

Request for Proposal (RFP) – Questions and Responses

SELACO Workforce Development Board

WIOA Youth Services PY 2026-2027

Questions and Responses Posting

Posted: 5/08/2026

A total of 6 questions were posed by the deadline to submit questions.

The following questions were submitted regarding the above-referenced Request for Proposal (RFP). Responses are provided below for informational purposes and are considered an official part of the RFP process.

Question 1:

Is there a specific portal required for registration and submission, or is the process handled entirely via email?

Response:

There is no specific portal required for registration or proposal submission. The entire process is being handled via email in accordance with the instructions outlined in the RFP.

Question 2:

Will awarded contractors be responsible for directly paying participant wages for work experience, or will these be processed through SELACO, employer worksites, or another designated payroll mechanism?

Response:

Yes, awarded agencies will serve as the employer of record for participants placed in work experience activities. As the employer of record, the awarded contractor will be responsible for payroll processing and all related employer obligations associated with participant wages.

Question 3:

I've reviewed the current RFP and I have a few questions before we submit our proposal. Would you be available for a call

Response:

At this time, the SELACO WDB procurement department is unable to accommodate individual phone calls regarding this procurement. To ensure a fair, transparent, and equitable process for all interested parties, all questions must be submitted in writing. The bidder's conference is the only forum intended to provide an open platform for questions and clarification.

Please submit any questions via email. Upon receipt, we will prepare a written response and post both the question and answer on the procurement website so that all potential bidders have access to the same information. This helps maintain consistency, transparency, and the integrity of the procurement process.

Question 4:

Are applicants expected to have fully formalized partnerships in place at submission, or is there an opportunity to coordinate with agency-connected or recommended partners as part of the award and implementation process?

Response:

Applicants are not required to have fully executed or formalized partnerships in place at the time of submission. Applicants may propose strategic partnerships that are not yet formalized, provided there is clear intent, identified partners, and a well-defined plan demonstrating how the partnership will be established and operationalized upon award.

Question 5:

Can a partner agency submit a letter of recommendation or support as part of the proposal submission?

Response:

Letters of support or recommendation are not a requested component of this Request for Proposal (RFP) and are not included within the established scoring criteria. Proposers may choose to submit such letters as part of their proposal file; however, they shall not be included in the packet provided to the evaluation panel and will not be considered or used in any manner that

could influence the scoring process or evaluation metrics. Any submitted letters will be maintained solely as part of the official procurement file.

Question 6:

We would like to review past records for similar bids, particularly successful applications. Could you please let me know if these records can be requested through this email or if there is a different process I should follow?

Response:

Per public records protocols, the SELACO Workforce Development Board (SELACO WDB) is authorized to provide access to the most recent awarded proposal associated with this procurement process. The most recent allocation for Youth Services was awarded to Hawk Eye, Inc.

A copy of the public record proposal can be accessed through the Public Notice section of the SELACO WDB website and is labeled: "Public Record_Hawk Eye Inc. Proposal."

Please continue to monitor the SELACO WDB website for any additional updates, addenda, or official notices related to this procurement.