

SELACO WDB EXECUTIVE COMMITTEE

AMENDED AGENDA

June 28, 2022

Tuesday

3:00 PM



**SPECIAL MEETING OF THE EXECUTIVE
COMMITTEE**

Join Zoom Meeting
<https://us06web.zoom.us/j/89915679029>

Meeting ID: 899 1567 9029
Passcode: 905098

June 28, 2022

**Tuesday
3:00 pm**

AMENDED AGENDA

CALL TO ORDER

ROLL CALL

2021 – 2022

Page 1

EXECUTIVE DIRECTORS' REPORT CONSENT CALENDAR:

1. Approval of Minutes: December 7, 2021 2

ACTION ITEM(S) :

2. Transitional Subsidized Employment (TSE) Agreement 22-W113 4

INFORMATION ITEM(S):

1. Discussion
Recommended Change in the Organizational Chart

AGENDA REQUESTS FOR NEXT MEETING

ADJOURNMENT

ANNOUNCEMENT OF NEXT MEETING

Meetings of the SELACO WDB are accessible to persons with disabilities. The SELACO WDB will provide reasonable accommodations upon request. Please call (562) 402-9336 to request accommodations.



**SELACO WDB Executive Committee
Attendance Roster
2021-2022**

Board Members	12/7 2021	6/28 2022																			
1. Dameron, Mark Chair Business Representative City of Lakewood	X																				
2. Derthick, Joseph Business Representative City of Norwalk	X																				
3. Drake, Aaron Vice Chair Business Representative City of Downey	AE																				
4. Espitia, Ben Secretary/Treasurer Labor Organization	AE																				
5. Levine, Barbara Economic Development	X																				

X = Present A = Absent AE = Absence Excused SP = Special Meeting ~ = No Meeting

**WORKFORCE DEVELOPMENT BOARD
OF THE SOUTHEAST LOS ANGELES COUNTY, INC.**

**SPECIAL Meeting of the Executive Committee
MINUTES**

December 7, 2021

3:00 pm

**SELACO WDB
VIA Zoom**

CALL TO ORDER

The meeting of the Executive Committee was called to order at 3:01 p.m.

ROLL CALL

Committee Members PRESENT

Dameron, Mark
Derthick, Joseph
Levine, Barbara

Committee Members ABSENT

Committee Members Excused ABSENT

Drake, Aaron
Espitia, Ben

SELACO WIB STAFF PRESENT:

Castro, Yolanda
Davis, Carol

MEMBERS OF THE PUBLIC PRESENT:

Joseph, Jack – Policy Board Administrator

EXECUTIVE DIRECTOR'S REPORT

No information to report out.

CONSENT CALENDAR

1. Approval of Minutes: April 22, 2021

A motion was made by Barbara Levine to approve the Consent Calendar as presented, seconded by Joseph Derthick. With no further discussion, motion carries to approve.

INFORMATION ITEM(S):

1. Discussion Moving to Phase II of the Board Approved Organizational Chart Recruiting a Deputy Director of Program Operations

- Review of organizational chart
- Phase II is moving to having two Deputy Directors
- SELACO is ready to move to hiring a Deputy Director of Program Operations
- Recruitment will be held internally and externally

- Recruitment process will begin in January
- Two departments will be combined (Career Services and MIS) and will be under the direction of the Deputy Director of Program Operations
- The impact will be the elimination of the Director of Compliance, Policy and Strategic Partnerships. The current Director will transition into a manager position and will report to the Deputy Director of Program Operations
- The pay for the current Director of Compliance, Policy and Strategic Partnerships will not be affected and she will have the opportunity to apply for Deputy Director of Program Operations position, however, the pay will be redlined
- Staff is working with legal counsel to ensure that the transition happens accurately
- Priority in interviews will be given to internal staff
- A recruitment plan has been laid out
- SELACO is seeking volunteers from the Executive Committee to participate in final interviews (which would also include members of the Policy Board)
- The goal is to have the position in place by June 1 if not sooner
- Strategic planning and the management of staff is the most critical in the Deputy Director roles

AGENDA REQUESTS FOR NEXT MEETING

None

ADJOURNMENT


The meeting was adjourned at 3:19 p.m.



MEMORANDUM

DATE: June 28, 2022

TO: SELACO WDB Executive Committee

FROM: Yolanda L Castro, Executive Director 

RE: Transitional Subsidized Employment (TSE) Agreement 22-W113

Background- Transitional Subsidized Employment (TSE)

SELACO has been a TSE contractor with the South Bay Workforce Investment Board (SBWIB) for over 10 years. TSE is funded by the LA County Dept. of Public and Social Services (DPSS), with the program administered by the SBWIB. The TSE program is designed to provide the support necessary for individuals transitioning from welfare to work. SELACO's role is to conduct suitability assessments, case management, placement in subsidized training opportunities and worksites, with the goal of placing these individuals in unsubsidized employment after training. The TSE program is for adults enrolled in the GAIN program (Greater Avenues for Independence) who are job ready and willing to enter the workforce to gain skills and experience, working toward transitioning from welfare to self-sufficiency.

Included in the TSE Agreement with SELACO for the job placement activities, some participants will be placed in Work Experience opportunities for up to 10 months and others will be hired in On the Job Training opportunities with wage subsidies for their employers during the first 10 months of training. While the SBWIB is the employer of record for these individuals, SELACO is also responsible for the employer relations, on site training and timesheet processing for the TSE'ers.

A youth component of the DPSS project, called Bridge to Work (B2W), is designed to keep youth in school. Specifically, SELACO works with foster youth aged 16-17 to provide worksites where youth can learn skills and up to 200 hours of Work Experience wages, followed if qualified, by another 400 hours of Work Experience for youth aged 18-21. SELACO is also under contract with the SBWIB for the B2W goals. SELACO's work with youth begins after they have attended a certification course designed to assess their basic skills, help them find career interests and then SELACO's staff will find employers with jobs to match their career interests.

Term of the TSE Agreement:

- 3 Year Agreement – 7/1/22 -6/30/25

Funding Structure

SELACO's TSE initiative differs from SELACO's other projects in that it is a performance-based contract. The benchmarks for payment to SELACO are when our TSE Case Manager finds a worksite for each participant and when that participant is subsequently placed in unsubsidized employment.

- Placement of a participant in a Subsidized Worksite: \$1,800 (an increase in \$600 per placement over past contracts)
- Placement of a participant in Unsubsidized Employment: \$600

Action Required:

SELACO has been provided with another 3-year Agreement to conduct TSE and B2W services with the South Bay Workforce Development Board. The Executive Director seeks authorization to negotiate and secure the 2022-2025 TSE Contract.