,819	19,686	6,679	2,408	67,225	107,816
Total Expenditures	41,498	108,731	33,683	13,408	103,989	301,309

CANCELLED

SELACO WDB
Statement of Functional Expenditures
From 7/1/2023 through 9/30/2023

Line Item Description	Current Period Actual	Budget	Budget Variance	Total Budget Remaining (%)
PERSONNEL COSTS				
Salaries/Wages	440,510	2,849,156	2,408,647	84.5%
Payroll Taxes/WC	48,577	260,115	211,538	81.3%
Employee Benefits	113,061	577,627	464,565	80.4%
TOTAL PERSONNEL COSTS	602,148	3,686,898	3,084,750	83.7%
NON-PERSONNEL COSTS				
Mileage	761	10,000	9,239	92.4%
Conference/Staff Development	18,291	243,000	224,709	92.5%
Meeting Expenses	17,017	27,000	9,983	37.0%
Rent/Utilities	98,932	360,794	261,862	72.6%
Telephone	4,800	25,000	20,200	80.8%
Furniture & Equipment	5,520	50,000	44,480	89.0%
Repair & Maintenance	4,440	17,000	15,560	91.5%
Outreach/Recruitment	2,494	75,000	52,506	70.0%
Supplies	10,000	55,000	44,011	80.0%
Subscriptions/Dues/Memberships	12,846	75,000	62,154	82.9%
Insurance	13,285	38,000	24,715	65.0%
Professional Fees	15,321	130,000	114,679	88.2%
Legal Fees	12,644	40,000	27,357	68.4%
Interest Expense/Miscellaneous	375	3,000	2,625	87.5%
TOTAL NON-PERSONNEL COSTS	234,714	1,148,794	914,080	79.6%
TOTAL IN-HOUSE COSTS	836,862	4,835,692	3,998,830	82.7%
TRAINING & SUPPORT SERVICES				
Vendor Training Payments (Classroom/OJT/IWT)				
Employment Training Panel (ETP)	75,785	305,558	229,773	75.2%
LA County - Homeless Initiative (Measure H)	-	14,500	14,500	100.0%
Prison to Employment (P2E)	-	47,700	47,700	100.0%
Regional Equity and Recovery Partnership (R)	-	104,900	104,900	100.0%
WIOA Adult	-	805,359	805,359	100.0%
WIOA Dislocated Workers	-	50,000	50,000	100.0%
WIOA Youth	11,817	50,000	38,183	76.4%
Non-WIOA Training Expenditures	-	573,263	573,263	100.0%
Subtotal	87,602	1,951,280	1,863,678	95.5%

CANCELLED

SELACO WDB
Statement of Functional Expenditures
From 7/1/2023 through 9/30/2023

Line Item Description	Current Period Actual	Budget	Budget Variance	Total Budget Remaining (%)
Cost Reimbursements / Contracted Services				
Day Care Pre-School / Renovation	699,498	5,294,607	4,595,109	86.8%
Employment Training Panel (ETP)	-	30,000	30,000	100.0%
LA County - Youth @ Work	24,708	713,024	688,316	96.5%
LA County - Homeless Initiative (Measure H)	-	5,000	5,000	100.0%
Regional Equity and Recovery Partnership (RI)	-	7,500	7,500	100.0%
WIOA ETPL Delegation Services	166	5,000	4,834	96.7%
WIOA Youth	65,690	849,910	784,220	92.3%
WIOA One-Stop Operator	3,031	30,000	26,969	89.9%
WIOA Security Guard	8,643	49,190	40,547	82.4%
Subtotal	801,736	6,984,231	6,231,685	89.2%
Work Experience / Skillz Menu Program				
LA County - Youth @ Work	29,505	37,716	8,211	21.8%
LA County - Homeless Initiative (Measure H)	-	12,750	12,750	100.0%
Prison to Employment (P2E)	-	19,000	19,000	100.0%
Regional Equity and Recovery Partnership (RI)	-	5,000	5,000	100.0%
WIOA Adult	10,753	57,404	46,651	81.3%
WIOA Youth	12,476	225,564	213,088	94.5%
Subtotal	52,735	357,435	304,700	85.2%
Training Supplies				
WIOA Adult	-	4,500	4,500	100.0%
WIOA Dislocated Workers	-	2,000	2,000	100.0%
WIOA Youth	-	3,500	3,500	100.0%
Subtotal	-	10,000	10,000	100.0%
Direct Support Payments				
Gateway Cities' Homeless Employment Prg	919	15,412	14,493	94.0%
LA County - Youth @ Work	686	1,560	874	56.0%
LA County - Homeless Initiative (Measure H)	-	3,250	3,250	100.0%
Prison to Employment (P2E)	-	6,500	6,500	100.0%
Regional Equity and Recovery Partnership (RI)	-	1,000	1,000	100.0%
WIOA Adult	16,466	50,000	33,534	67.1%
WIOA Dislocated Workers	1,295	15,000	13,705	91.4%
WIOA Youth	780	30,000	29,220	97.4%
Subtotal	20,146	122,722	102,576	83.6%
TOTAL TRAINING & SUPPORT SVCS	962,219	9,425,667	8,512,639	90.3%
GRAND TOTAL	1,799,081	14,261,359	12,511,469	87.7%

SELACO WDB
Balance Sheet
September 30, 2023

	Day Care & Day Care Facilities Revolving Funds	Employment Training Panel (ETP)	Transitional Subsidized Employment (TSE)	WIOA Adult	WIOA Dislocated Workers	WIOA Youth	WIOA Rapid Response	Other Grants	General Funds	Pools	Total
Assets											
Cash & Cash Equivalents	3,614,972	69,190	20,532	11,109	2,693	648	17,109	57,084	112,154	(24,655)	3,881,327
Petty Cash	-	-	-	-	-	-	-	-	-	4,000	4,000
Accounts Receivable	-	293,384	-	-	-	-	-	86,841	-	-	402,600
Prepaid Expenses	-	-	-	-	-	-	-	-	-	-	-
Deposit	9,100	-	-	-	-	-	-	-	-	20,238	29,338
Due from Other Fund	-	-	-	-	-	(24,797)	-	-	255,842	-	231,044
Fixed Assets	1,005,713	-	-	-	-	-	-	-	-	-	1,005,713
Accumulated Depreciation	(1,005,713)	-	-	-	-	-	-	-	-	-	(1,005,713)
Total Assets	3,624,072	362,574	20,532	3,975	2,693	(24,150)	17,109	143,925	367,996	(417)	4,548,309
Liabilities and Net Assets											
Liabilities											
Accounts Payable	-	256,991	-	8,421	26,373	29,094	-	24,007	-	3,453	438,342
Accrued Expenses	-	-	-	-	-	291	-	-	-	-	291
Due to Department of Education	9,100	-	-	-	-	-	-	-	-	-	9,100
Due to EDD	-	-	-	-	-	-	-	-	-	28,115	28,115
Due to Vendors (ETP)	-	-	-	-	-	-	-	(350)	-	-	(350)
Due to Other Fund	-	117,556	33,634	1,647	-	-	-	73,005	-	(24,797)	231,044
Payroll Clearing	-	-	-	-	-	-	-	-	-	(7,189)	(7,189)
Revenues Received in Advance	3,140,228	92,833	9,368	-	-	(24,797)	-	275	-	-	3,217,908
Suspended Account	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	3,149,328	467,380	43,002	10,071	26,373	4,587	-	96,937	-	(417)	3,917,262
Net Assets											
Current YTD Net Income	456,491	(97,657)	(39,518)	(6,096)	(23,680)	(28,737)	17,109	(2,235)	(468)	-	185,210
Unrestricted	18,252	(7,149)	17,047	-	-	-	-	49,223	368,464	-	445,837
Total Net Assets	474,743	(104,806)	(22,471)	(6,096)	(23,680)	(28,737)	17,109	46,988	367,996	-	631,048
Total Liabilities and Net Assets	3,624,072	362,574	20,532	33,975	2,693	(24,150)	17,109	143,925	367,996	(417)	4,548,309

CANCELLED

ONE STOP OPERATOR REPORT

DATE: October 26, 2023
TO: SELACO WDB Board of Directors
FROM: Stacey Girdner, Managing Partner, The PRAXIS Group, SELACO One Stop Operator
RE: Update on the progress of your System Management Team (SMT)

As SELACO's selected One Stop Operator procured to support the management and coordination of the WIOA mandated partners, I am pleased to provide you with the following update on the SELACO Workforce System Management Team (SMT) progress and activities to date.

*Please note the SMT consist of high-level representatives from each of the WIOA mandated partners who have successfully completed or are in progress of completing a Memorandum of Understanding.


Membership: Adult Education Consortium (PACE), Department of Public Social Services (DPSS), Department of Rehabilitation (DOR), Employment Development Department (EDD), Norwalk Housing Authority, Paramount Adult School, SELACO Career Services, and United American Indian Involvement (UAI)

Progress since the last SELACO Board meeting

- The SMT has had little to no activity over the past month.
- The SMT will meet next on November 15th.



MEMORANDUM

DATE: October 26, 2023
TO: SELACO WDB Board of Directors
FROM: Yolanda L Castro, Executive Director 
RE: Ethics Training AB1234

At the June 23, 2016, Southeast Los Angeles County Workforce Development Board (SELACO WDB) meeting, it was announced that all board members are required to take a mandatory two-hour ethics training every two years to comply with AB1234. As of October 26, 2023, the following board members have completed the training:

CANCELLED
Michael Segura – expires October 31, 2023
Connie Chan – expires November 18, 2023
Larry Wehage – expires 2025
Aaron Drake – expires March 26, 2025
Blanca Rochin – expires May 25, 2025
Belle Gomez – expires May 30, 2025

For those who have yet to complete the training, you may do so using the online course at:

<http://localethics.fppc.ca.gov/login.aspx>

As a reminder, you *must* print the Certification of Completion provided at the end and submit to Carol Davis.


If you have any questions regarding the training, please contact Carol directly at the SELACO WDB.



MEMORANDUM

DATE: October 26, 2023

TO: SELACO WDB Board of Directors

FROM: Yolanda L. Castro, Executive Director 

RE: WAF 9.0 Grant Outcomes

This summer, we witnessed the graduation of the first cohort of 15 nurses from Health Impact's California Registered Nurse Ambulatory Specialty Apprenticeship Program, part of the broader WAF 9.0 initiative. A powerful collaboration between HASC, Health Impact, South Bay Workforce Investment Board (WIB) and Southeast Los Angeles County Workforce Development Board (SELACO WDB), successfully moved 15 nurses into a specialized apprenticeship program.

The 12-month program is a vital transition-to-practice initiative, greatly enhancing workforce retention, job satisfaction, and patient outcomes. It features a comprehensive 260-hour curriculum, accredited by the Division of Apprenticeship Standards (DAS), and supported by the American Academy of Ambulatory Care Nursing.

Moreover, it is worth highlighting that nine out of the 15 nurses co-enrolled with SELACO WDB WIOA individualized program to receive support services, career counseling, and support during their apprenticeship involvement. This holistic approach not only enhances the program's success but also underscores our commitment to providing comprehensive support to aspiring healthcare professionals.

The success of this pilot program is made possible by our strong partnerships with HASC and SELACO WDB. We're excited to continue these collaborations and launch additional cohorts in 2024, both within and beyond LA County, as part of the larger WAF 9.0 initiative.

Action Required:

Please see attached article for more details on the collaboration. (or click on link below)
[Registered Nurse Ambulatory Apprenticeship Program Graduates First Cohort - HASC](#)



This summer, HASC, in partnership with [HealthImpact](#) and the Southeast Los Angeles County Workforce Development Board ([SELACO WDB](#)), saw the first cohort of 15 nurses graduate from HealthImpact's California Registered Nurse Ambulatory Specialty Apprenticeship Program.

The 12-month transition-to-practice program supports nurses, new either to practice or to the specialty, through their first year working in ambulatory clinics. Transition-to-practice programs have been proven to increase workforce retention, job satisfaction and patient outcomes.

HealthImpact, California's nursing workforce and policy center, developed a 260-hour curriculum. Informed by the American Academy of Ambulatory Care Nursing, the curriculum includes 116 unique competency statements interwoven into the program. The curriculum complements 1,740 hours of on-the-job training that nurses receive in full-time positions. HealthImpact received program accreditation through the Division of Apprenticeship Standards (DAS), a governing body under the Department of Industrial Relations, and is listed as an eligible training provider through California's Employment Development Department.

The ambulatory apprenticeship program focuses on recruiting nurses serving underserved and underresourced populations throughout California. For the pilot cohort, HealthImpact partnered with Los Angeles County General Medical Center, which graduated 12 nurses, and Children's Hospital Los Angeles, which graduated three. Of the graduates, 15% identified as Asian, 5% identified as Black/African American, 25% identified as Native

Hawaiian/Other Pacific Islander, 35% identified as Latino/Latina/Latinx and 20% identified as White/Caucasian.

HealthImpact is grateful for the success of the pilot cohort and for strengthened partnerships with HASC, SELACO WDB, the South Bay Workforce Investment Board, DAS, Dignity Health Global Education, LA County General Medical Center, and Children's Hospital Los Angeles. Leveraging these partnerships, HealthImpact looks forward to launching additional ambulatory apprenticeship cohorts in 2024, both within and beyond LA County.

Likewise, HASC looks forward to continuing these partnerships and to helping launch additional cohorts next year. For more information, please contact [Soyinka Allen](#), program director for workforce development at HASC, sallen@hasc.org, or [Owen Metzger](#), program manager at HealthImpact, owen@healthimpact.org.

CANCELLED